

Minutes
ARROWHEAD PARK ASSOCIATION
January 6, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Don Feller, Andrea Gibbons, Michael McGrail and Susan Utterback

Excused-Tim Casey, Stacey Dunbar, Kathi Iott, Prakash Karamchandani, Brian Niedzwiecki and Cathy Redford

Absent:

Minutes: It was moved and seconded to accept the November 4, 2015 minutes with amendment. Motion carried.

Announcements: None

Architectural Committee: Adam Kral reported that the Brondes purchase was approved by the city of Maumee.

Park News: Kral reported that Checker Distributors purchased the building on W. Dussel in front of its warehouse for offices in order to better utilize the warehouse space.

Committees

Administrative (Chairman Berger, Redford, Feller)

It was moved and seconded to approved the following slate of officers:

Jim Berger, Chairman

Michael McGrail, Vice Chairman

Kathi Iott, Treasurer

Susan Utterback, Secretary

Motion carried.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

Discussion was held on the 2015 proposal of two visit meetings and two speakers for 2016. The tentative schedule for visits is March at Stautzenberger and September at the new Andersons Headquarters. Two speakers would be June-the commander at the 180th Fighter wing and December-three nonmembers, Almondina, GCS Imaging and Checker Distributors, discussing their businesses. Utterback will check with Stautzenberger and The Andersons and Berger will check with the 180th group.

The Food Truck committee will set up a meeting regarding the summer's event.

Education (Niedzwiecki, Dettmer and McGrail) No report.

Financial (Iott, Casey) No report

Membership (Berger, Iott, Utterback) No report

Old Business

Telephone Directory-Work has begun on securing advertising for the directory.

New Business

Chamber Membership-Berger asked the trustees about the APA joining the Maumee Chamber of Commerce and paying for the chairman to attend the meetings. It was moved and seconded to approval said membership. Motion carried. Berger will discuss the possibility of an exchange of membership between the two organizations with the executive director of the Maumee Chamber, thus reducing the cost.

Website-Utterback proposed that a payment section be added to the website.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
February 3, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Tim Casey, Don Feller, Andrea Gibbons, Kathi Iott, Michael McGrail, Cathy Redford and Susan Utterback

Excused-Stacey Dunbar, Prakash Karamchandani and Brian Niedzwiecki

Minutes: It was moved and seconded to accept the January 6, 2016 minutes with amendment. Motion carried.

Announcements: None

Architectural Committee: Redford reported that there was no new information from the committee.

Park News: Owens Workforce/College is no longer in its building. ProMedica has leased a portion of its space. Wild turkeys have been spotted in the park.

Committees

Administrative (Chairman Berger, Redford, Feller) No report

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

October-The Andersons visit meeting

December-Holiday lunch

Food Truck-Berger had a meeting with the Maumee Uptown Business Association about its food truck Fridays. For entertainment they are providing recorded music only and Berger indicated the APA might follow suit. He also spoke with UAW and they prefer that the city transformer near their property, rather than electrical outlets in the light poles, provide electricity. Jim Berger will check with the city on that possibility.

Education (Niedzwiecki, Dettmer and McGrail) The scholarship applications are now online.

Financial (Iott, Casey) Iott presented the 2015 financial report. The Association ended with a \$1,754.59 net income. It was moved and seconded to accept the report. Motion carried.

Membership (Berger, Iott, Utterback) No report

Old Business

Telephone Directory-The final drive around to check for new tenants and remove those no longer in the park is being done this next week. Utterback anticipates publishing by the first of March. Tomahawk has agreed to pay for the printing of the booklet.

The Maumee Chamber has agreed to the trade of memberships. Berger will check with them to see if there is the possibility of a joint golf outing.

Website-Utterback reported that there is now a payment section on the website.

New Business

Traffic Study-Several trustees attended the traffic study program at Kuhlman. Reported were handed out and the recommendations will be published in the next Arrowhead Park Association newsletter.

Social Media-It was brought to the trustees' attention that the Facebook and Linked In connections for APA were sorely outdated.

Streetlights-Joe Camp of the city of Maumee is checking into the lack of streetlights at the intersection of Ford and Dussel and Arrowhead and Dussel. It appears to have been missed during the widening of Dussel Drive.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
March 2, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Stacey Dunbar, Don Feller, Michael McGrail, Brian Niedzwiecki and Susan Utterback
Excused-Jim Berger, Tim Casey, Andrea Gibbons, Prakash Karamchandani, Kathi Iott and Cathy Redford

Minutes: It was moved and seconded to accept the February 3, 2016 minutes with amendment. Motion carried.

Announcements: None

Architectural Committee:

Park News:

Committees

Administrative (Chairman Berger, Redford, Feller) No report

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting. Invitations should be out this week.

June-180th Fighter Wing

October-The Andersons visit meeting

December-Holiday lunch

Food Truck-Utterback will coordinate a meeting of the committee.

Golf Outing-Will be held at Toledo CC. Chamber cannot join us this year but may join us in the future.

Education (Niedzwiecki, Dettmer and McGrail) The scholarship applications are online. Deadline is April 22. No applications have been received yet.

Financial (Iott, Casey) No report.

Membership (Berger, Iott, Utterback) The application for membership by the Maumee Chamber of Commerce was approved.

Old Business

Telephone Directory-Booklet is almost complete. Holding for a few ads coming in. Income appears to be between \$1,100-\$1,200 vs. \$1,500 last booklet. There was discussion about how members will access the online version.

Traffic Study-The recommendations will be published in the next Arrowhead Park Association newsletter.

New Business

Turkeys are in the park. To date there are only 5 and that number is manageable but may need some thought in the future if the numbers get out of hand.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
April 6, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Tim Casey, Don Feller, Andrea Gibbons, Michael McGrail, Prakash Karamchandani, and Susan Utterback

Excused-Stacey Dunbar, Kathi Iott, Brian Niedzwiecki and Cathy Redford

Minutes: It was moved and seconded to accept the March 2, 2016 minutes. Motion carried.

Announcements: None

Architectural Committee: No report

Park News: Two new companies in the park are HCC Coins and Gear Masters

Chamber News: Jim Berger reported that the Maumee Chamber is planning a May Fest, a June 27 Golf Outing and an August 17 Summer Fair.

Committees

Administrative (Chairman Berger, Redford, Feller) No report

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

It was moved and seconded to support the 9/11 Memorial being constructed at the 180th Fighter Wing in honor of Col. Baker's talk in June for \$250. Motion carried. Sue is to order a large-scale check to present. The Toledo Community Fund is handling the financial contributions.

October-The Andersons visit meeting

December-Holiday lunch

Food Truck-Berger reported that UAW did not want to have the parking lot lights wired for electricity. The committee will meet April 13, 10 a.m., at Café Marie. The picnics will begin June 1 and continue until August 31.

Golf Outing-Will be held at Toledo CC on Monday, July 25

Eppstein Clean-up-The park clean up will be Tuesday, April 19, 4 p.m. It was moved and seconded to spend up to \$150 on the after party. Motion carried.

Education (Niedzwiecki, Dettmer and McGrail) No report.

Financial (Iott, Casey) No report.

Membership (Berger, Iott, Utterback) No report.

Old Business

Telephone Directory-With the addition of a few last minutes ads, Utterback reported the income from the telephone directory would be \$1,400. There will be a form added to the web site for members to use if they wish an electronic version of the booklet. Nonmembers can request by joining the association and paying the dues.

Social Media committee-It was suggested to contact Hart Associates to handle our social media in exchange for their yearly dues.

New Business

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
May 4, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Tim Casey, Don Feller, Andrea Gibbons, Michael McGrail, Brian Niedzwiecki and Susan Utterback

Excused-Stacey Dunbar, Kathi Iott, Prakash Karamchandani and Cathy Redford

Minutes: It was moved and seconded to accept the April 6, 2016 minutes. Motion carried.

Guests: Kyle Magie and McKay Phillips from the Toledo MudHens spoke about the new Hensville and what it has to offer groups from 5 to 1,500. There now is expanded group outing space, a rooftop area and banquet space.

Announcements: None

Architectural Committee: No report

Park News: Eppstein Park Cleanup was very successful. After party at Don Juan's with about 10 people.

Chamber News: Jim Berger reported that the Maumee Chamber is planning a May Fest, a June 27 Golf Outing at Stone Oak and an August 17 Summer Fair.

Committees

Administrative (Chairman Berger, Redford, Feller) No report.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

A patriotic theme. Lunch will be hot dogs and hamburgers from the Jeanie's Weinies food truck. Cost for participants will be \$5 with the trustees voting and approving the pick up any extra cost.

October-The Andersons visit at the new headquarters

December-Holiday lunch

Food Truck-The trustees voted to collect \$25 instead of \$20 from each truck each week to match what Uptown Maumee is charging. Three sponsors so far, Meyer Hill Lynch, Eaton and Stautzenberger. Utterback will purchase outdoor blue tooth speakers for the music. Sue will amend last year's contract and send to all food trucks that Karamchandani has contact with.

Golf Outing-Will be held at Toledo CC on Monday, July 25. Tim and Michael will meet with TCC for costs, menu, etc.

Education (Niedzwiecki, Dettmer and McGrail) Niedzwiecki and his committee had two scholarship applications to present. It was moved and seconded to award \$500 to each candidate pending an employment letter from one of them. Motion carried.

Financial (Iott, Casey) No report.

Membership (Berger, Iott, Utterback) No report.

Old Business

Social Media committee-Berger will meet with Hart Associates to handle our social media in exchange for their yearly dues.

New Business

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
June 1, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Don Feller, Andrea Gibbons, Kathi Iott, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Tim Casey, Stacey Dunbar and Prakash Karamchandani

Minutes: It was moved and seconded to accept the May 4, 2016 minutes. Motion carried.

Announcements: None

Architectural Committee: The proposed Arrowhead Park entry sign drawings are at the city of Maumee for review.

Park News: A set of newly hatched turkeys in the Park has been spotted.

Chamber News: No report

Committees

Administrative (Chairman Berger, Redford, Feller) No report.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing-The meeting speaker is set and a food truck will provide the food.

October-The Andersons visit at the new headquarters

December-Holiday lunch

Food Truck-The application for food trucks has been updated and sent to all emails that Prakash used last year. A food truck committee member will collect \$25 from each truck. Food trucks will receive a schedule of dates they will be in the Park.

Golf Outing-Will be held at Toledo CC on Monday, July 25. Sponsor letters and flyers are being made and sent out.

Education (Niedzwiecki, Dettmer and McGrail) Niedzwiecki is working on the biographies of each winner and will let Sue know so she can send out publicity.

Financial (Iott, Casey) Dues will be in the mail today.

Membership (Berger, Iott, Utterback) The nominating committee recommended the approved of the application of Program Solutions Group. It was moved and seconded to approve the application. Motion carried.

Old Business

Social Media committee-Berger is waiting to hear back from Hart Associates about handling our social media in exchange for their yearly dues.

The telephone directory has been distributed. Sue explained she mailed a select group of businesses the book with a cover letter and application hoping to gain the attention of a person in charge and increase interest in membership. The full \$1,400 in ad income has been collected.

New Business

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
July 6, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Don Feller, Andrea Gibbons, Kathi Iott, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Tim Casey, Stacey Dunbar and Prakash Karamchandani

Minutes: It was moved and seconded to accept the June 1, 2016 minutes. Motion carried.

Announcements: Jim Berger received a letter of thanks from the Toledo Community Foundation for the 9/11 Memorial donation.

Architectural Committee: No news from the city of Maumee on the new entry sign proposal.

Park News: No recent turkey sightings. Stautzenberger will be celebrating its 90th anniversary this fall. The gazebo in Eppstein Park needs cleaning.

Chamber News: No report

Committees

Administrative (Chairman Berger, Redford, Feller) No report.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

October-The Andersons visit at the new headquarters. Cathy will work with the team at The Andersons to determine the best day and time.

December-Holiday lunch.

Food Truck-Meyer Hill Lynch would like to offer food truck vouchers for members who make appointments with them for technical support. The board felt MHL would be better to get gift cards from the food truck vendors themselves and hand those out.

The food truck helper has set up a Facebook account and purchased some Google ad space. She sends out notices on Fridays and Wednesdays.

Golf Outing-To date there are 12 sponsors but only 16 players. Mike urged all board members to help with recruitment of more players.

Education (Niedzwiecki and McGrail) Niedzwiecki is working on the biographies of each winner and preparing the bursar's letters.

Financial (Iott, Casey) Dues are coming in at a steady pace.

Membership (Berger, Iott, Utterback) The nominating committee recommended the approved of the application of HCC Rare Coins. It was moved and seconded to approve the application. Motion carried.

Old Business

Social Media committee-Jim still trying to meet with Hart Associates.

New Business

Proposals for new fundraisers were discussed including a Celebrity Wait lunch and/or Celebrity Bartender night, a \$100 raffle sales with 100 tickets, a scavenger hunt in the park, and applying for a Twilight Thursday event at the Pinnacle.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
September 7, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Don Feller, Andrea Gibbons, Kathi Iott, Michael McGrail, Brian Niedzwiecki and Susan Utterback
Excused-Tim Casey, Stacey Dunbar, Michael McGrail and Cathy Redford
Absent: Prakash Karamchandani

Minutes: It was moved and seconded to accept the July 6, 2016 minutes. Motion carried.

Announcements:

Architectural Committee: No report

Park News: Fast Signs and United Dialysis have opened and Apricato has closed.

Chamber News: The Chamber is planning its Expo for Nov. 9 at the Pinnacle.

Committees

Administrative (Chairman Berger, Redford, Feller) Sympathy cards were passed for Stacey Dunbar and Michael McGrail.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

October-The Andersons visit at the new headquarters. Cathy will work with the team at The Andersons to determine the best day and time

December-Holiday lunch

Food Truck-Utterback presented the Food Truck report. The proceeds were \$1,234.37.

Golf Outing-Proceeds were \$3,479.57 with a \$1,000 check donated by a sponsor directly to St. John's.

Education (Niedzwiecki and McGrail) Letters were sent to the universities along with the checks.

Financial (Iott, Casey) Utterback has completed the bank reconciling but was unable to forward to the accountant because Quickbooks no longer supports her 2013 version. It was moved and seconded that Utterback purchase a newer version. Motion carried.

Membership (Berger, Iott, Utterback) No report.

Old Business

Social Media committee-Jim still trying to meet with Hart Associates.

New Business

There was a discussion of our goals and purpose. It was suggested that more committee members be sought from our members but Iott stated that in her firm's studies, the system of committee work does not appeal to younger employees. It was determined that the October meeting be solely directed to the future of the organization.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
October 5, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Andrea Gibbons, Kathi Iott, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused:

Absent: Prakash Karamchandani

Minutes: It was moved and seconded to accept the September 7, 2016 minutes. Motion carried.

Announcements:

Architectural Committee: The group is considering a new digital sign for the Park. The city of Maumee announced that it would be adding sidewalks around Indian Wood Circle.

Park News:

Chamber News:

Committees

Administrative (Chairman Berger, Redford, Feller)

Jim Berger led the discussion of the future of the APA and its role. Niedzwiecki asked what we could do as an organization that people themselves cannot do without us. Casey said we are the group who deals with problems and solutions that come up in the Park. It was observed that networking is starting to diminish with the new generation so that the APA role may be keeping the Park viable. With the technology-driven generation, what other networking can we provide? Will it all be social media? It was mentioned that the board either re-set its purpose or disband. Is Arrowhead better off having the Arrowhead Park Association or not? Moving forward, perhaps change the upcoming year to be more viable and re-vamp the meetings. Consider lowering the dues.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The proposed four meetings are:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

October-Cathy Redford will work out a date for touring The Andersons new headquarters building

December-Holiday lunch

Education (Niedzwiecki and McGrail)

Financial (Iott, Casey)

Membership (Berger, Iott, Utterback)

Old Business

New Business

The Maumee Schools Superintendent has asked to speak before our group. Berger suggested he come before the board to hear the proposal. Utterback will schedule him to come to the November board meeting.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary

Minutes
ARROWHEAD PARK ASSOCIATION
November 2, 2016

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attending: Jim Berger, Tim Casey, Don Feller, Cathy Redford and Susan Utterback

Excused: Stacey Dunbar, Andrea Gibbons, Kathi Iott, Michael McGrail and Brian Niedzwiecki

Absent: Prakash Karamchandani

Minutes: It was moved and seconded to accept the October 5, 2016 minutes. Motion carried.

Guest: Sarah Otis and Todd Cramer with the Maumee City Schools talked about the future of the local system including strategic planning with staff, students and the community. They hope to increase academic performance as well as maximize experiences for all students. They would like Arrowhead Park businesses to consider offering business experiences for students. The school system has recently started the Panther Pride Foundation to add funding for enhancement programs for staff and students. This funding would not involve state funds or real estate tax income. They asked and were granted permission to speak at the next APA event. They will bring with them students to do a musical performance.

Announcements: Jim thanked Cathy Redford for her tour of the new Andersons building.

Architectural Committee: Optivue is changing its name to Midwest Eye Consultants. Signage was approved for both Optivue and Parker Steel. Due to money constraints, the entry signs to Arrowhead Park will be refurbished rather than replaced.

Park News: Parker Steel has located in the Park.

Chamber News: The Chamber will hold its annual Expo in November 8 at The Pinnacle.

Committees

Administrative (Chairman Berger, Redford, Feller)

Jim Berger continued the discussion of the future of APA. He will work with Hart Associates to devise five questions to ask the leaders of member firms in hopes of gaining an outside perspective of the organization.

Activities (Casey, Dunbar, Gibbons, McGrail, Karamchandani)

The four meetings held in 2016 were:

March 23-Stautzenberger visit meeting

June-180th Fighter Wing

October-Tour of The Andersons new headquarters building

December 16-Holiday lunch

Education (Niedzwiecki and McGrail) No report

Financial (Iott, Casey) No report

Membership (Berger, Iott, Utterback) No report

Old Business

New Business

Don Feller, Tim Casey and Cathy Redford all indicated their retirement from the board at the end of 2016.

In a post board call, Michael McGrail resigned from the board.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary