

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, January 3, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

November 1, 2017

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Slate of Officers 2018.

Activities

March-Visit

June

September-Visit

December

Education

Scholarship applications

Financial

Membership

OLD BUSINESS

Membership recruitment

NEW BUSINESS

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
January 3, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Mike Davis, Lindsey Harrison, and Susan Utterback

Excused: Jennifer Compton, Aaron Feller, Andrea Gibbons, Kathi Iott, Brian Niedzwiecki

Minutes: It was moved and seconded to accept the November 1, 2017 minutes. Motion carried.

Announcements: Jim read a letter of thank you from the YMCA, a recipient of the 2017 golf outing proceeds

Architectural Committee: Utterback reported no response from the architectural committee about providing reports.

Park News: All current construction projects are proceeding including Delp, Savage and Brondes.

Chamber News: Chairman Berger is sitting on the Chamber's Hometown Heroes committee with emphasis on the education awards.

Committees:

Administrative (Chairman Berger) Email vote for slate of officers

Activities (Gibbons)

March: Visit Meyer Hill Lynch's office with a talk on cyber security

June: City of Maumee state of the city update

September: Outdoor October Fest. A permit to serve alcohol must be made at least 60 days in advance.

December-Holiday lunch

Other activities include April Eppstein Cleanup, food truck Wednesdays and golf outing

Education (Davis, Harrison, Niedzwiecki): No report

Financial (Iott) No report

Membership (Berger, Iott, Utterback) No report

Old Business

Social media- The Facebook administrators are now Mike, Aaron and Lindsey.

New membership- Jim Berger would like to formulate a plan for 2018 to introduce the APA to companies in the park, which may unclear of our mission. Berger emphasized the need to keep in touch with our members and nonmembers. The current members need to be recognized with those on the fence moved to membership. He would like to establish a way to get information to new members in the park. Other strategies including the move to social media and offering companies the opportunity to place something on Constant Contact and/or the website. Jim's goal is 90 members and 500 emails.

New Business

A request by the Maumee City Schools for a donation to a new stadium at the high schools was declined, as it does not fit with the APA mission.

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, February 7, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

January 3, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Slate of officers

Staff replacement

Stacey Dunbar thank you letter

Activities

March-Visit

June

September-Visit

December

Education

Scholarship applications

Financial

Year end report

Membership

OLD BUSINESS

Membership recruitment

Telephone Directory

NEW BUSINESS

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
February 7, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Mike Davis, Aaron Feller, Andrea Gibbons, Lindsey Harrison, Kathi Iott, Brian Niedzwiecki and Susan Utterback

Excused: Jennifer Compton

Minutes: It was moved and seconded to accept the January 3, 2018 minutes. Motion carried.

Announcements: Utterback has announced her retirement as office staff effective March 1, though she will stay on the board as a trustee.

Architectural Committee:

Park News: Beacon Associates has moved into the building it purchased.

Chamber News: Hometown Heroes award banquet will be held March 1, 6 p.m.

Committees:

Administrative (Chairman Berger) The slate of officers was placed into nomination including:

Jim Berger, Chairman

Brian Niedzwiecki, Vice Chairman

Kathi Iott, Treasurer

Susan Utterback, Secretary

It was moved and seconded to approve the slate. Motion carried.

A letter of thanks was written to Stacey Dunbar for her service as a trustee. Her term expired in December 2017.

Activities (Gibbons)

March: Cyber Security talk at Kuhlman in March

June: City of Maumee state of the city update with CPR demonstration at Stautzenberger.

September: Outdoor October Fest. A permit to serve alcohol must be made at least 60 days in advance.

December-Holiday lunch

Food truck Wednesdays-it was determined with work with the Food Truck Association again this year. Each truck that wishes to participate will pay \$100 upfront for the summer season. No money will be collected at the event. Sponsorship of the event will pay for music and an assistant if needed.

Golf Outing-Since Brandywine feels it is ready to host a golf outing; it was discussed among the trustees as a possible site. Joe Hough from Brandywine will be invited to attend the next meeting.

Education (Davis, Harrison, Niedzwiecki): Brian distributed the information about all three scholarships available this year, youth, employee and nonmember. One form for all scholarships with fillable information will be available online. Included was the information on the new, nonmember guidelines for all park businesses.

Financial (Iott) Kathi distributed 2017 financial report. It was moved and seconded to accept the report. Motion carried.

Membership (Berger, Iott, Utterback) No report

Old Business

Social media- The Facebook administrators are now Mike, Aaron and Lindsey.

New membership- Jim Berger is formulating a plan for 2018 to introduce the APA to companies in the park, which may unclear of our mission. Once the telephone directory is complete, recruitment will begin.

Telephone Directory-Utterback will begin work on the booklet. Tomahawk as again agreed to pay for the printing.

New Business

None

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, March 7, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

February 7, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Staff replacement

Activities

March-Cybersecurity at Kuhlman, March 23, 11:30 a.m.

June City of Maumee update, CPR lesson from EMS

September-OctoberFest outdoor

December-Holiday lunch

Food Trucks

Golf Outing

Eppstein Clean up in April

Education

Scholarship applications

Financial

Membership

OLD BUSINESS

Membership recruitment

Telephone Directory

NEW BUSINESS

ADJOURNMENT

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
March 7, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Mike Davis, Aaron Feller, Andrea Gibbons, Lindsey Harrison, Brian Niedzwiecki and Susan Utterback
Excused: Jennifer Compton, Kathi Iott

Guests: Joe Hough, golf pro at Brandywine Country Club, spoke about the renovations at Brandywine golf course and the restaurant that is now open to the public. Rhonda Wise with Beacon Associates was a visiting APA member and potential candidate for trustee.

Minutes: It was moved and seconded to accept the February 7, 2018 minutes. Motion carried.

Announcements: None

Architectural Committee: Starbucks' location at Dussel and Ford now under construction.

Park News: Sidewalks around Indianwood Circle are anticipated to be constructed in the spring.

Chamber News: Jim announced the winners from the Chamber's Hometown Heroes event. The organization is searching for an executive director.

Committees:

Administrative (Chairman Berger) No response yet to help wanted ad for staff person.

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23. It was suggested to have Brandywine cater.

June: City of Maumee state-of-the-city update with CPR demonstration at Stautzenberger.

September: Outdoor October Fest planned for September 19. A permit to serve alcohol must be made at least 60 days in advance.

December-Holiday lunch

Food truck Wednesdays-The Food Truck schedule is from May 23 to August 29 on Wednesdays. 5-6 trucks at each event. No money will be collected at the event. A \$100 fee will be collected up front from each truck before the first event and will cover the whole summer. Music cost will be covered by sponsors.

Golf Outing-The event will be held in June this year at Brandywine. It was determined to keep the proceeds in house this year to fund the scholarship awards. Aaron Feller is serving as chairman.

Eppstein Park Cleanup will be held in April. Approval is needed to host the after party cost. Lindsay Harrison is heading the event.

Education (Davis, Harrison, Niedzwiecki): Deadline is April 20. Applications will come in via the APA gmail account.

Financial (Iott) No report

Membership (Berger, Iott, Utterback) No report

Old Business

Social media- It was moved and seconded to hire an outside design firm to review the APA website at \$500. Motion carried.

*New membership-*Jim anticipates recruitment in the last quarter.

Telephone Directory-Utterback will begin work on the booklet. Tomahawk as again agreed to pay for the printing.

New Business

None

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, April 4, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

March 7, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Staff replacement

Welcome Rhonda Wise

Activities

March-Cybersecurity

June-City of Maumee update, CPR lesson from EMS

September-OctoberFest outdoor

December-Holiday lunch

Food Trucks

Golf Outing

Eppstein Clean up in April

Education

Scholarship applications

Financial

Membership

Fitness4All

OLD BUSINESS

Membership recruitment

Telephone Directory

NEW BUSINESS

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
April 4, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Aaron Feller, Lindsey Harrison, Susan Utterback and Rhonda Wise
Excused: Jim Berger, Mike Davis, Andrea Gibbons, Kathi Iott and Brian Niedzwiecki
Absent: Jennifer Compton

Minutes: It was moved and seconded to accept the March 7, 2018 minutes. Motion carried.

Announcements: None

Architectural Committee:

Park News: Signs are being installed for R Taco in Suffolk Square

Chamber News: No report

Committees:

Administrative (Chairman Berger) The trustees welcomed Rhonda Wise

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June: City of Maumee state-of-the-city update with CPR demonstration at Stautzenberger.

September: Outdoor October Fest planned for September 19. A permit to serve alcohol must be made at least 60 days in advance.

December-Holiday lunch

Food truck Wednesdays-No report

Golf Outing-Chairman Aaron Feller announced that the event would be held June 11 this year at Brandywine. Shotgun start is moved up to noon with lunch served beforehand. Sponsor and player letters have been sent.

Eppstein Park-Chairman Lindsey Harrison announced the clean up date is April 18. It was moved and seconded to spent up to \$150 for the after party at Don Juan's. Motion carried.

Education (Davis, Harrison, Niedzwiecki): No report

Financial (Iott) No report

Membership (Berger, Iott, Utterback) The nominating committee recommended approval of Fitness4All's membership. It was moved and seconded to approve the membership of Fitness4All. Motion carried.

Old Business

Social media-No report

New membership-No report

Telephone Directory-No report

New Business

None

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, June 6, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

GUEST: Keri Brimmer, Web Designer

APPROVAL OF MINUTES

May 2, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS R Taco opens

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Staff replacement

Activities

March-Cybersecurity

June-CPR lesson from EMS

September-OctoberFest outdoor

December-Holiday lunch

Food Trucks

Golf Outing

Education

Scholarship news

Financial

Membership

OLD BUSINESS

Membership recruitment

Telephone Directory

NEW BUSINESS

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
June 6, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Mike Davis, Aaron Feller, Andrea Gibbons, Lindsey Harrison, Brian Niedzwiecki and Susan Utterback
Excused: Kathi Iott and Rhonda Wise
Absent: Jennifer Compton

Guest: Kerri Brimmer. The graphic designer spoke about the updated look of the APA website and presented all the new features. She will be able to add any company information sent by members as it comes in. She will also work up a quote for an additional work the APA would like to have done.

Minutes: It was moved and seconded to accept the May 2, 2018 minutes. Motion carried.

Announcements: None

Architectural Committee: None

Park News: The sidewalks around Indianwood Circle are installed.

Chamber News: At its latest meeting, an update from the city of Maumee was presented.

Committees:

Administrative (Chairman Berger)

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June 22: Lunch and learn scheduled at Stautzenberger with EMS technicians from the city of Maumee.

September: Outdoor October Fest planned for September 19. A permit to serve alcohol must be made at least 60 days in advance.

December-Holiday lunch

Food truck Wednesdays-Jim stated that there has been a good turnout at each lunch.

Golf Outing-Aaron reported that there are nine teams, eight hole sponsors and an event sponsor for the June 11 golf outing at Brandywine. He is still looking for a hospitality and beverage cart sponsor.

Education (Davis, Harrison, Niedzwiecki): Brian will prepare letters to the bursers' offices at the respective colleges.

Financial (Iott) No report

Membership (Berger, Iott, Utterback) The membership committee approved the nomination of R Taco. It was moved and seconded to approve the application from R Taco. Motion carried.

Old Business

Social media-No report

New membership recruitment-No report

Telephone Directory-No report

New Business

None

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, July 11, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

June 6, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Activities

 March-Cybersecurity

 June-CPR lesson from EMS

 September-OctoberFest outdoor-Music, band, door bracelets, etc.

 December-Holiday lunch

Food Trucks

Golf Outing

Education

Financial

Membership

OLD BUSINESS

Membership recruitment

Banners on Dussel Drive

NEW BUSINESS

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
July 11, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Mike Davis, Lindsey Harrison, Kathi Iott, Brian Niedzwiecki, Susan Utterback and Rhonda Wise
Excused: Aaron Feller and Andrea Gibbons
Absent: Jennifer Compton

Minutes: It was moved and seconded to accept the June 6, 2018 minutes. Motion carried.

Announcements: Beacon & Associates will hold an open house on Aug. 16, 3:30-6:30 p.m. in its new offices.

Architectural Committee: The Alzheimer's Association has moved into the Lathrop space, a new shed is being proposed at UAW, the Arrowhead Park monument sign in the field on Beaver Creek is being inquired about by the state of Ohio.

Park News: More auto dealers are considering space near the new Brondes location. Toledo Clinic is moving its offices near St. Luke's. The sidewalks around Indianwood Circle are in and being used. Yoko has closed and a new Japanese restaurant is readying to take its space, Starbucks is nearing completion at the corner of Dussel and Ford. Bayer Papay and Steiner have moved into 1755 Indianwood Circle, the building owned by Beacon & Associates. Aler Stallings, an elder care law firm, is in the former Bayer Papay & Steiner space. Directions Credit Union has sold its building on Woodlands.

Chamber News: No report

Committees:

Administrative (Chairman Berger)

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June 22: Lunch and learn at Stautzenberger with EMS technicians from the city of Maumee.

September: Outdoor October Fest planned for September 19. A permit to serve alcohol must be made in advance. Jim is checking with UAW to see if we can use their location.

December-Holiday lunch

Food truck Wednesdays-Jim has four trucks coming this week.

Golf Outing-No report

Education (Davis, Harrison, Niedzwiecki): Brian has prepared letters to the bursars offices at the respective colleges. Each recipient will receive \$1,250.

Financial (Iott) No report

Membership (Berger, Iott, Utterback) No report

Old Business

Social media-No report

New membership recruitment-No report

Telephone Directory-No report

Banner on Dussel: Utterback has proposed that the APA promote the park by hanging attractive banners along Dussel Drive sponsored by area businesses. Jim will check with the city and the APA architectural committee to see if such a project is possible.

New Business

Therma-Tru is looking for meeting room space. Lindsey Harrison offered an open room at American Frame as well as Brian suggesting Stautzenberger classrooms. Kuhlman is also a possibility.

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, September 5, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

July 11, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Activities

 March-Cybersecurity

 June-CPR lesson from EMS

 September-OctoberFest outdoor-Music, band, door bracelets, etc.

 December-Holiday lunch

Food Trucks

Golf Outing

Education

Financial

Membership

OLD BUSINESS

Membership recruitment

Banners on Dussel Drive

NEW BUSINESS

Meyer Hill Lynch 30th anniversary

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
September 5, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Aaron Feller, Andrea Gibbons, Lindsey Harrison, Kathi Iott, Brian Niedzwiecki and Susan Utterback

Excused: Mike Davis, Rhonda Wise

Absent: Jennifer Compton

Minutes: It was moved and seconded to accept the July 11, 2018 minutes. Motion carried.

Announcements:

Architectural Committee:

Park News: Brondes building progressing. Other auto dealers are considering locations near Brondes.

Chamber News: Chamber is planning its Business Expo, including break out sessions and a social meeting.

Committees:

Administrative (Chairman Berger)

Jim Berger will contact Jennifer Compton about her service as trustee.

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June 22: Lunch and learn at Stautzenberger with EMS technicians from the city of Maumee.

September: Outdoor October Fest planned for early October. Due the difficulties with the alcohol permit and insurance, a committee will meet about hosting it at The Pinnacle. A committee meeting is scheduled for Tuesday, Sept. 11, 4 p.m. at R Taco.

December-Holiday lunch

Food truck Wednesdays-The season has ended for the food trucks. Some trucks didn't show. Jim stated it was another good year. He wished to thank UAW and Enrico and Lauren for their assistance.

Golf Outing-Aaron announced that the proceeds were approximately \$3,000. Trustees felt the golf outing should return to Toledo Country Club and see if that improves the attendance. Gibbons recommended fall and a Friday.

Education (Davis, Harrison, Niedzwiecki): No report

Financial (Iott) Will prepare a financial statement after all golf expenses and incomes are in.

Membership (Berger, Iott, Utterback) No report

Old Business

Social media-Kerri Brimmer has profiled a second company.

New membership recruitment-No report

Telephone Directory-No report

Banners-A sample size for banners was presented. A 3' x 4' banner was selected. Jim has approval from both Toledo Edison and Arrowhead Architectural committee. A final design and cost need to be determined.

New Business

Meyer Hill Lynch is celebrating its 30th anniversary. Its employees are looking to assist with 30 acts of kindness by volunteering in the community.

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, October 3, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

September 5, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Jenifer Compton

Activities

March-Cybersecurity

June-CPR lesson from EMS

September-Meeting event

December-Holiday lunch

Education

Financial

Membership

OLD BUSINESS

Membership recruitment

Banners on Dussel Drive

NEW BUSINESS

Snow removal on new sidewalks

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
October 3, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Aaron Feller, Mike Davis, Kathi Iott, Brian Niedzwiecki, Rhonda Wise and Susan Utterback

Excused: Andrea Gibbons, Lindsey Harrison

Absent: Jennifer Compton

Minutes: It was moved and seconded to accept the September 5, 2018 minutes. Motion carried.

Announcements:

Architectural Committee:

Park News: Niedzwiecki noticed the many signs including political and the jewelry sign at Ford Road that have appeared in the park. Jim will report it to the architectural committee. Brondes is looking almost complete. There are no new tenants in the building at the corner of Ford and Dussel. Savage may need to cut down more trees on its property to be more visible. Hansen is redoing its building façade. There is talk of a diverging diamond at Illinois Avenue exit to be completed in 2022. The Hart building has been sold to NAI Harmon.

Chamber News: Charlie Carr, who was very active in the Maumee community and who worked for The Andersons passed away. The Chamber is planning its annual expo on Nov. 13. There will be break out sessions regarding the use of social media. The expo is from 9-1:30 p.m. The cost of lunch and the expo is \$25. Berger proposed that the APA have a booth at the event. It was moved and seconded to pay \$150 for a booth. Motion carried.

Committees:

Administrative (Chairman Berger)

Jim Berger announced the resignation of Jennifer Compton due to her schedule.

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June 22: Lunch and learn at Stautzenberger with EMS technicians from the city of Maumee.

September: Outdoor October Fest planned for early October. Due the difficulties with the alcohol permit and insurance, a cooking lesson meeting is being planned instead. Brandwine CC is being considered

December-Holiday lunch. Date selection needed.

Education (Davis, Harrison, Niedzwiecki): No report

Financial (Iott) Iott distributed the financial statements through Sept. 2018. There was a motion to approve the report, which was seconded. Motion carried.

Membership (Berger, Iott, Utterback) No report

Old Business

Social media-Kerri Brimmer has profiled a second company.

New membership recruitment-It was suggested that Kerri try to emphasize each month a good use of the \$10 a month that companies pay in dues, i.e., "This month, your dues help with the cleanup of Eppstein Park." "This month sidewalks were put in at the encouragement of the APA."

It was also suggested the nonmembers be removed from the website.

Also on the website, there should be a list of FAQs such as who to call about fallen trees in Eppstein, who to contact regarding signage or exterior changes to a building, scholarship information, when the board meetings are, lighting in the park to name a few.

Banners-Mike Davis suggested that if logos were not permitted on the banners that the company's name sponsoring the banner be listed first. Example MHL welcomes you to Arrowhead Park.

New Business

There was discussion on a beautification of the park contest. Utterback remembered when there was, but only a few firms entered and the same companies won each year.

Rhonda indicated that Beacon Associates would be happy to host a board meeting.

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

**Arrowhead Park Association
Board of Trustees Meeting**

Wednesday, Nov. 7, 2018
1683 Woodlands, 8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

October 3, 2018

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

CHAMBER NEWS

COMMITTEE REPORTS

Administrative

Activities

March-Cybersecurity

June-CPR lesson from EMS

September-Meeting event

December-Holiday lunch

Education

Financial

Membership

OLD BUSINESS

Membership recruitment

Banners on Dussel Drive

NEW BUSINESS

ADJOURNMENT

Please email utterba@msn.com or call Susan Utterback, 419-897-6614, if you cannot attend.

Meeting dates 2018: January 3, February 7, March 7, April 4, May 2, June 6, July 11, September 5, October 3 and November 7.

Minutes
ARROWHEAD PARK ASSOCIATION
November 7, 2018

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Aaron Feller, Mike Davis, Lindsey Harrison, Brian Niedzwiecki, Rhonda Wise and Susan Utterback

Excused: Andrea Gibbons and Kathi Iott

Minutes: It was moved and seconded to accept the October 3, 2018 minutes. Motion carried.

Announcements: The Toledo Clinic is expected to building a medical building in the new Maumee development land near St. Luke's Hospital. The Maumee City Inspection division's offices are now located in the city of Maumee building on Dussel Drive.

Architectural Committee:

Park News: Brondes is nearing completion of its new dealership. Savage Associates expects to complete its building and be moved in by the end of January, 2019. Dana has partnered with Nature Conservancy to support Eppstein Park.

Chamber News: The Chamber's annual Expo is Nov. 13, 8:30 a.m.-1:30 p.m. with lunch and break out sessions. Jim will man the APA booth.

Committees:

Administrative (Chairman Berger) No report

Activities (Gibbons)

March: Cyber Security talk at Kuhlman March 23.

June 22: Lunch and learn at Stautzenberger with EMS technicians from the city of Maumee.

September: Outdoor October Fest planned for early October. Due the difficulties with the alcohol permit and insurance, a cooking lesson meeting is being planned instead. Brandywine CC is being considered

December-Holiday and annual meeting lunch. Cooking lesson at Clara J's on Wednesday, Nov. 28. \$5 fee

Education (Davis, Harrison, Niedzwiecki): Brian stated that all documents for the 2019 scholarships will be done electronically.

Financial (Iott) No report

Membership (Berger, Iott, Utterback) Still Water Yoga submitted its application for membership online. It was moved and seconded to accept the membership of Still Water. Motion carried. Utterback will write the welcome letter.

Old Business

Social media-Nonmembers have been removed from the website map. Kerri Brimmer continues her profiling of member firms. She will also adjust the Paypal account to match the APA web address. Sue will let Carl Dettmer know, who originally set up the account. Kerri is also working the FAQ questions to add to the website.

New membership recruitment-

Banners-A sample of the new banner with the names of the sponsoring firms at the top has been prepared.

New Business

Maumee Holiday Parade-Sue distributed information about the Maumee lighted holiday parade. Firms were encouraged to enter.

Being there was no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary