

MINUTES

ARROWHEAD PARK ASSOCIATION

January 5, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Carl Dettmer, Tim Casey, Stacey Dunbar, Don Feller, Adam J. Kral, Dick Moore, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Jim Berger, Kathi Iott and Jim McCann

Absent: John Jezak

Minutes

It was moved and seconded to approve the November 3, 2010 minutes. Motion carried.

Announcements

The Wood County Economic Committee met at Owens in Arrowhead Park.

Report from Architectural Committee-Adam J. Kral, liaison

State Farm office signage approved

Maritz generator screen approved

All Realtors with signs in the Park were asked to refurbish them.

News from the Park

Announcements

The BP on the northwest corner of Ford and Dussel will become a Sunoco.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

The nominating committee recommended the trustee applications of Sean Falk and Allen Underwood. It was moved and seconded to approve the trustee applications of Sean Falk and Allen Underwood. Motion carried.

Activities (Casey, Dunbar, Utterback)

Tim reported that the APA will join with Eaton Corp to hold a semi-annual blood drive Jan. 19 at Eaton's location on IWC near Arrowhead Drive. The event will be from 9 a.m. until 2 p.m.

The Rasmus Golf Outing is planned for Monday, June 20, at Brandywine. Erin Betz of Gilmore Jasion Mahler will chair the event.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald and Meyers)

Brian will update the scholarship information for placement on the Web site.

Brian was asked about the APA's participation in Burroughs School's Field Day. At this time, the participation is undetermined. The Education committee will explore new avenues in which to interact with Burroughs. Feller suggested that the APA consider returning to the mentoring of local high school students.

Financial (Chairman Iott, Casey)

No report

Arrowhead Park Association, cont.
Minutes January 5, 2011 - Page 2

Membership (Iott, Kral)

The nominating committee recommended the application of Eaton Corp. It was moved and seconded to approve the membership of Eaton Corp. Motion carried.

Park Improvement Committee (Feller)

No report

Dussel Drive Committee

Next meeting is March 2, 10 am at the new Huntington Insurance location.

Old Business

The slate of officers for 2011 is Don Feller, Chairman, Cathy Redford, Vice Chairman, Kathi Iott, Treasurer and Susan Utterback, Secretary. It was moved and seconded to approve the 2011 slate of officers. Motion carried.

Decals-Stacey is checking with the supplier on delivery.

New Business

Dick Moore submitted his resignation. He will be retiring from his long service to Paramount Health Care and no longer be working in the park. All trustees spoke of his excellent service to the board and wished him well.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

March 2, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Carl Dettmer, Tim Casey, Stacey Dunbar, Don Feller, Kathi Iott, Adam J. Kral, Dick Moore, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Sean Falk

Absent: John Jezak and Jim McCann

Minutes

It was moved and seconded to approve the January 5, 2011 minutes as amended. Motion carried. No meeting minutes in February 2011 because meeting was cancelled due to weather.

Announcements

Feller thanked Carl Dettmer for his leadership as APA chairman for the last three years.

Dettmer announced that Owens would again be sponsoring an Administrative Professionals Day April 27, 2011.

An announcement for the American Cancer Society was placed on the APA Facebook page.

Report from Architectural Committee-Adam J. Kral, liaison

Sunoco is preparing to move into the BP gas station on the west side of Ford.

News from the Park

Announcements

Niedzwiecki asked about the ownership of the road that runs between Mannik and the BP gas station. There is a monster pot hole that need repair. Redford and Kral will check with the city of Maumee. Utterback thought Tomahawk fixed it previously.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

Casey reported that the concrete buckeye is under construction that will be dedicated to Mark Rasmus upon completion.

Activities (Casey, Dunbar, Utterback)

Blood Drive: Casey reported that 22 units of blood were accepted from the January drive. The APA hopes to work with more companies in the park to offer just two large drives each year.

Golf Outing: Monday, June 20 at Brandywine. Save the date cards are in the works.

March Membership meeting: The meeting will be March 17 at Kuhlman. Toledo Mayor Mike Bell has been invited to speak on "Regionalism."

Education (Chairman Niedzwiecki, Adcock, Fitzgerald and Meyers)

Scholarship: No application to date. Carl will send out a reminder on Facebook and Linked-In. If few applications come in, the committee will consider an extension of the deadline.

Arrowhead Park Association, cont.
Minutes March 2, 2011 - Page 2

Burroughs: No determination has been made regarding Burroughs School and the continuing of our partnership with it. The Toledo Public Schools may be changing the schools to a K-8 arrangement and it was determined by the board to table the discussion for the present.

Financial (Chairman Iott, Casey)

Iott presented the year-end financials. It was moved and seconded to accept the report. Motion carried.

Membership (Iott, Kral)

No report

Park Improvement Committee (Feller)

No report

Dussel Drive Committee

Next meeting is March 2, 10 am at the new Huntington Insurance location.

Old Business

Decals-Stacey is checking with the supplier on delivery.

New Business

The board determined not to send out general notices from its members via the APA e-mail. Items can be posted on Facebook and LinkedIn.

Niedzwiecki moved to spend up to \$100 for Facebook. Adam seconded. Motion carried.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

April 5, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Carl Dettmer, Tim Casey, Stacey Dunbar, Don Feller, Sean Falk, Adam J. Kral, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Kathi Iott

Absent: John Jezak and Jim McCann

Minutes

It was moved and seconded to approve the March 2, 2011 minutes as amended. Motion carried.

Announcements

Chairman Feller welcomed Sean Falk to the board.

Tim Casey mentioned that Marcus Rasmus is now with the Lucas County Port Authority in charge of energy savings audits for buildings and company facilities with grant money available.

Dettmer announced that Owens would again be sponsoring an Administrative Professionals Day April 27, 2011.

New member Eaton has scheduled its 5th annual Eppstein Park clean-up for Friday, April 15. All trustee are invited and Sue will send an e-mail to member firms.

Report from Architectural Committee-Adam J. Kral, liaison

A fence around the Country Inn and Suites pool was approved.

The committee approved a tent to be erected for Cinco de Mayo celebrations at El Camino.

Signage was approved for The Boulevard.

News from the Park

None

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

Dettmer reported that \$50 in Facebook advertising has been spent about the scholarships and general information about the park. There were enough clicks to use all the money from people interested in Arrowhead Park. Carl felt it built visibility.

Activities (Casey, Dunbar, Utterback)

Golf Outing: Monday, June 20 at Brandywine CC. Casey reported that a mailing list has been compiled from the Rasmus family, Erin Betz's contacts and the APA. Save the Date cards will be mailed to the list. He reminded members that door prizes will be needed.

March Membership meeting: All felt Mayor Bell was a valuable speaker. Utterback will send a thank you note.

Arrowhead Park Association, cont.
Minutes April 5, 2011 - Page 2

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)

Scholarship: The committee recommended Nicole Bourland, of Salsarita's, receive a \$1,000 scholarship as an employee and Jacob Buenger, whose parent works at St. Luke's, receive \$1,000 as the youth winner. It was moved and seconded to award the scholarships. Motion carried.

Financial (Chairman Iott, Casey)

No report.

Membership (Iott, Kral)

No report

Park Improvement Committee (Feller)

No report

Dussel Drive Committee

Cathy reported that Ford Road work will start April 11. Media Day is April 15. ODOT is using the Dussel Drive committee as a model for other projects. Next meeting is to be announced.

Old Business

Decals: Stacey reported that the decals should be in by the next board meeting.

Streets: Niedzwiecki remarked about a large pothole between Stautzenberger and the BP station. Utterback will contact George Lathrop at Tomahawk. She remembered that Tomahawk fixed it previously.

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
May 6, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Carl Dettmer, Tim Casey, Stacey Dunbar, Don Feller, Sean Falk, Allen Underwood and Susan Utterback

Excused: Jim Berger, Adam J. Kral, Brian Niedzwiecki and Cathy Redford

Absent: John Jezak and Jim McCann

Minutes

It was moved and seconded to approve the April 6, 2011 minutes as amended. Motion carried.

Announcements

The board received a thank you note from Nicole Bourland for the scholarship award.

Carl Dettmer reported that 35-40 persons attended the Administrative Professionals day at Owens.

Report from Architectural Committee-Adam J. Kral, liaison

No report

News from the Park

During the Eaton-sponsored clean up of Eppstein Park, it was reported that there was a great deal of trash overflow from the dumpster area at 1684 Woodlands and that cats were jumping in the dumpster. The trustees asked Sue to let Adam Kral know of the problem. It was also reported that a dedicated bench in Eppstein showed rotting wood on the seating area. Sue is to e-mail Cathy Redford to see if an Andersons-sponsored Boy Scout Troop might take on the repairs as a Scout project.

Three building on Indian Wood Circle were up for auction but no one had heard the results and who, if any, the new owner was.

Eaton Corp. is sponsoring a blood drive May 19. It was determined that APA sponsor its drive in October.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report

Activities (Casey, Dunbar, Utterback)

Golf Outing: Monday, June 20 at Brandywine CC. Casey distributed golf outing information for review. It was moved and seconded to send a \$500 deposit to Brandywine. Motion carried. Save the date cards are out. Yark will be asked to provide a car for the hole in one contest. The after golf dinner will also be the June quarterly meeting. The cost is \$25. Carl Dettmer will use the remaining \$50 in Facebook advertising funds to promote the golf outing.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)

No report

Financial (Chairman Iott, Casey)

It was determined to add Don Feller to the signature cards for the checking account at Huntington. Arrangements will be made to meet with the bank to make the change.

Membership (Iott, Kral)

No report

Park Improvement Committee (Feller)

No report

Dussel Drive Committee

Ford Road improvements are underway near Dussel causing a shift in lane usage. The next meeting will be June 1 at Huntington Insurance.

Old Business

Decals: Stacey displayed the new decals. It was determined that Sue will place a decal in the yearly billing envelope.

Streets: Sue spoke with George Lathrop about repairing the large pothole behind BP/Fairfield Inn. He stated that several firms own a portion of the street and he will coordinate efforts to repair it. The trustees have asked that a letter be sent to the city of Maumee asking to have the streets in the Park reviewed for maintenance.

New Business

Coyotes: With the reports of coyotes in Eppstein Park, Sue is to obtain a "Living with Coyotes" pamphlet from the city so it can be posted on the Web site.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

June 1, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Stacey Dunbar, Don Feller, Sean Falk, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Jim Berger, Carl Dettmer, Kathi Iott and Adam J. Kral

Absent: John Jezak and Jim McCann

Minutes

It was moved and seconded to approve the May 4, 2011 minutes. Motion carried.

Announcements

Report from Architectural Committee-Adam J. Kral, liaison
Cathy Redford indicated that small sign changes were approved.

News from the Park

Aetna has moved from its location in the Mannik Group building.

Pothole behind Stautzenberger/Fairfield Inn remains unrepaired.

An employee of Stautenberger has offered to repair the rotted wood on the bench in Eppstein Park.

There is a walk for Cystic Fibrosis June 5 in the park.

Cathy Redford offered to work with Tomahawk Development regarding the overflowing dumpster at 1684 Woodlands.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)
No report

Activities (Casey, Dunbar, Utterback)

Golf Outing: Monday, June 20 at Brandywine CC. Forty-four golfers have signed up to play. To date there are 10 hole sponsors and a beverage cart sponsor. The June quarterly meeting will take place simultaneously with the golf dinner. Sue will do invitations.

Blood Drive: A blood drive is being planned for October 2011 and April 2012. More will follow as the date draws near.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)
Brian indicated that letters to the scholarship winners will go out this week.

Financial (Chairman Iott, Casey)
No report

Arrowhead Park Association, cont.
Minutes June 1, 2011 - Page 2

Membership (Iott, Kral)
No report

Park Improvement Committee (Feller)
No report

Dussel Drive Committee
No report

Old Business

Streets: Letter to city of Maumee regarding street conditions in the park

New Business

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

July 6, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Stacey Dunbar, Carl Dettmer, Don Feller, Adam J. Kral, Kathi Iott, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Jim Berger and Sean Falk

Absent: John Jezak and Jim McCann

Minutes

It was moved and seconded to approve the June 1, 2011 minutes. Motion carried.

Announcements

Adam announced he has closed Spring Valley Architects and is now a consulting architect.

Report from Architectural Committee-Adam J. Kral, liaison

The group is reviewing the new Maumee sign regulations. There is also discussion about chain link fences and outside storage.

Guests: Nicole Bourland and Jacob Buenger, scholarship recipients, attended the meeting to thank the trustees and speak about their college goals.

News from the Park

Pothole has been repaired behind Stautzenberger College.

The bench has been repaired in Eppstein Park.

\$800 was raised in the Cystic Fibrous walk.

No news about the dumpster overflow problem near New York Life building.

The Employers Association will move into the building at 1787 Indian Wood Circle.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report

Activities (Casey, Dunbar, Utterback)

Golf Outing: Early estimates for the golf outing were distributed. Proceeds will near \$4,800.

Blood Drive: A blood drive is being planned for October 28, 10 am-4 pm. Stautzenberger College has offered to host the event. Carl will create a link from the APA Web site to the Red Cross site.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)

Carl reported he received a thank you note from Burroughs Schools for the participation by Don Feller and Allen Underwood at this year's Field Day.

Arrowhead Park Association, cont.
Minutes July 6, 2011 - Page 2

Discussion followed regarding Burroughs and whether donations should go to the Maumee Schools Foundation or perhaps directly to Partners in Education. No conclusion was determined.

Financial (Chairman Iott, Casey)

Most dues payments have been received.

Membership (Iott, Kral)

No report

Park Improvement Committee (Feller)

No report

Dussel Drive Committee

Will meet in August with Cathy, Don and Sue for a quick update. Full committee meeting will be scheduled as the project nears completion.

Old Business

Streets: Letter to city of Maumee regarding street conditions in the park. No response to date.

New Business

August meeting: The trustees voted to cancel the August trustee meeting.

Time Capsule: Adam placed the 30th anniversary time capsule in ground by The Boulevard. The capsule is to be opened in 2055. The trustee determined that a plaque should be placed on the site. Adam will check the cost.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

September 7, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Carl Dettmer, Don Feller, Kathi Iott, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Adam J. Kral and Sean Falk

Minutes

It was moved and seconded to approve the July 6, 2011 minutes. Motion carried.

Announcements

None

Report from Architectural Committee-Adam J. Kral, liaison

Several signs requests were addressed

News from the Park

Hanson is renovating and moving its firm to 1695 Indian Wood Circle.

Stautzenberger has taken the Aetna space in Mannik & Smith's building.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report

Activities (Casey, Dunbar, Utterback)

Golf Outing: Proceeds from the financial statement indicate at \$5,000 profit.

Blood Drive: A blood drive is being planned for October 28, 10 am-4 pm. Stautzenberger College has offered to host the event. Carl will create a link from the APA Web site to the Red Cross site.

Quarterly meeting: A tentative date of Sept 28 for lunch is planned. Markus Rasmus of the Toledo Lucas County Port Authority will speak. Sue will check with Matrix Technologies to see if they will host the event.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)

Brian Niedzwiecki reported the letters and funds have been sent to the universities for the scholarship awards.

Discussion followed regarding a donation to the Maumee Schools Foundation. The discussion was tabled pending financial status at the end of the year.

Financial (Chairman Iott, Casey)

A second reminder about dues will be sent.

Membership (Iott, Kral)

No report

Park Improvement Committee (Feller)
No report

Dussel Drive Committee

Asphalt paving is to be completed before November. Signage is still needed in many locations. Cathy will ask the ODOT personnel to speak at the December luncheon. There was a question on the cost of adding some large pots to the boulevard on Dussel. Cathy will check into the cost.

Old Business

Streets: An e-mail response from the city of Maumee regarding the re-paving of Indian Wood Circle was distributed indicating re-paving and repair will take place over the next 1-2 years.

Time Capsule: No report

New Business

Cigarette Disposal at Eppstein: The trustees asked Utterback to send an email to all companies asking them to request their smokers dispose of the cigarette butts appropriately.

Sean Falk Resignation: Upon accepting Sean Falk's resignation, members were asked to recommend new trustees to the board.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

October 5, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Brian Niedzwiecki and Allen Underwood

Excused: Carl Dettmer, Kathi Iott, Cathy Redford and Susan Utterback

Absent: Adam J. Kral

Minutes

It was moved and seconded to approve the September 7, 2011 minutes. Motion carried.

Announcements

None

Report from Architectural Committee-Adam J. Kral, liaison

None

News from the Park

None

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

Applications by Michael McGrail and Prakash Karamchandani were tabled pending approval of their company membership applications. (See membership)

Activities (Casey, Dunbar, Utterback)

Golf Outing: Casey reported the APA Golf outing proceeds to society editor Barbara Hendel, of *The Blade*.

Blood Drive: Casey reported that the semi-annually blood drive will be held Friday October 28, 11 am-4 pm. at Stautzenberger College, lab room 205. The trustees requested Carl post the drive on the APA Web site.

Posters are available via Casey. It was reported that the labor dispute at the Red Cross was settled. Underwood inquired whether the Red Cross contacts people outside the Park about donating. Dunbar reported that the organization has a call list. Casey would like trustees to ask their neighbors to try to get at least one person from each company to donate. It was suggested that the APA recruit at the upcoming Boys and Girls Border Bash event.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers and Underwood)

No report

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott, Kral)

Applications from McDonald Partners and Balance Grill submitted applications for membership. Because no committee members were in attendance, the application review was tabled.

Arrowhead Park Association, cont.
Minutes October 5, 2011 - Page 2

Park Improvement Committee (Feller)
No report

Dussel Drive Committee
The ponding of water on Ford was checked by Feller and it appears to be resolved.

Flower Pots-No information at the meeting.

Old Business

Cigarettes: Utterback sent an email to all members regarding the proper disposal of cigarettes butts in and around Eppstein Park.

Time Capsule: No report on a plaque to mark the time capsule.

New Business

Due to his prolong absence, it was determined to send Jim McCann a letter informing him that his service on the board is not longer needed.

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
November 2, 2011

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Carl Dettmer, Don Feller, Kathi Iott, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Jim Berger, Stacey Dunbar and Allen Underwood

Absent: Adam J. Kral

Minutes

It was moved and seconded to approve the October 5, 2011 minutes. Motion carried.

Announcements

Jim Berger has been added to the membership committee.

Report from Architectural Committee-Adam J. Kral, liaison

The committee has requested a better drawing for a proposed picnic area at Eaton Corp. A new sign at the Humane Society will go to the city of Maumee and the AP architectural committees for review. Cathy Redford reported that the city of Maumee has a new sign code, which the Arrowhead Park Architectural committee will adopt adding additional restrictions to meet the standards set in Arrowhead.

News from the Park

None

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

Applications by Michael McGrail and Prakash Karamchandani were tabled pending approval of their firms' membership applications.

Following approval of membership, it was moved and seconded to approved McGrail and Karamchandani as trustees. Motion carried.

Activities (Casey, Dunbar, Utterback)

Holiday Lunch: Plans are underway for an early December luncheon. Theresa Pollick and Brian French of ODOT will be the featured speakers. After discussion, it was determined to return to Brandywine for the luncheon, as there is a new general manager and chef.

Blood Drive: Casey reported that there was a small turnout for the event. Seventeen units were collected. He questions the Red Cross's ability to coordinate Arrowhead Park events, excluding the largest companies. He and Stacey Dunbar will meet with the Red Cross to form a committee for more efficient efforts.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Dettmer stated he heard from Tom DeMarco of Burroughs School, who asked about the APA's involvement in the 2011-12 school year. Dettmer told him that the APA was considering its strategy after a 2012 budget was determined. Carl will send him a letter after budget talks.

Arrowhead Park Association, cont.
Minutes November 2, 2011 - Page 2

Financial (Chairman Iott, Casey)
No report

Membership (Berger, Iott, Kral)
Nominating committee moved and seconded to accept applications from McDonald Partners, Balance Grill and The Reserve at Monclova. Motion carried.

Park Improvement Committee (Feller)
No report

Dussel Drive Committee
The committee has completed its task and will disband.

Old Business

Time Capsule: No report on a plaque to mark the location of the time capsule.

Flower Pots for Dussel Boulevard: Cathy Redford reported that the cost is \$600 per pot. Questions arose about who would plant them, where to park to do so and watering.

Letter to Jim McCann: Tabled due to lack of address to mail a notice.

New Business

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
November 6, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Mike McGrail, Brian Niedzwiecki, Allen Underwood and Susan Utterback

Excused: Stacey Dunbar, Don Feller, Kathi Iott,

Absent: Prakash Karamchandani and John Jezak

Minutes

It was moved and seconded to approve the October 2, 2013, minutes. Motion carried.

Announcements/Communications

None

Report from Architectural Committee

Signs approvals were given to Smokey Bones and Homewood Suites. Applebee's sign still awaiting final approval.

Brondes Ford opened a truck diesel service center in Holland near the Turnpike overpass.

There was discussion about adding directional addresses to Arrowhead street signs.

Park News

Information was exchanged about the recent up-tick in crime throughout the park but mainly to car break-ins. The trustees asked Utterback to relay this information to the member firms.

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

Holiday Lunch is scheduled for Thursday, Dec. 12. Theresa Pollick of ODOT and Maumee Mayor Rich Carr will be speakers.

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

No report

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott)

The nominating committee approved Quest Restoration for membership. It was moved and seconded to approve the membership. Motion carried.

Old Business

Website-Went live on Nov. 1.

APA Directory-Letters will be faxed to obtain information and corrections

Raffle-The activities committee will meet to determine when and if a raffle would act as a fundraiser this year.

Signage-It was suggested that the green street signs be replaced by custom designs, which would include the Arrowhead logo, street name, and a directional component below the street name. Sue Utterback will contact both Adam Kral for design and Bruce Wholf of the city of Maumee.

New Business

There is no trustee meeting in December.

Submitted by

Susan Utterback, Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
October 2, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Don Feller, Cathy Redford and Susan Utterback

Excused: Jim Berger, Tim Casey, Stacey Dunbar, Kathi Iott, Mike McGrail, Brian Niedzwiecki and Allen Underwood

Absent: Prakash Karamchandani and John Jezak

Minutes

It was moved and seconded to approve the September 4, 2013, minutes. Motion carried.

Guest

Sally Bissell from Bowling Green State University discussed financial support to area firms offered by a grant from the state of Ohio for BGSU students who intern. Companies can receive 1/2 credit toward wages and fringe benefits. It is hoped that the students will remain in Ohio. The interns do not have to be seniors and can be full or part time. Packets were distributed.

Announcements/Communications

None

Report from Architectural Committee

Signs approvals were given to Smokey Bones and Homewood Suites. Applebee's sign still awaiting final approval.

Brondes Ford opened a truck diesel service center in Holland near the Turnpike overpass.

There was discussion on adding directional addresses to Arrowhead street signs.

Park News

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

September quarterly-Utterback has reported that the Olympian silver medalists has not given her enough notice to send out invitations and it was determined to go in another direction for a speaker.

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

No report

Financial (Chairman Iott, Casey)

No report

Arrowhead Park Association, cont.'d
Minutes October 2, 2013 - Page 2

Membership (Berger, Iott)
No report

Old Business

Website-The updated website will go live Nov. 1. Cathy asked that the service move quicker through the clicks.

Raffle-There was further discussion on holding a reverse raffle with an end party in June on the patio of The Pinnacle.

New Business

None

Submitted by

Susan Utterback, Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
May 1, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Stacey Dunbar, Kathi Iott, Mike McGrail, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Jim Berger, Don Feller and Prakash Karamchandani

Absent: John Jezak

Guests:

Todd Yerman, Hart Associates

Todd stopped by to update the trustees about the APA website. He indicated that the site was built in 'Dreamweaver.' The webmaster must have technical knowledge to update it. He was unable to determine the number of hits the website has garnered because the analytics appear to be turned off. Utterback will contact Dettmer about making the change to the program so a report can be made. Yerman recommended that the software "Wordpress" be used to built a new site and that a student or local talent may be capable of doing the work.

Steve Atkinson, TARTA

Mr. Atkinson distributed material to the trustee about a summer "lunch" bus that would have a route to various restaurants in and near the park that riders could use for \$.25 per ride. The bus would hold 20 people. Apps would be available for smartphones and would offer 'specials' from the restaurants. Display signs would indicate where the bus would pick up passengers. Cathy Redford reminded TARTA that there are architectural restrictions regarding signs and there would need to be approvals. All and all, the trustees thought it a good idea and would offer a green alternative to lunch hour traffic.

Minutes

It was moved and seconded to approve the April 3, 2013, minutes. Motion carried.

Announcements/Communications

No announcements

Report from Architectural Committee-Adam J. Kral, liaison

HVAC was approved behind Osage Drive. Temple of the Dragon received approval for a 60-day banner. Tomahawk Development moved to 1722 Indian Wood Circle, Ste. F.

Park News

TLI (Tom Irmen) has opened an office at 1683 Woodlands, which will offer business development.

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

Adam Kral submitted his resignation, which was reluctantly accepted by the trustees.

The trustees gave Utterback permission to look into less expensive phone service for the APA. At present, the phone/fax is running about \$60 per month, up from \$30 just a year and one-half ago.

Activities (Casey, Dunbar, McGrail, Utterback)

June meeting- TBA

Golf Outing-New date is Monday, July 15.

September meeting: It was mentioned that a vendors' fair should be considered, a "Who's who in Arrowhead Park." Timing, do we join with Chamber or do we have it over lunch hour?

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

Brian Niedzwiecki asked the trustees for approval of two Youth scholarships since there were no Adult scholarship applicants. The two names put forth by the committee were Karlyn Waldeck (Kuhlman) and Madison Perry (Dr. Brochin). It was moved and seconded to award \$1,000 to each student. Motion carried.

The committee indicated that there was an exception group of applicants this year.

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott)

Upon the recommendation of the nominating committee, Temple of the Dragon was submitted for trustee approval. It was moved and seconded to approve the application. Motion carried.

Old Business

None

New Business

None

Submitted by

Susan Utterback, Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
April 3, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Don Feller, Mike McGrail, Brian Niedzwiecki, Cathy Redford, and Susan Utterback

Excused: Jim Berger, Stacey Dunbar, Tim Casey, Kathi Iott and Allen Underwood

Absent: John Jezak and Prakash Karamchandani

Guests:

Todd Yerman, Hart Associates

Todd Yerman was asked to review the APA website and offer suggestions for improvements. He indicated that it was 'visually' and 'architecturally' dated. He wished to know how much it was used and who was searching it ... was it our own members or from nonmembers/visitors. Did we want it to drive communications for our members or to recruit new members? It also needs to work better for mobile sites. And he recommended use of Twitter and Facebook. The trustees granted permission for him to look 'under the hood' so to speak to see what traffic it is drawing. Sue Utterback will contact Carl and tell him about the trustees' request. Todd indicated we might want to subscribe to Constant Contact for our newsletter, which costs \$20 to set up in a template and \$.01 per piece of email.

Joe Camp, city of Maumee

Joe Camp updated the trustees on work in Arrowhead and on Conant Street. Summer work includes curb and gutter repair on Timber Line after which in July or August, resurfacing of all of Arrowhead Park streets will be done during the night hours. It is a mill and fill project expected to last 4-5 days.

On Conant-Reynolds, four projects are underway. There are safety upgrades, lanes are being widened, new traffic signals installed with countdown clocks and sidewalks on both side of the street from the railroad tracks in Maumee to the 80-90 overpass. This included a new traffic light off Conant for Kroger. Once the work is completed, resurfacing will take place from the Trail to the Turnpike. All progress is to be completed by the end of June.

Camp also informed the trustees that work is being done to expand the Turnpike to three lanes.

Finally, St Rt. 20A from Ford Road to St. Rt. 295 will be resurfaced in late July or August. In 2015, the Manley Road bridge will be closed for bridgework.

In other city news, water meters throughout the city will be upgraded in order to be read remotely.

Minutes

It was moved and seconded to approve the March 6, 2013, minutes. Motion carried.

Arrowhead Park Association, cont.
Minutes April 3, 2013 - Page 2

Announcements/Communications

No announcements

Report from Architectural Committee-Adam J. Kral, liaison

No report

Park News

No report

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

March meeting-There was a small turnout for Steve Pollick. However, his talk was very informative. Jim Berger suggested we start to include nonmembers but charge them a higher fee to attend.

June meeting-Olympic archer at patio at Pinnacle. Invite another networking group to join us.

Monday, June 17, is the date for the Rasmus Golf Outing.

September meeting: It was mentioned that a vendors' fair. Who's who in Arrowhead Park. Timing, do we join with Chamber or do we have it over lunch hour.

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

Scholarship material is out to all members. Deadline is April 19.

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott, Kral)

No report

Old Business

Shred Day-April 24 at Eaton, 1660 Indian Wood Cr. Goodwill will collect textiles at Therma-Tru April 8-12.

Flood light at Manley and Timber Line entry. Utterback drove by and the whole fixture including the cement base is out of the ground. She reported to Kral.

New Business

None

Submitted by
Susan Utterback, Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
March 6, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Stacey Dunbar, Don Feller, Adam J. Kral, Mike McGrail, Cathy Redford, and Susan Utterback

Excused: Tim Casey, Kathi Iott, Brian Niedzwiecki and Allen Underwood

Absent: John Jezak and Prakash Karamchandani

Guest: Gayle, from Kenneth Brochin's office

Minutes

It was moved and seconded to approve the February 6, 2013, minutes. Motion carried.

Announcements/Communications

No announcements

Report from Architectural Committee-Adam J. Kral, liaison

Approval was given to farm the corner of Manley and Timber Line as other parts of the Park are farmed.

Park News

No report

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

March meeting-Former Blade Outdoor Editor Steve Pollick has been confirmed for the March 20 meeting.

June meeting-Olympic archer at patio at Pinnacle. Invite another networking group to join us.

Monday, June 17, is the date for the Rasmus Golf Outing.

September meeting: It was mentioned that a vendors' fair. Who's who in Arrowhead Park. Timing, do we join with Chamber or do we have it over lunch hour.

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

Scholarship material was included in the February newsletter. Deadline is April 19.

Financial (Chairman Iott, Casey)

No report

Arrowhead Park Association, cont.
Minutes March 6, 2013 - Page 2

Membership (Berger, Iott, Kral)
No report

Old Business

Shred Day-April 24 at Eaton, 1660 Indian Wood Cr.

New Business

Stacey mentioned that she received a call from First Insurance about the light fixture at Manley and Timber Line was in disrepair and the caller was concerned no one had returned his email. The repair request was forwarded to the architectural committee.

Submitted by

Susan Utterback
Secretary

Arrowhead Park Association
Board of Trustees Meeting
Wednesday, February 6, 2013
Huntington Insurance, 1670 Indian Wood Circle
8:30 a.m.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

January 9, 2013

ANNOUNCEMENTS/COMMUNICATIONS

ARCHITECTURAL COMMITTEE REPORT

PARK NEWS

COMMITTEE REPORTS

Administrative

Activities

 March meeting

 June Golf

Education

 Scholarship applications

Financial

 Year end report

Membership

OLD BUSINESS

Shred Day-April 24 date

Discussion of APA and APA architectural committees

 Joint meetings, possible joint website

Distribution of list that trustees determined was what the APA did to benefit its members and nonmembers.

NEW BUSINESS

ADJOURNMENT

Meeting dates 2013: January 9, February 6, March 6, April 3, May 1, June 6, July 3, September 4, October 2 and November 6.

MINUTES
ARROWHEAD PARK ASSOCIATION
January 9, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Stacey Dunbar, Don Feller, Mike McGrail, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Jim Berger, Kathi Iott and Adam J. Kral

Absent: John Jezak and Prakash Karamchandani

Minutes

It was moved and seconded to approve the November 7, 2012, minutes. Motion carried.

Announcements/Communications

An email announcement was sent to Don Feller regarding a donation event to benefit Goodwill to be held in the Park. The board approved the notice could be placed in the APA newsletter. Sue will notify Goodwill.

Report from Architectural Committee-Adam J. Kral, liaison

Manpower is moving within the Arrowhead Shoppes

MCPC, an information technology firm, is opening an office at 1724 Indian Wood Circle

A sign between BP and Mannik and Smith requested by Stautzenberger College was approved

Park News

LaFarge, a buildings material firm, is moving to the Park from Reynolds Road.

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

The slate of officers was presented to the board. It is:

Cathy Redford, Chairman

Stacey Dunbar, Vice Chairman

Kathi Iott, Treasurer

Susan Utterback, Secretary

It was moved and seconded to approve the slate of officers. Motion carried.

Activities (Casey, Dunbar, McGrail, Utterback)

March meeting-Casey mentioned former Blade Outdoor Editor Steve Pollick as a speaker for an upcoming meeting. Sue is working with the Maumee Chamber to plan a joint meeting to hear the Olympic archer who placed second at the London Olympics. Stacey will check on a Para-Olympic speaker she heard to join with the archery participant.

Stacey announced her firm is hosting a health care reform seminar and members are invited. The date is February 28. Sue will place information in the newsletter.

Education (Chairman Niedzwiecki, Dettmer and Underwood)

Brian is updating the scholarship materials for distribution to member firms. Michael McGrail volunteered to sit on the education committee.

Financial (Chairman Iott, Casey)

Sue told the committee that Kathi was working on the end of the year statements.

Membership (Berger, Iott, Kral)

No report

Old Business

Shred Day-Affinity will charge only \$50. The trustees requested Wednesday, April 24, 2013 date. Possible sites include the old AVCA building and the UAW.

New Business

The board voted to send a \$150 check to Honor Flight in Bud Fisher's name.

Cathy reported that the APA and the AP Architectural committee cannot officially join because of the AP Architectural committee code of regulations. However, all trustees agreed that a quarterly joint meeting might be beneficial. Also information and regulations can be placed in the newsletter each quarter highlighting a certain code.

Finally, each trustee was asked to write down what the APA does to benefit its members and nonmembers and bring it to the next meeting.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

November 7, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Adam J. Kral, Kathi Iott, Cathy Redford and Allen Underwood

Excused: Prakash Karamchandani, Michael McGrail, Brian Niedzwiecki, and Susan Utterback

Absent: Carl Dettmer and John Jezak

Minutes

It was moved and seconded to approve the October 3, 2012, minutes. Motion carried.

Guest

Adam introduced Meredith Griffith, a strategist on social media. Adam asked Meredith to attend the meeting to find out what the APA had to offer as far as marketing was concerned. She had reviewed the website, felt it could use a bit more information, and recommended a link between the website, Facebook and the LinkedIn models. Discussion followed about how to improve membership numbers. The APA has about 80 members from the 250 firms in the park. What did the APA need to offer to make companies in the park want to join? Meredith, in turn, asked why the trustees had joined the APA. Don Feller mentioned that when his firm came to the park, it was a civil duty to do. Meredith asked about networking. Kathi Iott stated that we had quarterly meetings with speakers. Meredith stated that the APA consider an open networking session or make it exclusively for members only. Kathi Iott said with only one or two representatives, the word about events doesn't always trickle down to all employees.

Meredith offered to improve our brand including better website, changing the communications, make sure the public knows what the APA does, "smiling" faces, better use of Facebook and LinkedIn. Trustees wish to determine the "value" of the APA, which Meredith can do, or if price prohibited, trustees could do with a phone or "over lunch" survey. Also discussed was who should be asked to attend the meetings-just the representative or all employees.

Before any marketing can take place, the APA has to determine its 'brand.' Salespeople and HR people are very different in what they want to get from an organization.

Don then asked what Meredith might charge at different levels for website, singular events, semi-annual retainer fee. It can be anywhere from \$500 per month or a price for individual events depending on her company's involvement.

After Meredith left, Jim Berger said we need to define the APA 'why' and then the 'who' we want to target. Allen Underwood says that Heidelberg can offer its students to help define the APA.

Some suggestions included a summer cookout, margarita tasting, after hours, scavenger hunt throughout the park, invite Rotary, Epic and/or Maumee Chamber to partner in a networking event.

Announcements

Kathi Iott reported a car was stolen from her firm's parking lot during the day.

Report from Architectural Committee-Adam J. Kral, liaison

YZ Bakery has landed a contract with Costco and Sam's Club and as a result needs a dock and cooling storage. Its dumpsters will be fenced.

Arrowhead Behavioral has a new fence.

MassMutual has been approved for some new signage but not all signs requested.

AET across from Gordon Food is putting up a solar field for testing

Professional Skills Institute has new façade.

Arrowhead Shoppes has been painted.

Discussion followed about joining the APA and the Arrowhead Park Architectural committee or at least forming a joint committee.

News from the Park

No report.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Holiday Luncheon: Dec. 7 as a holiday lunch date at Brandywine with a speaker about Pearl Harbor. It was suggested that the APA ask veterans to attend and publicize it to senior centers, veterans group, and non-APA members. Jim Berger offered to prepare flyers to distribute for the December meeting.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

No report.

Financial (Chairman Iott, Casey)

No report.

Membership (Berger, Iott, Kral)

No report

Old Business

Shred Day-Affinity will charge only \$50. The trustees requested an April 2013 date.

Newsletter-try to get to all park firms with profiles.

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

October 3, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Don Feller, Adam J. Kral, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Jim Berger, Kathi Iott, Stacey Dunbar and Allen Underwood

Absent: Carl Dettmer, John Jezak and Prakash Karamchandani

Minutes

It was moved and seconded to approve the September 5, 2012, minutes. Motion carried.

Guest

Linda Ray, 2012 Employee Scholarship winner, spoke to the trustees and was presented a plaque by Brian Niedzwiecki, APA Education chairman.

Announcements

The Toledo Lucas County Library asked for an endorsement of its upcoming levy. The board declined, wishing to stay neutral on the issue. It was moved and seconded to remain neutral on political issues. Motion carried.

Don spoke with Carl Dettmer regarding his desire to remain a trustee. Carl has been assigned a new project by his employer that has kept him quite busy. He would like to serve out his trustee term, which ends in December.

Report from Architectural Committee-Adam J. Kral, liaison

StudioPlus is becoming an Extended Stay America.

PSI inquired about having a tree removed and a new façade.

Arrowhead Shoppes requested a color change at its location. The new colors are black and white.

Triad Tech and Parker Store were approved for new signs. There are also new sign approvals for The Lathrop Company and The Andersons.

Arrowhead entry sign designs are still under consideration.

News from the Park

No report.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Holiday Luncheon: Sue Utterback is to request either Dec. 6 or 7 as a holiday lunch date at Brandywine.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

See report under Guest above.

Financial (Chairman Iott, Casey)

No report.

Arrowhead Park Association, cont.
Minutes October 3, 2012 - Page 2

Membership (Berger, Iott, Kral)
No report

Old Business

Shred Day-Sue has at least one quote. The trustees requested an April 2013 date.

APA mission review: Don Feller lead a discussion of the mission of the organization after its first 20 years, what changes might be needed to keep it relevant and took suggestions from fellow trustees. The following were ideas put forth:

- Use social media to inform the public about the APA
- Use Facebook to distribute 'Groupon' type coupons and offers from member firms
- Use lunch hours to promote different group interests such as walking, foodie, bridge, poker, investment and book clubs.
- Obtain an email for all members and nonmembers where possible
- Use the newsletter to promote and profile three/four companies each issue
- Prepare a brochure about the APA
- Tell every employee to like APA on Facebook & LinkedIn pages
- Give new members to park a free membership for a year.
- Plan more networking activities.
- Send newsletter to every business in the park.
- Ask members what they want from the Association.
- Better utilize social media. Hire a consultant
- Ask for companies that want to be profiled

Action Items:

- Send newsletter to every business in park electronically if possible.
- Put the following company profiles in the next newsletter;
 - Huntington Insurance
 - Feller, Finch & Associates
 - McDonald Partners

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
September 5, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Don Feller, Adam J. Kral, Kathi Iott, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Jim Berger and Stacey Dunbar

Absent: Carl Dettmer, Prakash Karamchandani and Allen Underwood

Minutes

It was moved and seconded to approve the July 11, 2012, minutes. Motion carried.

Announcements

The board received a thank you note from Rachel Bell, a scholarship winner.

Report from Architectural Committee-Adam J. Kral, liaison

Approved a sign and façade for Professional Skills Institute as well as signs for The Andersons and The Lathrop Company.

Apricoto was reminded again about the rules regarding signage.

Adam has updated the Arrowhead Park map.

News from the Park

Stautzenberger is working with TARTA to run an express bus from downtown Toledo to Arrowhead Park.

McGrail thanked the board for its support of a hole sponsorship at member Toledo Area Humane Society's golf fundraiser.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Golf Outing: Kathi Iott reported a final golf proceeds of \$5,300. It was moved and seconded to send \$1,000 of the proceeds to St. John's Jesuit High School for the Mark Rasmus scholarship. Motion carried.

Sept. Quarterly meeting: A representative from a new Toledo initiative, Toledo Brand, will present a PowerPoint at the Sept. 28 fall meeting. It will be held at Heidelberg University at 11:45. No charge for the luncheon. Salad and sandwiches will be served. Sue would like to also pursue the silver medalist at the 2012 Olympics, a Fremont native, as a speaker.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Therma-Tru scholarship winner Linda Ray and a supervisor will attend the Sept. fall meeting

Financial (Chairman Iott, Casey)

Kathi presented the year-to-date financial report.

Membership (Berger, Iott, Kral)

No report

Old Business

Shred Day-Sue reported that she had contacted several vendors but none had followed through with a quote. Brian offered Stautzenberger's parking lot as a potential site if the event was held on a Friday.

New Business

Adam reported that three Arrowhead entry signs are in storage. At present, he is designing new signs that the architectural committee is reviewing. Utterback agreed with Redford that the sign on Ford Road across from the stone quarry be removed and disposed of because of condition issues. Due to the blasting that takes place, the location should not be considered for a future sign.

Don Feller distributed past strategic meeting minutes and suggestions and asked each member to review those and the mission statement for discussion at next month's meeting.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

June 6, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Stacey Dunbar, Don Feller, Kathi Iott, Adam J. Kral, Michael McGrail, Brian Niedzwiecki and Susan Utterback

Excused: Tim Casey, Carl Dettmer, Cathy Redford and Allen Underwood

Guest: Jennifer Castorena

Minutes

It was moved and seconded to approve the May 2, 2012, minutes. Motion carried.

Announcements

Report from Architectural Committee-Adam J. Kral, liaison

JDI Group has moved into its building at 360 W. Dussel

Signs were approved for Woodlands, Berry Plastics, Outback and Wendy's

ToITest has a new sign

News from the Park

First Insurance, a park member, asked about the paving of Arrowhead Park roads. Utterback sought a response from city of Maumee, which indicated that sewer grates and cave-ins would be addresses this year and paving will be in 2013.

Table 44, the restaurant just outside the park, is closed

Professional Skills Institute is moving into the Hickory Farms headquarters building

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Blood Drive: The new date is June 28 with Lathrop asking for top billing and in association with Maritz, Eaton and the Toledo Board of Realtors. Posters are being prepared. Eaton is hosting the event.

Golf Outing: The date has been set for Monday, June 18. Jennifer Castorena, Mike McGrail, Stacey Dunbar and Tim Casey comprise the committee. To date there are 9 hole sponsors, 37 golfers and a hole in one sponsor.

June Quarterly meeting: Due to lack of sign-ups and golf simulator from AboutGolf, the meeting was cancelled. Sue will place a sign on the door just in case someone shows up without a reservation.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Scholarship winners will attend the golf outing dinner if possible.

Financial (Chairman Iott, Casey)

No report

Arrowhead Park Association, cont.
Minutes June 6, 2012 - Page 2

Membership (Berger, Iott, Kral)

Old Business

Advertising-Kathi Iott reports there will be little tax consideration for advertising in the APA newsletter
D & O insurance-No word from our carrier at this time. Invoice is due in June.
Shred Day-No update

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
May 2, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Prakash Karamchandani, Adam J. Kral, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Carl Dettmer, Kathi Iott and Allen Underwood

Guest: Matt Shaffer, shadowing Adam J. Kral of Feller Finch.

Minutes

It was moved and seconded to approve the April 4, 2012, minutes. Motion carried.

Announcements

Report from Architectural Committee-Adam J. Kral, liaison

Westcott has moved into 1425 Holland

New landscaping was approved for Hart Associates

Wendy's proposed reader board for its location is under review

A beer cave sign in front of Barney's was not approved.

News from the Park

There will be a cystic fibrosis walk in the Park June 2

Surface Combustion has been notified that paint is being thrown at its building.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Blood Drive: The new date is June 28 with Lathrop asking for top billing and in association with Maritz, Eaton and the Toledo Board of Realtors. Posters are being prepared. Eaton is hosting the event.

Golf Outing: The date has been set for Monday, June 18. Jennifer Castorena, Mike McGrail, Stacey Dunbar and Tim Casey comprise the committee. Save the date cards are out. Regular sign-up forms will be in the mail this week. Tim called on fellow trustees to offer door prizes. The Andersons will provide water bottles.

June Quarterly meeting: The committee is working on a golf theme for Thursday June 7. A golf simulator as well as golf pro will be on hand for swing tips.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Brian will notify the scholarship winners and request they attend the June 7 meeting.

It was moved and seconded to donate \$1,000 from the proceeds of last year's golf outing to the Mark Rasmus Scholarship fund at St. John's Jesuit High School. Motion carried.

The request to donate \$1,000 to the Maumee Schools Foundation was tabled.

Financial (Chairman Iott, Casey)
No report

Membership (Berger, Iott, Kral)

Upon approval by the nominating committee, it was moved and seconded to accept the application by Signature Bank. Motion carried. Representative Andrea Gibbons will be asked to re-join the trustee board.

Old Business

Advertising-Don Feller reported that attorney Joe Rideout advised that the APA could accept sponsorships of the newsletter at no tax consequence or accept advertising, which would create income revenue.
D & O insurance. Our current agency is checking into the increased cost of D & O insurance that was sent to the Association by the carrier.

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

April 4, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Stacey Dunbar, Don Feller, Prakash Karamchandani, Adam J. Kral, Michael McGrail, Brian Niedzwiecki, Allen Underwood and Susan Utterback

Excused: Jim Berger, Carl Dettmer, Kathi Iott and Cathy Redford

Minutes

It was moved and seconded to approve the March 7, 2012, minutes. Motion carried.

Announcements

Report from Architectural Committee-Adam J. Kral, liaison

JDI, an architectural and engineering firm moving to 316 W. Dussel, is applying for a LEED certification for green building.

Apricot Frozen Yogurt sign approved.

News from the Park

There is another large pothole forming behind BP on the road to Stautzenberger.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, McGrail, Utterback)

Blood Drive: The Red Cross selected a revised date. The new date is June 28 with Maritz, Eaton and the Toledo Board of Realtors joining the drive.

Golf Outing: The date has been set for Monday, June 18. Jennifer Castorena, Mike McGrail, Stacey Dunbar and Tim Casey comprise the committee. Save the date cards are being prepared.

June Quarterly meeting: The committee is working on a golf theme. Attempts will be made to have a golf simulator there as well as golf pro.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Brian announced the scholarship winners, who are Rachel Bell of Hart Associates and Linda Ray of Therma-Tru. It was moved and seconded to award each a \$1,000 scholarship. Motion carried. Both Brian and Allen indicated this year's decision was difficult due to the impressive applications received.

The request to donate \$1,000 to the Maumee Schools Foundation was tabled.

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott, Kral)

No report

Old Business

Advertising-Don Feller checked with his attorney who indicated that advertising was legal for the APA to accept both in its newsletter and on its website. Utterback will check on rates with similar organizations.

New Business

New trustees-There are two openings on the board if members have suggestions.

D & O insurance-Utterback received notice that the D & O premium will increase to \$500 from \$275. Stacey will look into prices from other companies.

Submitted by

Susan Utterback
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
March 7, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Adam J. Kral, Michael McGrail, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Carl Dettmer, Kathi Iott and Prakash Karamchandani

Guest: Jennifer Castorena from The Reserve at Monclova

Minutes

It was moved and seconded to approve the February 1, 2012 minutes. Motion carried.

Announcements

Report from Architectural Committee-Adam J. Kral, liaison

My Little Me, an ultrasound facility, opened in Arrowhead Shoppes.

Signature Bank processing facility opened on Longbow. It was suggested that Utterback send former APA trustee Andrea Gibbons, who now works for Signature, an application for membership.

Apricoto, a frozen yogurt shop, is opening next to Salsarita's.

The architectural committee is considering refurbishing the Arrowhead Park signage.

News from the Park

El Camino is up for sale

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, Utterback)

Blood Drive: A revised date was selected by the Red Cross. The new date is June 28 with Maritz and the Toledo Board of Realtors considering joining the drive.

Golf Outing: The date has been set for Monday, June 18. Mike McGrail has offered to join the committee as well as visitor Jennifer Castorena from Reserve at Monclova.

March Quarterly meeting: Dean Monske, CEO of Regional Growth Partnership, is set to speak Wednesday, March 14 at Kuhlman.

June Quarterly meeting: Two suggestions were made for speakers/topics. One was Lloyd Jacobs of University of Toledo and the other was to have a golf theme including a local pro with golfing tips.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

Scholarship flyers were sent to all member firms. Applications are due March 23.

The request to donate \$1,000 to the Maumee Schools Foundation was tabled.

Financial (Chairman Iott, Casey)

No report

Arrowhead Park Association, cont.

Minutes March 7, 2012 - Page 2

Membership (Berger, Iott, Kral)

Thanks to the efforts of trustee Allen Underwood, St. Luke's has renewed its membership in the APA.

Old Business

Time Capsule: It was moved and seconded to purchase the time capsule plaque and have it installed on the entry sign by The Boulevard. Motion carried.

New Business

Utterback has had requests to advertise in the APA newsletter. At one time there was concern that our IRS status did not allow the APA to receive money in this manner. Don Feller will check with an attorney to determine whether this holds true.

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

FEBRUARY 1, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Don Feller, Kathi Iott, Adam J. Kral, Michael McGrail, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Carl Dettmer, Stacey Dunbar and Prakash Karamchandani

Minutes

It was moved and seconded to approve the January 4, 2012 minutes. Motion carried.

Announcements

Chairman Feller announced that fellow trustee Adam J. Kral has joined Feller, Finch & Associates. He asked if there were notations in the APA bylaws that prohibit two members of the same firm from serving on the board. Cathy Redford will review the documents and determine if such a restriction exists.

Report from Architectural Committee-Adam J. Kral, liaison

A new front façade was approved for the reopening of Max & Erma's.

Bill Bernard, of Surface Combustion, is the new chairman of the Arrowhead Park Architectural Committee.

News from the Park

Adam reported that there are now over 100 members in the Arrowhead Park LinkedIn® group.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

No report.

Activities (Casey, Dunbar, Utterback)

Blood Drive: An April 5th date is planned and Heidelberg has offered its space.

Golf Outing: The date has been set for Monday, June 18. Tim has a contract from Brandywine and should the numbers be acceptable, it was moved and seconded to send the \$500 deposit. Motion carried.

March Quarterly meeting: Dean Monske, CEO of Regional Growth Partnership, is set to speak Wednesday, March 14 at Kuhlman.

June Quarterly meeting: Two suggestions were made for speakers/topics. One was Lloyd Jacobs of University of Toledo and the other was to have a golf theme including a local pro with golfing tips.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

The committee has met and reviewed the scholarship guidelines. Applications will be on the APA website by February 5. The postmark deadline for applications is March 23.

Financial (Chairman Iott, Casey)

Iott reviewed the year end financial and presented the 2012 budget.

Arrowhead Park Association, cont.
Minutes February 1, 2012 - Page 2

Membership (Berger, Iott, Kral)

The nominating committee recommended The Employers' Association for membership. It was moved and seconded to approve their application. Motion carried.

Park Improvement Committee (Feller)

No report

Old Business

Time Capsule: Kral reassured trustees that Mercy Health Partners, the new owners of The Boulevard, were aware of the time capsule buried under the entry sign. Adam is checking into the cost of a plaque for the location.

Flower Pots for Dussel Boulevard: It was determined because of the narrow location and difficulty in planting and watering, streetscape flower pots will not be purchased.

Buckeye: A concrete buckeye on a base is a work in progress as a memorial to Mark Rasmus. Concerns over its final weight pose a problem according the Casey.

New Business

None

Submitted by

Susan Utterback
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

JANUARY 4, 2012

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Kathi Iott, Prakash Karamchandani, Michael McGrail, Brian Niedzwiecki and Susan Utterback

Excused: Carl Dettmer, Don Feller, Cathy Redford and Allen Underwood

Absent: Adam J. Kral

Minutes

It was moved and seconded to approve the November 2, 2011 minutes. Motion carried.

Announcements

Utterback received a call regarding a new firm in the park, Heritage Health Care. She will take a welcome folder to its office in the former Hanson's building.

Report from Architectural Committee-Adam J. Kral, liaison

No report.

News from the Park

No report.

Committee Reports

Administrative (Chairman Feller, Casey, Redford)

Iott, as acting chairman, welcomed the two new trustees to the board. Introductions from present members followed.

Activities (Casey, Dunbar, Utterback)

Holiday Lunch: Trustee felt the luncheon went well for the most part-some glitches in service and the dessert was not what was ordered and was stale.

Blood Drive: An April 5th date is planned. Frustration still exists with the Red Cross over multiple drives in the park.

March Quarterly meeting: A tentative date of March 14 was set to ask Dean Monske to speak at Kuhlman. Tim and Brian will coordinate the efforts for this luncheon.

Education (Chairman Niedzwiecki, Fitzgerald, Meyers and Underwood)

No report.

Financial (Chairman Iott, Casey)

A budget will be presented at the February meeting.

Membership (Berger, Iott, Kral)

No report.

Arrowhead Park Association, cont.
Minutes January 4, 2012 - Page 2

Park Improvement Committee (Feller)
No report

Old Business

Time Capsule: Trustees expressed concern over what might happen to the time capsule now that there is a new owner of The Boulevard.

Flower Pots for Dussel Boulevard: Tabled pending the budget figures in February.

Letter to Jim McCann: Due to the lack of a mailing address for McCann, it was moved and seconded to remove him as a trustee. Motion carried.

New Business

It was moved and seconded to accept the 2012 slate of officers as follows:

Don Feller, Chairman

Cathy Redford, Vice Chairman

Kathi Iott, Treasurer

Susan Utterback, Secretary

Motion carried.

Submitted by

Susan Utterback
Secretary