

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**January 5, 2005**

Attendees: Greg Bollin, Dale Fallat, Don Feller, Andrea Gibbons, Dan Klein, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Carl Dettmer, Barb Gill, Kirk Kern, Adam Kral and Paula Saunders

**Minutes**

On a motion by Fallat and seconded by Moore, the minutes of the November 3, 2004 meeting were approved.

**Guests** Jim Frey and Brianne Reynolds of Resource Recycling presented their 2005 plans for recycling in Arrowhead Park. At present, there are drop off stations are locations around the park. The 2005 plan would include a recycling program includes: one owner/tenant buildings; non-owner, multi-tenant with janitorial service; and non-owner, multi-tenant with individual janitorial service. Fallat, Klein and Rasmus agreed to serve on a joint committee with Resource Recycling to work up contracts that would aid building owners with their recycling.

**Announcements**

**Committee Reports**

*Administrative (Chairman Casey, Fallat, Feller, Gill, Kral):*

Trustees discussed the term limits change. It was determined to have no more than one-half of the trustees with no term limits with the remaining serving no more than two terms. Fallat moved to send the proposal to the whole membership for a vote with Klein seconding the motion. Motion carried.

*Activities (Utterback, Bollin, Gibbons, Juhasz, Klein, Saunders):*

Holiday event-the morning meeting was well attended in the lobby of Sky Bank. Utterback suggested that if any other company would like to host the March membership meeting to contact her.

*Education (Dettmer, Bielen, Kern, Rasmus, Vickery):*

It was moved by Fallat and seconded by Moore that the 2005 scholarships amounts would be up to \$1,000 each for employee and child of employee categories. Motion carried.

*Financial (Chairman Syrek):*

Syrek reviewed the third quarter financial reports. Rasmus moved and Fallat seconded the acceptance of the financial statements. Motion carried.

*Membership:*

Telephone directory – Utterback reported that a college student was hired over the holiday break and called all firms in the park, updating their information. The updated information is now in the hands of the printer. The committee will proofread the information. Approximately 15 ads were sold,

**Arrowhead Park Association**  
**Minutes of January 5, 2005**  
**Page 2**

**Old Business**

None.

**New Business**

Slate of officers will be presented at the February meeting.

The trustees asked that Casey write to the Maumee Arts Council, copy to Kirk Kern, asking for an accounting of the summer fair concert expenses.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on February 2, 2005 at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**March 2, 2005**

Attendees: Greg, Bollin, Tim Casey, Carl Dettmer, Don Feller, Kirk Kern, Dan Klein, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Absent: Andrea Gibbons and Barb Gill

**Minutes**

It was moved and seconded to approve the February 2, 2005, minutes. Motion carried.

**Announcements**

A card of thank you was signed for Paula Saunders.

Kral reported that trustee Dale Fallat was voted a Maumee Hometown Hero and will be honored at a banquet on March 3.

**News from the Park**

No report.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

Fallat will prepare the final ballot language for term limits to be voted on by the general membership at its March meeting.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

March meeting: A luncheon event was changed to Friday, March 18 at The Andersons headquarters building.

Golf Outing: The committee is working to determine the date and location of the golf outing.

*Education (Chairman Dettmer, Bielen, Kern, Nusbaum, Rasmus):*

Dettmer reminded members that the scholarship applications and guidelines are out.

Burroughs principal Mike Schardt sent a letter of request for \$1,400 to purchase books. Klein moved to grant the request with Feller seconding. Motion carried.

Dettmer also stated that the committee would like to add a member, especially one from Burroughs School.

Dettmer told members that the Burroughs School Field Day is set for June 2 and ask for volunteers to assist for a three-hour shift.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek) :*

It was moved and seconded to accept the application of the following company as recommended by the nominating committee: Analog, Digital and Fiber Communications. Motion carried.

**Arrowhead Park Association**

**Minutes of March 2, 2005**

**Page 2**

**Old Business**

Summer Concert-Casey reported that he has not had a response to his letter to the Maumee Arts Council requesting a final accounting of the summer concert.

Mission Statement: Following a discussion of the APA mission statement and the differences of a mission statement and purpose, Kral asked all trustees to review past mission/vision statements and continue to comment during upcoming meetings.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on April 6, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**February 2, 2005**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Kirk Kern, Dan Klein, Adam Kral, Dick Moore, Tom Monagan for Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Dale Fallat and Paula Saunders

**Minutes**

It was moved and seconded to approve the January 5, 2005, minutes with corrections. Motion carried.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

The official language of the bylaw changed was tabled due to the absence of Fallat.

*Recycling Committee (Fallat, Klein, Moore and Rasmus):*

Moore reported on the committee meeting with Resource Recycling of Ann Arbor. Resource is working with the Toledo-Lucas County Solid Waste Department on a pilot program to reduce recyclable material in Arrowhead Park. Moore indicated that Resource has excellent suggestions and answers to many of the committees concerns. However, one of the largest concerns is who will do the contracting with the chosen recycling company on behalf of the park. Further discussion is needed on this topic.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

March meeting: A luncheon event was planned for Thursday, March 17.

Golf Outing: A committee meeting was planned by Gill for Monday, Feb. 14, 3 p.m. at Seymour & Associates.

*Education (Chairman Dettmer, Bielen, Kern, Rasmus, Vickery):*

Dettmer stated that the scholarship applications and guidelines had been send to all member firms.

Dettmer read a letter from Burroughs School that the Association for the movie, popcorn and juice boxes at the holidays. Moore indicated that Paramount has donated 18 computer systems to the school to date as well as 35 task chairs, 8 laserjet printers and 4 fax machines. Dettmer reviewed with Syrek how much money remained for the Burroughs School project. Utterback suggested that the committee considered teacher mini-grants as a use for a portion of the remaining money. In addition, it was mentioned that the University of Toledo would be selling some of its computer inventory on Feb. 19, should the school need to purchase additional items.

*Financial (Chairman Syrek):*

Syrek reviewed the fourth quarter financial reports. Gill moved and Utterback seconded the acceptance of the financial statements. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek) :*

It was moved and seconded to accept the applications of the following companies as recommended by the nominating committee: Gilmore, Jasion, Mahler; Sky Insurance; Maumee OB-GYN and Ed Schmidt Automotive. Motion carried.

**Arrowhead Park Association  
Minutes of February 2, 2005  
Page 2**

**Old Business**

The following trustees were nominated to serve as officers for 2005:

Adam Kral	Chairman
Andrea Gibbons	Vice Chairman
Susan Utterback	Secretary
Robbin Syrek	Treasurer

On a motion by Kern and seconded by Feller, the nominations were approved.

Summer Concert-Casey will write a letter to the Maumee Arts Council requesting a final accounting of the summer concert accounting.

**New Business**

Resignation-Trustee Paula Saunders submitted her resignation. With reluctance, Casey moved and Gill seconded the acceptance. Motion carried. Utterback indicated that with Saunders resignation, the association no longer has a Webmaster. Dettmer agreed to review the site and see if he could take on that role.

Entry Sign lights-it was mentioned that several of the Arrowhead Park entry sign lights were missing or out. Kern will check with the city of Maumee service department, which has agreed to maintain the lighting. Kern will also check into the outage of several Toledo Edison streetlights.

Kral asked all trustees to review the current mission statement of the APA and consider what changes might be needed, if any, to better serve the Association.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on March 2, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**April 6, 2005**

Attendees: Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Dan Klein, Adam Kral, Dick Moore and Susan Utterback

Excused: Bollin, Casey, Rasmus and Syrek

Absent: Barb Gill and Kirk Kern

**Minutes**

It was moved and seconded to approve the March 2, 2005 minutes. Motion carried.

**Announcements**

None

**News from the Park**

No report.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June Meeting: Utterback will check with Tim Casey about hosting the meeting in June.

Golf Outing: No report.

*Education (Chairman Dettmer, Bielen, Kern, Nusbaum, Rasmus):*

Dettmer reported that Melissa Nusbaum, a teacher at Burroughs School, has joined the Education committee.

Dettmer distributed a sign-up sheet for the June 2 Field Day at Burroughs.

Heather Vogelsong from St. Luke's Hospital and Joanna Williams of The Andersons won the APA scholarships this year. Dettmer moved to award each a \$1,000 scholarship. Moore seconded and the motion carried.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek):*

The committee is reviewing the first draft of the telephone directory.

The nominating committee approved the application of Brondes Ford as Associate member. Fallat moved and Feller seconded the motion. Motion carried.

**Arrowhead Park Association**

**Minutes of April 2, 2005**

**Page 2**

**Old Business**

Summer Concert-Since Casey has not received a response regarding his inquiry about the accounting of last summer's concert several members have agreed to check with sources regarding expenses.

Mission Statement: Kral concluded that members were satisfied with the mission statement and it will stand at this time.

The city of Maumee is working towards an agreement with a recycling contractor to pick up materials in Arrowhead Park, Golden Gate Shopping Center, Parkway Plaza and large multi-family developments. The recycling committee is satisfied that a contract will be worked out soon.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on May 4, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**May 4, 2005**

Attendees: Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Dale Fallat, Dan Klein and Dick Moore

Absent: Greg Bollin and Kirk Kern

**Minutes**

It was moved and seconded to approve the April 6, 2005 minutes. Motion carried.

**Announcements**

None

**News from the Park**

The former Hops restaurant has been leased to the Mancy family.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June Meeting: Tim Casey will host a breakfast meeting on June 8 at the new Kuhlman building.

Golf Outing: Preliminary work has been done with Heatherdowns, South Toledo and Brandywine.

*Education (Chairman Dettmer, Bielen, Kern, Nusbaum, Rasmus):*

Dettmer notified the scholarship winners and letters were sent to all applicants informing them of the scholarship decision.

Dettmer passed a sign-up sheet for the June 2 Field Day at Burroughs.

*Financial (Chairman Syrek):*

Syrek reviewed the year-end financial reported. Dettmer moved and Rasmus seconded approval of the report. Motion carried.

Rasmus complimented Syrek and his staff on the professionalism of all the reports.

*Membership (Kral, Moore, Rasmus, Syrek):*

The committee is reviewing the final draft of the telephone directory.

Web site: Dettmer as been updating the association's Web site. After discussion with the trustees, it was determined to place the minutes of the meeting online.

**Arrowhead Park Association**

**Minutes of May 4, 2005**

**Page 2**

**Old Business**

Summer Concert-Utterback checked with Larry Gamble of the city of Maumee regarding the \$1,900 expense for a stage at last year's concert. Gamble indicated there were no charges from the city for the event. Gibbons, however, thought a stage was brought in from another source other than the city.

**New Business**

Summer Concert-Maumee City Councilman Mike Coyle called Rasmus and expressed concern over the finances of last year's concert. He asked Rasmus to consider hosting another concert this summer, most likely the July 23 concert for the Danger Brothers. Rasmus and Kral will have further discussions with the councilman.

Membership Certificates-Utterback stated that a new member asked if it would receive a certificate for joining the APA. Utterback proposed that membership certificates be send to all members once dues were paid. The trustees agreed.

Entry signs-Utterback asked if the architectural committee was considering updating the park entrance signs. She has concerns that the present signs' appearance were not in keeping with the image of Arrowhead Park and that as new business parks were built, Arrowhead needed to retain its well-maintained, well-manicured look. Rasmus agreed to pass along the concerns to the architectural committee.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on June 1, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**May 25, 2005**

Attendees: Greg Bollin, Tim Casey, Carl Dettmer, Don Feller, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Dale Fallat, Andrea Gibbons, Barb Gill, Dan Klein and Dick Moore

Absent: Kirk Kern

Chairman Adam Kral called a special meeting regarding support of a summer concert that the Maumee Arts Council and the city of Maumee would like to hold in Arrowhead Park. Kral and Rasmus attended a meeting with Maumee city councilman Mike Coyle regarding the participation by the Arrowhead Park Association with a concert scheduled for July 23, 2005. In the review of expenses from the 2004 concert, two major costs were of concern: the cost of the stage and the cost of the fencing. The Association is looking into ways to have both of those items donated.

Arrowhead Park Association would provide the volunteers but would not run the event Tom Wagner, president of the Maumee Arts Council with assistance from Brian Sniegocki of Dana Corp. will be in charge. The entry fee is being raised to \$5. The band is The Danger Brothers. The committee is also looking at the parking lot behind Mannik & Smith as a possible new location.

After discussion, Casey moved to proceed if the venue and parking can be confirmed. Syrek seconded. Motion carried.

Casey of the Golf Committee made a special request to send Brandywine a \$500 deposit for the September golf outing scheduled there. Rasmus moved to grant the request with Bollin seconded. Motion carried.

The meeting was adjourned. **The next regular meeting will be 8:00 a.m. on June 1, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**August 3, 2005**

Attendees: Greg Bollin, Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Adam Kral, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Andrea Gibbons, Barb Gill

Absent: Kirk Kern

**Minutes**

It was moved and seconded to approve the July 6, 2005 minutes.

**Announcements**

None

**News from the Park**

Original Gino's Pizza is opening an eatery in Suffolk Square and Sidelines, a sports bar, has moved into the building at the corner of Holland and Dussel. Other new businesses include TolTest and City Animation.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

Golf Outing: Utterback will send out invitations for the third quarter networking meeting, which will be held after the golf outing.

*Education (Chairman Dettmer, Bielen, Nusbaum, Rasmus):*

The education committee will hold a launch event for tutoring at Burroughs School on Tuesday, August 30 at Kuhlman Corp.

*Financial (Chairman Syrek):*

Syrek presented the second quarter financial report. Fallat moved and Casey seconded the approval of said report. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

Kral will furnish Arrowhead Park maps to accompany the new telephone directories. Utterback will then distribute two directories and a map to all members. She will mail a complimentary copy of the directory to all nonmembers.

**Arrowhead Park Association**  
**Minutes of August 3, 2005**  
**Page 2**

**Old Business**

Summer Concert-Rasmus will follow up with the city and the Maumee Arts Council to get an accounting of the concert.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on September 7, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**June 1, 2005**

Attendees: Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Dan Klein

Absent: Greg Bollin and Kirk Kern

**Minutes**

It was moved and seconded to approve the May 4, 2005 minutes. Motion carried. It was moved and seconded to approve the May 25, 2005 special meeting minutes. Motion carried.

**Guest**

Peggy Holewinski from the American Red Cross spoke about the educational courses offered by her organization. Included in the training courses are OSHA compliance, first aid, defibrillator use and workplace preparedness.

**Announcements**

Kral pass a letter from Dr. Eugene Sanders, superintendent of Toledo schools, thanking the APA for its donations to Burroughs School.

**News from the Park**

The proposed strip center at Long Bow and Ford will not go forward.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June Meeting: Tim Casey will host a breakfast meeting on June 8 at the new Kuhlman building.

Golf Outing: Gill distributed golf outing material. The outing will be held at Brandywine Country Club on September 12.

*Education (Chairman Dettmer, Bielen, Kern, Nusbaum, Rasmus):*

Dettmer reminded those signed up to work about the Burroughs School Field Day, which will be held on June 2.

*Financial (Chairman Syrek):*

Syrek reviewed the first quarter financial reports. Rasmus moved and Moore seconded approval of the report. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

Fallat moved and Moore seconded a motion to mail, free of charge, one copy of the APA telephone directory to all nonmembers. Motion carried.

Web site: Dettmer has added new links and an information e-mail address to the Web site. The minutes of the board of trustees are now posted on the site.

**Arrowhead Park Association**  
**Minutes of June 1, 2005**  
**Page 2**

**Old Business**

Summer Concert-The trustees have determined to go forward with hosting the July 23 summer concert. It will be held in the former AVCA parking lot. Volunteers will serve from either 6-9 p.m. or 9 p.m.-12 a.m.

Gill suggested that signup sheets be available at next week's general meeting.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on July 6, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**July 6, 2005**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Dale Fallat, Dan Klein

Absent: Greg Bollin and Kirk Kern

**Minutes**

It was moved and seconded to approve the June 1, 2005 minutes.

**Announcements**

Kral passed a letter around from Principal Mike Schardt thanking APA for Field Day volunteers and the support it received in the 2004-05 school year.

**News from the Park**

EISC has signed a lease for 9,000 sq. ft. in the Arrowhead Corporate Center.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

Golf Outing: Casey and his committee are calling all member firms for donations and players.

*Education (Chairman Dettmer, Bielen, Kern, Nusbaum, Rasmus):*

Dettmer is looking to add to his committee. He would like one more representative from Burroughs. He will also ask Tricia Courtney from the MS Society if she would like to serve.

The committee is looking to launch the tutoring project at Burroughs with a kickoff in August at Kuhlman.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek):*

Adam will prepare a letter to accompany the distribution of the telephone directories. Distribution is on hold pending the clearer map from The Collaborative. Rasmus will call The Collaborative.

Dettmer distributed copies of the new look for the APA Web site.

**Arrowhead Park Association**  
**Minutes of July 6, 2005**  
**Page 2**

**Old Business**

Summer Concert-To date, 50 volunteers have signed up to work. 40 more are needed. The concert committee urged all trustees to find more volunteers from family, friends and work. Concerns have arisen but the committee hopes they will be alleviated with a meeting later in the week with city personnel.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on August 3, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**September 7, 2005**

Attendees: Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Barb Gill, Dan Klein and Dick Moore

Absent: Kirk Kern

**Minutes**

It was moved and seconded to approve the August 3, 2005 minutes.

**Announcements**

None

**News from the Park**

The American Heart Association has taken space at 1701 Woodlands. Mancy's Blue Water Grill is expected to open mid-October.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

Golf Outing: Eleven foursomes have signed up for the golf outing. Gill is providing a sleeve of golf balls with the Arrowhead logo to each participant.

*Education (Chairman Dettmer, Bielen, Nusbaum, Rasmus):*

The launch event for tutoring at Burroughs School went well but was not well attended according to Dettmer.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek):*

Telephone directories have been distributed to all members and nonmembers. Utterback received an invoice from Printing Graphics substantially higher than anticipated. Costs, at \$60 per hour, for the typesetting were added. Kral will review the quote vs. the actual and attempt to work out a compromise. In addition, he will ask for a computer disk of the final corrections/publication information.

It was moved and seconded to accept the membership applications of Walt's Supermarket and Beacon Agency. Motion carried.

**Arrowhead Park Association  
Minutes of September 7, 2005  
Page 2**

**Old Business**

Summer Concert-Rasmus distributed the preliminary profit statement for the summer concert. After a review, the trustees requested that the follow up statement display the income more clearly. Discussion was held regarding the sharing of the profit with the organizations holding the next concert if weather does not affect the outcome. Rasmus will clarify the shared portion with the Maumee Arts Council and city of Maumee.

**New Business**

Directional sign-Utterback received an inquiry on whether the association could have a sign installed at Indian Wood Circle and Tomahawk indicating where IWC begins. Members of the board who sit on the architectural committee for Arrowhead Park will take the request to its meeting.

National MS Society-It was moved and seconded to support the National MS Society's Dinner of Champions with the purchase of tickets. Feller suggested that the board form a contributions committee to review all future financial requests.

Kern-It was moved and seconded to approve the removal of Kirk Kern as representative of the city of Maumee as he is no longer employed by it. Motion carried.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on October 5, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**October 5, 2005**

Attendees: Carl Dettmer, Dale Fallat, Don Feller, Dan Klein, Adam Kral, Dick Moore, Tom Monagan for Mark Rasmus, and Susan Utterback

Excused: Greg Bollin, Tim Casey, Andrea Gibbons, Barb Gill and Robbin Syrek

**Minutes**

It was moved and seconded to approve the September 7, 2005 minutes.

**Guest**

Marilyn Levine from Partners in Education spoke about its fund-raiser, Dragon Boat races and showed a short video clip. She asked the trustee to consider sponsoring a team for next year's event. 20 participants are needed plus a drummer and steersman. The fifth annual race is to be held July 29. The cost is \$2,000 per team. After Levine left, both Fallat and Klein, though agreed it was a wonderful event, felt it did not serve the APA mission to promote the park with its downtown venue. Dettmer thought it might be of interest to the younger members of the APA. No action was taken.

**Announcements**

Utterback mentioned the Maumee Business After Hours event to be held on Thursday, Oct. 6 from 5-8 p.m. at 360 Fitness. Utterback commended Glass City Federal Credit Union on its blood drive, which was held on Tuesday, Oct. 4.

**News from the Park**

Hanson, an e-marketing firm, has moved into the former Morgan Mechanical building at 1625 Indian Wood Circle. Aktion Associates is occupying the former ThermaTru building at 1687 Woodlands. The former AVCA building at 1684 Woodlands is for sale.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

Golf Outing: Utterback distributed an early estimate of the golf outing proceeds. A full report should be available for the November meeting.

Holiday event: The trustees were asked to consider what they wish to do for a holiday meeting. First Federal of the Midwest has offer its building for a meeting.

*Education (Chairman Dettmer, Bielen, Nusbaum, Rasmus):*

No report.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek):*

It was moved and seconded to accept the membership applications of Interesting Ventures dba Zoup! as recommended by the membership committee. Motion carried.

**Arrowhead Park Association**  
**Minutes of October 5, 2005**  
**Page 2**

**Old Business**

Summer Concert

No report.

**New Business**

None.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on November 2, 2005, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**November 2, 2005**

Attendees: Tim Casey, Carl Dettmer, Andrea Gibbons, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Dale Fallat, Don Feller, Adam Kral and Barb Gill

**Minutes**

It was moved and seconded to approve the October 5, 2005 minutes as read.

**News from the Park**

New tenants to the Park include Wizard Toys and Galaxy Golf (indoor putt-putt). Mancy's is expected to open the day after Thanksgiving.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

The trustees approved the use of the Arrowhead Web site as the location to obtain their agenda and minutes. Utterback will still send a reminder of the meeting via e-mail.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

Golf Outing: Trustees congratulates Tim Casey and his committee for the most successful golf outing to date. \$4,150 was raised.

Holiday event: The holiday breakfast networking meeting is scheduled for Wednesday, Dec. 14, 8-9 a.m. at First Federal Bank on Dussel Drive. Utterback will send out invitations.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

It was moved and seconded that \$2,075, one-half of the golf outing proceeds, will be designated to the Burroughs School project. Motion carried.

Dettmer stated that the APA will furnish treats for the Burroughs School holiday movie scheduled for Dec. 22.

Dettmer also announced that Marsha Heintchel from Burroughs School is a new member of the committee.

The APA will again sponsor scholarships for its members. The trustees have given the committee flexibility in determining who will receive the designated funds and how much to distribute.

*Financial (Chairman Syrek):*

Syrek presented the third quarter financial report. It was moved and seconded to accept the report. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

No report

**Minutes of November 2, 2005**

**Page 2**

**Old Business**

Summer Concert-no news about the distribution of funds.

**New Business**

The following trustees will be nominated for a three-year term at the annual meeting scheduled for Dec. 14. Bollin, Casey, Gibbons, Kral and Utterback.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on January 4, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**January 4, 2006**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Barb Gill, Dan Klein, Adam Kral, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Dale Fallat, Andrea Gibbons, Dick Moore and Mark Rasmus

**Minutes**

It was moved and seconded to approve the November 2, 2005 minutes as read. Motion carried.

**News from the Park**

David Swesey Flowers is now in Suffolk Square.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

There was good attendance at the holiday meeting held at First Federal Bank.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer reviewed the scholarship information tri-fold and guidelines for the trustees. Casey suggested the word "college" be added to the brochure so there would be no confusion that the fund might cover elementary or high school tuition. The trustees felt that if the education committee had an exceptional group of applicants, that it could return to the trustees and request additional funds. Utterback will distribute the forms to all members by mail and applications will also be available for downloading on the APA Web site.

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

Kral has spoken with PrintinGraphics and has determined to pay the full amount of its billing for the telephone directory. Kral will fax the invoice to Syrek for payment.

The committee recommended two firms for membership; American Heart Association and Louisville Title Agency, both located in the park. It was moved and seconded to approval the two firms for membership. Motion carried.

**Old Business**

Summer Concert-no news about the distribution of funds. Klein suggested that the APA send a letter to the Maumee City Council expressing all our concerns and disappointment that no final accounting as yet been given.

**Arrowhead Park Association  
Minutes of January 4, 2006  
Page 2**

**New Business**

The following slate of officers was nominated: Kral to serve as chairman; Gibbons as vice chairman; Syrek as treasurer; and Utterback as secretary. It was moved and seconded to accept the nominations. Motion carried.

Dettmer proposed that the APA offer its Web site for member firms to advertise any coupons, specials, etc. After some discussion on what constituted "special," how long a firm might post its offers and whether the APA Web site might just use a link to the advertiser own Web site were all concerns. However, the trustees felt this was another "value added" benefit of membership and gave Dettmer the nod to go forward. Utterback and Dettmer will write an article for the next newsletter.

Utterback indicated that dues from Hart Associates have not been paid. At present Hart is hosting the APA Web site and she asked whether the relationship should continue. Dettmer will check into the status of our domain i.d. and the cost of hosting the site ourselves.

Kral has received applications for the Maumee Hometown Hero awards. The board has asked Utterback to nominate the APA for an award. She will complete the application.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on February 1, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**February 1, 2006**

Attendees: Greg Bollin, Tim Casey, Carl Dettmer, Don Feller, Barb Gill, Dan Klein, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Dale Fallat and Andrea Gibbons

**Minutes**

It was moved and seconded to approve the January 4, 2006 minutes as set forth. Motion carried.

Guests: Renee Bergmooser and Tom Pounds of the Toledo Free Press attended the meeting with Bruce Johnson, who is assisting the Briarfield Business Community with its marketing. Johnson displayed an insert in the Free Press in which Briarfield businesses advertised. Pounds explained the start-up of his newspaper and his willingness, along with Johnson's, to help promote Arrowhead Park.

After the guests left, Klein posed the question to fellow trustees on whether they felt Arrowhead Park Association was a service organization or a trade association. Determining the answer might help the trustees on where and how advertising would be needed, if at all. Klein also felt there was a need to establish protocol for having guests come before the trustees. The trustees asked Kral to investigate what the Briarfield mission is and if it fits with that of Arrowhead Park Association. Dettmer suggested that Briarfield officers come to an APA meeting to determine common ground.

**News from the Park**

Galaxy Golf, an indoor miniature golf facility, is open in Suffolk Square as well as Wizard Toys. A new Holiday Inn with indoor water park is under construction on Tollgate. Expected to open soon are Gino's Pizza and Zoup!, a soup bar.

Klein reported that office rental market experienced a robust 4<sup>th</sup> quarter but is slow to date in the 1<sup>st</sup> quarter. There is an approximate 11-1/2 percent vacancy rate.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

Utterback asked the administration committee to determine contribution guidelines.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

The March meeting will be a regular morning meeting. Utterback will arrange. For the June meeting, the trustees would like to have a Mexican party theme with perhaps an improv group for entertainment.

Gill is investigating the Toledo Zoo's Hippo Classic to see what makes it so successful and what it might offer for Arrowhead's outing. Rasmus suggested a possible event with Burroughs and the Zoo.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

The scholarship applications were sent to all member firms as well as posted on the Web site.

Tutors are now working at Burroughs School and have started their sessions.

*Financial (Chairman Syrek):*

No report

**Arrowhead Park Association**  
**Minutes of February 1, 2006**  
**Page 2**

*Membership (Kral, Moore, Rasmus, Syrek):*

The committee recommended Aktion Associates membership. It was moved and seconded to approval the firm for membership. Motion carried. Voting on Jaguar/Land Rover application as well as AAA Northwest Ohio wish for continued membership after moving to South Toledo were tabled pending further investigation into the bylaws.

**Old Business**

Summer Concert-Rasmus contacted John Jezak with the city of Maumee about the lack of any word from the Maumee Arts Council about the summer concert. Checks totaling \$2,000 were delivered to Rasmus as the APA portion of the profits. Rasmus will contact Jezak about APA doing a concert on its own for summer 2006.

Dettmer is working on the discount program for APA members using our Web site.

Web site hosting-Dettmer investigated several firms to host the APA Web site. He recommended Lunar Pages at \$8 per month after some initial start up fees. Rasmus moved and Gill seconded the change to Lunar Pages. Motion carried.

Rotary Club-The trustees passed on the invitation to the Maumee Rotary Club auction.

Hometown Heroes-Utterback submitted the application of Arrowhead Park Association for the Bridge Award sponsored by the Maumee Chamber of Commerce. The banquet is scheduled for March 16.

**New Business**

The meeting was adjourned. **The next meeting will be 8:00 a.m. on March 1, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**March 1, 2006**

Attendees: Carl Dettmer, Don Feller, Barb Gill, Andrea Gibbons, John Jezak, Dan Klein, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Tim Casey and Dale Fallat

**Minutes**

It was moved and seconded to approve the February 1, 2006 minutes as amended, reflecting a change per month for Web site hosting from \$8 to \$10. Motion carried.

**Announcements:**

Chairman Kral welcomed John Jezak from the city of Maumee, who will be serving as an ex officio member.

**News from the Park**

None

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

The committee will be reviewing the by-laws regarding associate membership.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

March meeting-The planned theme for the March meeting will be "State of Arrowhead." Utterback will check with Sun Federal, which offer to host an upcoming meeting. Speakers would include: Klein on real estate; Syrek with financials; Dettmer on philanthropy; Kral on architectural rules and regulations and Jezak on the city's perspective.

Golf outing-no report.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer reported on the status of the Burroughs school project. Principal Mike Schardt has requested book funds and money toward an electronic sign. Syrek will look into the amount remaining designated for Burroughs.

Dettmer received a request from Heather Vogelsong, a 2005 scholarship winner, to transfer her scholarship money from Eastern Michigan to Mercy College. Rasmus moved and Feller seconded approval. Motion carried.

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

Voting on Jaguar/Land Rover application as well as AAA Northwest Ohio wish for continued membership after moving to South Toledo were tabled pending further investigation into the bylaws.

**Arrowhead Park Association**  
**Minutes of March 1, 2006**  
**Page 2**

**Old Business**

Summer Concert-Jezak recommended that APA write a letter to the city indicating its willingness to hold a summer concert and asking city in-kind support. Utterback will write said letter.

Hometown Heroes-Tickets are available to trustees who would like to attend the dinner. E-mail Utterback if tickets are needed.

**New Business**

Chairman Kral reported that the Arrowhead Park architectural committee has placed all the rules and regulations regarding Arrowhead on a new Web site, [www.arrowheadparkarc.org](http://www.arrowheadparkarc.org).

Jezak reported that the city of Maumee is applying to become an All-American City. He will be forwarding the application via e-mail to all trustees for their review.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on April 5, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**April 5, 2006**

Attendees: Carl Dettmer, Don Feller, Barb Gill, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Dale Fallat, Andrea Gibbons, Dan Klein and Dick Moore

Absent: Greg Bollin and John Jezak

**Guest:** Marilyn Levine, development director of Partners in Education, spoke about the Dragon Boat Festival with the hopes that the Arrowhead Park Association would consider partial sponsorship of an international boat. The cost would be \$1,000. After Marilyn left, there was discussion on full sponsorship of an APA boat with individual member firms each contributing \$100. Gill, Feller, Rasmus and Kral all stated that their firms would contribute \$100 if 16 other firms could be found to support the project. Dettmer will add information to the Web site and Utterback will place note in the newsletter to determine if there is interest.

**Minutes**

It was moved and seconded to approve the March 1, 2006 minutes. Motion carried.

**Announcements:**

None.

**News from the Park**

None

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

The committee presented an amended bylaw to the general membership on March 31. A third membership category was added to the regulations by member vote. It is to be called Friends of Arrowhead. It is for firms outside a two-mile radius of Arrowhead. The firm's representative must serve on a committee or provide a benefit to park members as well as pay dues of \$360 per year for two representatives.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June meeting-Utterback has enlisted the help of Andrea Gibbons about an after work Mexican-themed event.

Golf outing-no report.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer distributed a scholarship report. It was the committee's recommendation that five scholarships be given, three youth and two adult for a total expenditure of \$4,500. Kral moved and Rasmus seconded approval of scholarships. Motion carried. Gill suggested that the winners be present at our next general membership meeting.

Dettmer furnished the trustees with a book list from Burroughs principal Mike Schardt. Rasmus moved and Feller seconded an approval of \$2,562 for purchase of Accelerated Reader Series books requested by Burroughs and \$600 for Field Day expenses. Any remaining monies would be returned to the scholarship fund. Motion carried.

**Arrowhead Park Association  
Minutes of April 5, 2006  
Page 2**

*Financial (Chairman Syrek):*

Syrek reviewed the 4<sup>th</sup> quarter financial statements. Utterback moved to accept the report with Gill seconding. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

It was moved and seconded to accept the application of Land Rover-Jaguar subject to a new membership form being completed. It was moved and seconded to accept the changed status of AAA Northwest Ohio subject to a new membership form being completed. Both firms will be in the Friends of Arrowhead category, recently passed by the general membership.

The nominating committee recommended approval of the application of United Parcel Service. It was moved and seconded to approval membership. Motion carried.

**Old Business**

Summer Concert-Rasmus reported that three groups requested sponsorship of a summer concert and asked the city of Maumee for in-kind support. Rasmus feels that the summer calendar is too crowded for another summer concert and that it may be too late to hire a band. He suggested a Mardi gras event or a concert during a less busy time. At this time, the summer concert vote was tabled.

**New Business**

Dussel Road fire station-Utterback reported an anonymous telephone call she received regarding the closing of the city of Maumee Dussel Road fire station. The caller was concerned that insurance rates would increase.

Badges-Utterback displayed an assortment of badge styles. The trustees selected a style and Utterback will ask for a sample to display at next month's meeting.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on May 3, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**May 3, 2006**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, John Jezak, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Dale Fallat and Dan Klein

Absent: Greg Bollin and Dick Moore

**Guest:** Gary Corrigan, Chuck Wygert, Bill Kitson and Steven Vasquez from the Greater Toledo United Way presented a proposal to sponsor a "Taste of Arrowhead" event to be held at The Pinnacle on June 8 during the lunch hour. No request for donations will be made at the event, it is just a method of getting the United Way's name out to workers in Arrowhead Park. Andrea Gibbons is acting as a liaison for the APA.

**Minutes**

It was moved and seconded to approve the April 5, 2006 minutes. Motion carried.

**Announcements:**

Maumee Administrator John Jezak announced that the city of Maumee is one of 34 finalists for All-American City honors. A delegation will be sent to Anaheim, Calif. to make a final presentation the weekend of June 10-11. Jezak requested that the APA donate funds to send a representative of the city's choosing to attend the presentation. Casey moved and Feller seconded a motion to sponsor a delegate to Anaheim in the amount of \$1,000. Motion carried.

**News from the Park**

None

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June meeting-An after work Mexican-themed event is being planned.

Golf outing-A date of August 28 is planned at Brandywine Country Club.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer announced the Burroughs School Field Day is Wednesday, May 31. Two shifts are needed and a sign-up was distributed.

The scholarship winners have been notified. Gill would like them to be invited to the June membership meeting along with Burroughs principal Mike Schardt.

To clarify where funds from the summer concert are to be spent, Gibbons moved and Rasmus seconded that all proceeds from the summer concert be placed in the Burroughs School fund. Motion carried.

Dettmer also announced that a dozen computers were being prepared and donated to Burroughs by Feller, Finch and Associates.

**Arrowhead Park Association**  
**Minutes of May 3, 2006**  
**Page 2**

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

No report

**Old Business**

Dussel Road fire station-Jezak indicated that there had been talk in the city administration about the possibility of selling off extra land next to the fire station but no consensus about closing the station itself.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on June 7, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**June 7, 2006**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Adam Kral, Dick Moore, Mark Rasmus and Susan Utterback

Excused: Dale Fallat, Barb Gill, John Jezak, Dan Klein and Robbin Syrek

Absent: Greg Bollin

**Minutes**

It was moved and seconded to approve the May 3, 2006 minutes. Motion carried.

**Announcements:**

Mark Rasmus will be part of the team presentation in Anaheim, Calif. as Maumee prepares for the All-America City competition June 11-12.

**News from the Park**

The building under construction across from the Pinnacle is for Meyer, Hill, Lynch.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein with golf subcommittee including Gill):*

June 28 potential meeting-An after work Mexican-themed event is being planned. Utterback is working to confirm the insurance coverage for liquor being served. Dettmer has concerns regarding finalizing the date so that he can inform the scholarship winners. Casey offered the Kuhlman building for a breakfast meeting June 21 to honor the scholarship winners instead of the evening event.

Golf outing-August 28 at Brandywine Country Club.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer thanked the 11 volunteers for assisting with the Burroughs School Field Day.

Rasmus mentioned that more tutors are needed for the fall at Burroughs.

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

Utterback has sent out the dues statement. Three firms were billed under the new category of "Friends of Arrowhead." They are AAA NW Ohio, Bostleman, which has moved to Holland, and Jaguar/Land Rover.

**Arrowhead Park Association**  
**Minutes of June 7, 2006**  
**Page 2**

**Old Business**

Dragon Boat Race-Neither the APA Web site nor the newsletter have brought funds or rowers for the Partners in Education Dragon Boat Race. Rasmus moved and Dettmer seconded to use the \$400 already pledged and solicit more donation. What cannot be raised by telephone would be contributed by the APA to a sum no larger than \$1,000. This amount would sponsor a team. Motion carried.

Taste of Arrowhead-Gibbons reminded everyone of the luncheon event June 8 at The Pinnacle put on by the United Way.

**New Business**

None

The meeting was adjourned. **The next meeting will be 8:00 a.m. on July 5, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**July 5, 2006**

Attendees: Greg Bollin, Carl Dettmer, Andrea Gibbons, Barb Gill, John Jezak, Adam Kral, Dan Klein, Mark Rasmus and Susan Utterback

Excused: Tim Casey, Dale Fallat, Don Feller, Dick Moore and Robbin Syrek

**Minutes**

It was moved and seconded to approve the June 7, 2006 minutes. Motion carried.

**Announcements:**

Thank you notes were read from United Way and Burroughs School. Jezak recalled the city of Maumee All-America local celebration held at the Maumee Indoor Theater. Logos are available from the city should companies wish to add them to their stationery/merchandise. T-shirts are selling for \$10. Street display banners are available for sale to businesses. Gill moved that the Arrowhead Park Association support the \$250 banner. Klein seconded and the motion carried.

**News from the Park**

TKX transportation is leaving the park for larger quarters.

Rasmus updated trustees regarding a new street and project entitled "The Boulevard." It will exist between Ford and Arrowhead Road and contain the tallest building in the park, a four-story Marriott Residence Inn. Other building will include commercial and retail space. The project is subject to approval by the city of Maumee.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gill):*

Utterback confirmed a summer fiesta party co-sponsored by Sky Insurance and CBRE Reichle Klein in the building at 1695 Indian Wood Circle on Thursday, July 20. Abuelo's will cater the 5 p.m. event.

Golf outing-August 28 at Brandywine Country Club. Gill highlighted the many opportunities for sponsorships at the event, including lunch and dinner sponsorships.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer indicated that letters have been written and checks will be mailed to the colleges of the scholarship winners.

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

No report

**Arrowhead Park Association**

**Minutes of July 5, 2006**

**Page 2**

**Old Business**

Dragon Boat Race-Rasmus will continue to solicit funds for the Dragon Boat race. To date, Tomahawk Development, Barb Gill of Seymour & Associates, Spring Valley Architects and Feller, Finch have offered \$100 towards the sponsorship of a team.

**New Business**

Andrea Gibbons presented the trustees with a proposal for a party surrounding the Ohio State-Texas football game to be held September 2. Ohio State alumni members would like to team with Arrowhead Park Association for an event in the park with big screen TVs, food and beverages. The proceeds would be split. Bollin stated that he had set up for several similar events and that they had not been successful financially. Andrea will report back to the trustees with further details.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on August 2, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**August 2, 2006**

Attendees: Greg Bollin, Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill, John Jezak, Adam Kral, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

**Minutes**

It was moved and seconded to approve the July 5, 2006 minutes. Motion carried.

**Guest:** Bob Wolford from the local Ohio State University alumni association proposed a joint venture with Arrowhead Park Association. His first idea of planning a tailgate party for the Ohio State vs. Texas game on September 2 was coming up too soon to execute. Upon further discussion, the idea of underwriting the Ohio State band to perform locally appeared financial promising. Mr. Wolford and Mark Rasmus will pursue the idea further.

**Announcements:**

**News from the Park**

Rasmus indicated that a building on Dussel Drive has been demolished and no plans yet for its replacement.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

Language was approved as amended for the "Friends of Arrowhead" membership category.

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gill):*

Golf Outing-August 28 at Brandywine Country Club. Abuelo's will sponsor 12 hidden balls on the course for a free appetizer.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dragon boat race-Dettmer reported that 44 teams participated to a very successful outcome.

*Financial (Chairman Syrek):*

Syrek reviewed the second quarter financial report. Moore moved and Rasmus seconded approval of the financial statements. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

No report

**Old Business**

Entry signs-Utterback called for quotes to clean the monument signs. Jezak reported that the city does have the extra monument sign. He, Utterback and Larry Gamble from the city will view the structure to determine its condition. Casey will provide assistance from Kuhlman to review restoration and cleaning of the signs along with a representative from Day Precast.

**Arrowhead Park Association**  
**Minutes of August 2, 2006**  
**Page 2**

**New Business**

Telephone Directory-Utterback will contact Printing Graphics about obtaining a disk with the listings from the last directory.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on September 6, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**October 4, 2006**

Attendees: Greg Bollin, Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill, Dan Klein, Dick Moore and Susan Utterback

Absent: John Jezak

Excused: Tim Casey, Adam Kral and Robbin Syrek

**Minutes**

It was moved and seconded to approve the September 6, 2006 minutes. Motion carried.

**Guest**

Dr. Karen Meyers, formerly a member of the APA trustee board, attended the meeting on behalf of Bowling Green State University. She is now employed by the university in the Adult Learner Services and Evening Programs. She distributed information about the program to trustees to take back to their firms. She indicated that she is available to counsel employees, provide interest testing and work with distance learning for Arrowhead Park firms.

**Announcements**

**News from the Park**

The Red Cross Regional Call Center has moved into a suite at 1701 Holland Road. Meyer, Hill, Lynch has moved to its new building on Indian Wood Circle.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gill):*

Golf Outing-New date is October 16

Holiday Event-Utterback called for suggestions for the holiday event.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer stated that he has had good response to the tutoring e-newsletter. He indicated that Principal Schardt will attend the après golf outing event to speak about the Burroughs School partnership.

*Financial (Chairman Syrek):*

No report

*Membership (Kral, Moore, Rasmus, Syrek):*

No report

**Old Business**

Ohio State Band/Arrowhead

No report

**Arrowhead Park Association**  
**Minutes of October 4, 2006**  
**Page 2**

**New Business**

Dettmer placed a request before the board that would permit Partners in Education to share Web site space with Arrowhead. Arrowhead is using very little space of that allowed. There would be an invisible seam as far as the viewer is concerned and neither Web site would interfere with the other. Trustees gave their permission. Dettmer will oversee both sites.

The five trustees who are ending their term have agreed to continue their service to the board.

The meeting was adjourned. **The next meeting will be 8:00 a.m. on November 1, 2006, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**November 1, 2006**

Attendees: Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Barb Gill, Dan Klein, Mark Rasmus, Robbin Syrek and Susan Utterback

Absent: John Jezak

Excused: Greg Bollin, Andrea Gibbons, Adam Kral and Dick Moore

**Minutes**

It was moved and seconded to approve the October 4, 2006 minutes. Motion carried.

**Announcements:** Utterback read a note from former trustee Karen Meyers thanking the board for having her as a guest speaker.

**News from the Park**

Household Finance has moved into the space at Arrowhead Shoppes formerly occupied by AAA Northwest Ohio. Enterprise Car Rental has moved to a location on Reynolds Road.

**Committee Reports**

*Administrative (Chairman Kral, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gill):*  
Golf Outing-Casey reported that the golf outing was held on its third attempt, though the day was cloudy and damp. The expected profit, however, is near \$4,400, the same as last year.

Holiday Event-Utterback announced that a holiday luncheon is planned at Brandywine Country Club with open-faced prime rib sandwiches and a martini/wine demonstration. Gill suggested Utterback ask the Bank of Maumee if it would like to help financial sponsor the event and use it as a marketing tool.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Dettmer announced that he has begun using our server to host the Partners in Education Web site. No one viewing either the APA site or PE site will be able to discern they are sharing space.

Regarding the scholarship funds available for 2007, the board passed a motion to budget \$2,000 with the flexibility for more funds being considered by the board should the committee find a group of exceptional candidates. A motion to place all the golf outing proceeds in the general fund with the exception of \$100 that will go in the Burroughs School fund passed. This fulfills the promise to place a portion of the proceeds to both scholarships and the Burroughs project, allowing the board some flexibility toward spending the proceeds where the need is the greatest.

*Financial (Chairman Syrek):*

Syrek presented the third quarter financial statements. Rasmus moved and Gill seconded acceptance of the report. Motion carried.

**Arrowhead Park Association**  
**Minutes of November 1, 2006**  
**Page 2**

*Membership (Kral, Moore, Rasmus, Syrek):*

The membership committee recommended the acceptance into Associate membership of the Bank of Maumee located on Briarfield Blvd. Motion carried.

**Old Business**

Ohio State Band/Arrowhead-No report

Telephone Directory-Utterback will be sending all trustees a list of firms to contact regarding obtaining updating 2007 directory information.

Salisbury/I-475 Interchange update: Rasmus updated the board on the status of the upgrade to the Salisbury Road interchange. Mark Drennan of the Lucas County Engineer's office indicated that the interchange is now listed as the number one project in the county for 2008. Rasmus believes that the project will be approved within the week by the Ohio Department of Transportation. Arrowhead's share is \$228,600. Rasmus asked that a committee be formed to review any capital improvements that the Arrowhead Park owners might consider should a bond issue be put forth. Fallat, Klein, Feller and Rasmus all agreed to work on such a committee. Rasmus feels that this project is happening so quickly do to the foresight of the early Arrowhead Park land owners to secure the rights of way needed for the connected interchange.

**New Business**

The American Heart Association has asked for speaking time at the holiday event. Fallat discouraged the request as it may lead to other organizations asking for time.

Sixth Dimension: A training organization has asked the board to endorse its seminar. While the board supports training seminars held in Arrowhead Park, it does not wish to become a partner in the private organization's efforts.

Slate of Officers: Utterback reminded the nominating committee to seek officers for the 2007 year.

2007 meetings: The Board meetings in 2007 will begin at 8:30 a.m. at Tomahawk Development.

Recognition: Utterback asked the board to allow her to purchase a gift certificate for Deb Debrosse of Robbin Syrek's office as a thank you for the accounting work she performs on behalf of the association. The board approved a \$50 purchase.

The meeting was adjourned. **The next meeting will be 8:30 a.m. on January 3, 2007, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**January 3, 2007**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Mark Rasmus, Robbin Syrek and Susan Utterback

Absent: Greg Bollin and Dale Fallat

Excused: John Jezak, Dan Klein and Dick Moore

**Minutes**

It was moved and seconded to approve the November 1, 2006 minutes. Motion carried.

**Announcements:**

The July trustees meeting will be July 11, 2007

**News from the Park**

**Committee Reports**

*Administrative (Chairman Gibbons, Casey, Fallat, Feller, Syrek):*

No report

*Activities (Chairwoman Utterback, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gill):*

Golf Outing-final numbers are being prepared by Robbin's office.

March general membership meeting-Utterback will make arrangements.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus):*

Dettmer asked for suggestions and/or changes to the scholarship applications and brochure. The trustees would like the brochure to clarify that the parent or child needs to work in the Arrowhead Park area and not just work for a member company and be based elsewhere.

Burroughs School Report: Dettmer reported that several people are actively tutoring at Burroughs School. The Association again provided supplies for the school's holiday movie day. Dettmer arranged to provide juice boxes and pretzels for the students.

*Financial (Chairman Syrek):*

No report. Syrek will provide Casey with a final accounting of the golf outing proceeds.

*Membership (Kral, Moore, Rasmus, Syrek):*

No report.

**Arrowhead Park Association**  
**Minutes of January 3, 2007**  
**Page 2**

**Old Business**

Ohio State Band/Arrowhead  
No report

Telephone Directory-An e-mail address will be requested of all firms. An e-mail address will only be published in the telephone directory with the firm's permission.

Interchange committee  
No report

**New Business**

The nominating committee offered the following slate of officers:

Chairwoman: Andrea Gibbons

Vice Chairman: Carl Dettmer

Secretary: Susan Utterback

Treasurer: Robbin Syrek

A motion was made and seconded to close the nomination and vote on the slate. The motion carried.

The meeting was adjourned. **The next meeting will be 8:30 a.m. on February 7, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**February 7, 2007**

Attendees: Greg Bollin, Tim Casey, Don Feller, Barb Gill, Adam Kral, Dan Klein, Mark Rasmus, Robbin Syrek and Susan Utterback

Absent: John Jezak

Excused: Carl Dettmer, Dale Fallat, Andrea Gibbons and Dick Moore

**Minutes**

It was moved and seconded to approve the January 3, 2007 minutes. Motion carried.

**Announcements:**

Utterback received a thank you note from Burroughs School for its holiday treats and movie.

**News from the Park**

Bax Global has moved its headquarters to Arrowhead Park. Beebe Financial Services is moving into the Oakwood Building on Woodlands.

**Committee Reports**

*Administrative (Chairman Gibbons, Casey, Fallat, Feller, Syrek):*

No report

*Activities (Bollin, Casey, Gibbons, Klein, Sparrow with golf subcommittee including Gil, Utterbackl):*

Golf Outing-A final accounting of the golf outing proceeds was reviewed by Casey. Proposed dates for this year's outing are Aug. 20 with rain dates of Sept. 10 or 17. Gill asked that the APA send a special note to Walt Churchill for his support and work with Briarfield firms.

March general membership meeting: Utterback and Fallat are planning the event with speakers from The Andersons ethanol division.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Scholarships: Applications are on the Web site. Dettmer and Utterback are working out the language regarding firms with multiple locations and who is eligible for scholarships. The tri-fold brochure will then be sent to all member firms.

*Financial (Chairman Syrek):*

Syrek presented the fourth quarter financial statements. Feller moved and Casey seconded acceptance of the report. Motion carried. Syrek then presented the 2006 year-to-date financial statements. Rasmus moved and Gill seconded acceptance of the report. Motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

The membership committee recommended the acceptance into Active membership of New York Life Insurance Company. Casey moved to accept New York Life as members with Feller offering a second. Motion carried.

**Arrowhead Park Association  
Minutes of February 7, 2007  
Page 2**

**Old Business**

Ohio State Band/Arrowhead-Rasmus has made contact with the Ohio State band office regarding a possible date for a concert in our area.

Telephone Directory-Utterback is working on updating the directory. Rasmus has generously agreed to fund the cost of printing the directory. Kral will head up the telephone directory committee.

Salisbury/I-475 Interchange update: No report, though Rasmus indicated that appraisers have been onsite.

**New Business**

Fireworks: Utterback received a request for a wedding party to have fireworks during the reception at The Pinnacle. Utterback referred the inquiry to the Arrowhead Park Architectural Web site for restrictions and the Maumee police for regulations. She also informed the caller about property owners and their permission.

The meeting was adjourned. **The next meeting will be 8:30 a.m. on March 7, 2007, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**March 7, 2007**

Attendees: Carl Dettmer, Andrea Gibbons, Adam Kral, Dan Klein, John Jezak, Mark Rasmus, Robbin Syrek and Susan Utterback

Absent: Greg Bollin

Excused: Tim Casey, Dale Fallat, Don Feller, Barb Gill and Dick Moore

**Minutes**

It was moved and seconded to approve the February 7, 2007 minutes. Motion carried.

**Announcements:**

None

**News from the Park**

Sidelines restaurant, located at the corner of Holland and Dussel, closed.

**Committee Reports**

*Administrative (Chairman Gibbons, Casey, Fallat, Feller, Syrek):*

No report

*Activities (Bollin, Casey, Klein, Sparrow with golf subcommittee including Gill, Utterback):*

Golf Outing-No report

March general membership meeting: The first quarter general membership meeting is scheduled for March 27 at The Andersons' headquarters building, 8 a.m.

*Education (Chairman Dettmer, Bielen, Heintchel, Nusbaum, Rasmus):*

Scholarships: Applications are due March 13.

*Financial (Chairman Syrek):*

Gibbons asked that the Association correct the tax ID number on the bank accounts from Dale Fallat's to the Association's. Syrek indicated that the Association does not have a federal tax ID.

To establish a system of checks and balances for the Association, Gibbons proposed that duplicate bank statements be sent to the APA mail box and that checks over \$500 require two signatures. To complete the checks and balances, Gibbons asked about a yearly audit. Syrek reviewed the Association Bylaws, which state that an audit by a CPA be performed each year. Syrek then indicated that he is doing a compilation each year at no cost to the Association and that a financial review typically cost \$1,500 and a full audit is approximately \$3,000. As an audit would be very costly to the Association and has not be performed as indicated in the bylaws, Rasmus proposed that Article 5, Section 3 be amended to read that the board, in its discretion, shall decide on an annual basis, what type of financial arrangement need be made.. The Finance Committee shall be increased to include at least three board members to oversee the financial arrangement. Klein seconded and the motion carried. The amendment shall be presented to the full membership for a vote at the March meeting.

**Arrowhead Park Association**  
**Minutes of March 7, 2007**  
**Page 2**

*Financial con't.*

Klein made a motion to purchase new checks with two signature lines and require that checks over \$500 be signed by two of the following members: Syrek, the staff member, chairman or vice chairman. Rasmus seconded and the motion carried.

*Membership (Kral, Moore, Rasmus, Syrek):*

Carl Dettmer asked about a membership drive. Rasmus thought, as an incentive, that the dues could be waived if the firm brought in two new members. The membership committee will meet about preparing a plan to increase membership.

**Old Business**

Ohio State Band/Arrowhead-No report

Telephone Directory-Utterback has sent out letters to all previous advertisers to see if they wish to continue to place their ads in the directory. There will be an article about advertising in the newsletter, on the Web site and mentioned at the general membership meeting. She will also send a note to members who have joined since the last publication. Dettmer proposed that the trustees visit the buildings to update the directory as a way of introducing themselves to Arrowhead firms.

Salisbury/I-475 Interchange update: No report, though Rasmus indicated that appraisers have been onsite.

**New Business**

Hometown Heroes Banquet-Utterback and spouse will attend.

Summer concert-Dettmer inquired whether the Association would participate in a summer concert. Jezak indicated that there may be no summer concerts this year because the city of Maumee is reviewing its budget and paying for the costs of its police, and other personnel to assist with the concerts is under scrutiny.

The meeting was adjourned. **The next meeting will be 8:30 a.m. on April 4, 2007, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**April 4, 2007**

Attendees: Carl Dettmer, Don Feller, Barbara Gill, Adam Kral, Dick Moore, Mark Rasmus and Susan Utterback

Absent: Greg Bollin and John Jezak

Excused: Tim Casey, Dale Fallat, Andrea Gibbons, Dan Klein and Robbin Syrek

**Minutes**

It was moved and seconded to approve the March 7, 2007 minutes. Motion carried.

**Announcements:**

None

**News from the Park**

A Mediterranean restaurant out of Detroit is rumored to be replacing the closed Sidelines eatery.

**Committee Reports**

*Administrative (Chairman Gibbons, Casey, Fallat, Feller, Syrek):*

No report

*Activities (Bollin, Casey, Klein, Sparrow with golf subcommittee including Gill, Utterback):*

March general membership meeting-The speaker from The Andersons was well received. Utterback proposed that the APA send a thank you note and \$25 gift card from Mancy's Blue Water Grill to the speaker. Trustees approved.

Golf Outing-Gill has requested that "save the date" postcards be sent in the mail once a date has been determined for the golf outing.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus):*

Scholarships: Four scholarship grants were recommended by the committee totaling \$3,000. Kral moved to award the scholarships with Moore seconded. Motion carried.

Burroughs School-Dettmer reminded everyone that Field Day is scheduled for May 31 and passed around a sign up sheet.

*Financial (Chairman Syrek):*

No report.

*Membership (Kral, Moore, Rasmus, Syrek):*

The membership committee recommended approval of the application of Beebe Financial Services. It was moved and seconded to approve Beebe into membership and the motion carried.

**Arrowhead Park Association**  
**Minutes of April 4, 2007**  
**Page 2**

**Old Business**

Ohio State Band/Arrowhead-No report

Telephone Directory-Utterback reported that, to date, six members have re-upped for their advertising in the telephone directory. Deadline is April 15. She asked and got permission to speak with Beth Stewart at Printing Graphics about printing the booklet with a timely payment in exchange for the information disk from the previous book. Utterback would not have to start from scratch if an agreement could be reached. Trustees approved. .

Salisbury/I-475 Interchange update: No report.

Summer Fund-raiser-Discussion turned to a summer fund-raiser. The idea of a celebrity wait night at Loma Linda's met with enthusiasm.

The meeting was adjourned. **The next meeting will be 8:30 a.m. on May 2, 2007, at Tomahawk.**

Submitted by,

Susan Utterback, Secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**May 2, 2007**

Attendees: Tim Casey, Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Dick Moore and Robbin Syrek

Excused: Dan Klein, Susan Utterback

Absent: Greg Bollin, John Jezak

**Minutes**

It was moved and seconded to approve the April 4, 2007 minutes. Motion carried.

**Announcements**

None

**News from the Park**

Stautzenburger College will be moving into the Aetna offices at 1796 Indian Wood Circle. Target occupancy is July 19.

There are numerous utility projects underway along Dussel Drive related to early phases of the Dussel Drive widening.

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf outing: The date is set for Monday, August 6 with a rain date of September 24.

June quarterly meeting: The trustees would like to have a representative from ODOT speak to the widening of Dussel Drive and the new interchange. A date of Wednesday, June 13 was set. Kuhlman Corp. has offered to host the event.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: Winners have been notified and a list will be provided Syrek as to where to send the scholarship checks.

Burroughs School: The trustees requested that Syrek send a \$600 check to Burroughs to cover the cost of its Field Day, to be held May 31. Volunteers are still needed and a sign up sheet was passed around. Sign up is also available on the APA Web site.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

The first quarter financial statements were reviewed by Syrek. A motion to accept the first quarter statement was made by Kral and seconded by Casey. Motion carried. Gibbons asked Syrek to apply for the federal tax ID number for the Association. Syrek will do so.

Arrowhead Park Association cont.  
Minutes May 2, 2007  
Page 2

*Membership (Kral, Moore, Rasmus, Syrek)*

The nominating committee approved the application of NWGS. Feller moved to accept the application of NWGS and seconded by Fallat. Motion carried. Dettmer will add the firm to the APA Web site.

**Old Business**

Ohio State Concert  
No update

Telephone Directory  
No report

Summer Fund-raiser

Trustees discussed a Celebrity Wait event, which they would like held in Arrowhead Park. Rasmus will discuss such an event with Blue Water Grill. Also under discussion was an outdoor progressive, grazing station in Suffolk Square with music. A committee was formed including Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill and Mark Rasmus. The committee will meet May 7.

A second idea of a raffle with cash prizes was suggested but the trustee decided to table the idea pending the outcome of the grazing station event.

**New Business**

It was moved and seconded to send Utterback flowers during her recuperation. Motion carried.

There being no further business, the meeting adjourned. The next meeting is scheduled **for June 6, 8:30 a.m.** at Tomahawk Development.

Sincerely,

Carl Dettmer for Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**June 6, 2007**

Attendees: Tim Casey, Don Feller, Andrea Gibbons, Barb Gill, Adam Kral, Robbin Syrek and Susan Utterback

Excused: Carl Dettmer, Dan Klein and Dick Moore

Absent: Greg Bollin, Dale Fallat, John Jezak

**Minutes**

It was moved and seconded to approve the May 2, 2007 minutes. Motion carried.

**Announcements**

None

**News from the Park**

The 'Boulevard' project is now approved and moving forward. Construction of the roadway that will run between the US Post Office and Cracker Barrel from Ford to Arrowhead will begin soon.

Rasmus said that a new firm, Landmark, has taken space at Suffolk Square and sells pools, hot tubs, etc.

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf outing: The date is set for Monday, August 6 with a rain date of September 24. A meeting was called for June 20, 8:30 a.m. at Beaner's in Arrowhead Shoppes.

June quarterly meeting: Meeting is set for Wednesday, June 13 at Kuhlman with a speaker from ODOT.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: Winners have been asked to attend the June 13 meeting at Kuhlman to be recognized.

Burroughs School: Dettmer wished to thank all those that volunteered for Field Day at Burroughs. It went very well.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

No report

Arrowhead Park Association cont.  
Minutes June 6, 2007  
Page 2

*Membership (Kral, Moore, Rasmus, Syrek)*

The trustee discussed the need to pursue memberships of recent firms locating in the park. Perhaps, when the telephone directory is complete, it could be hand delivered to the new firms with a request for membership.

**Old Business**

Ohio State Concert  
No update

Telephone Directory

Utterback has completed typing the previous telephone directory information into booklet form. She has begun the process of contacting all present firms to confirm information with approval to place that information into the booklet. For the 2008 directory, Utterback is having all firms sign that the information is correct and that it is ok to print in the booklet.

Summer Fundraiser

A progressive happy hour in Suffolk Square was suggested. Utterback will contact the restaurants in Suffolk and arrange a meeting immediately following the June 13 event at Kuhlman, 9:30 a.m.

**New Business**

Staff

It was moved and seconded to increase the monthly fee paid to staff member, Susan Utterback. Motion carried.

There being no further business, the meeting adjourned. The next meeting is scheduled for **July 11, 8:30 a.m.** at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**July 11, 2007**

Attendees: Tim Casey, Carl Dettmer, Dale Fallat, Andrea Gibbons, Robbin Syrek and Susan Utterback

Excused: Don Feller, Barb Gill, Dan Klein, Adam Kral and Dick Moore

Absent: Greg Bollin, John Jezak

**Minutes**

It was moved and seconded to approve the June 6, 2007 minutes as corrected. Motion carried.

**Announcements**

Utterback read a letter from Burroughs School for the Field Day donation.

**News from the Park**

A Mediterranean restaurant is renovating the building at the corner of Holland and Dussel.

A Marriott Residence Inn will construct a new hotel on Arrowhead Road at the entrance to the new development, The Boulevard.

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

June meeting-all trustee agreed it was an informative meeting. Carl Dettmer agreed to place a link on the APA Web site to ODOT's Web site so members could keep up to date on the improvements to the Dussel corridor. Utterback will try to add any information available to the summer newsletter. Casey felt the Association's role in keeping members informed through the construction process was an important one. The trustees would like Larry Gamble, of the city of Maumee, to attend a meeting in the future to discuss a traffic pattern changes during construction.

Golf outing: The date is Monday, August 6 with a rain date of September 24. A calling campaign is underway according to Casey.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: Letters to the colleges with the scholarship checks are being prepared.

Burroughs School: The school may wish to have members of the APA attend the ribbon cutting when it happens.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

No report

Arrowhead Park Association cont.  
Minutes July 11, 2007  
Page 2

*Membership (Kral, Moore, Rasmus, Syrek)*

It was moved and seconded to approve the membership of JCI Group subject to confirmation from two members of the nominating committee. Motion carried.

**Old Business**

Telephone Directory

Utterback has faxed all firms in the park that have a fax number and has received a good response with updated information. She will continue to gather information and search for new firms in the park with a September publishing date deadline in mind.

Summer Fundraiser

The summer fundraiser was discussed. Only one restaurant owner attended the meeting at Kuhlman. He liked the idea of a progressive happy hour. Fallat suggested that the Association wait until next summer to have the party and tie it into a construction theme.

**New Business**

None

There being no further business, the meeting adjourned. The next meeting is scheduled for **August 1, 8:30 a.m.** at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**August 1, 2007**

Attendees: Carl Dettmer, Dale Fallat, Don Feller, Andrea Gibbons, Adam Kral, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Barb Gill, Dan Klein

Absent: Greg Bollin, John Jezak

**Minutes**

It was moved and seconded to approve the July 11, 2007 minutes. Motion carried.

**Announcements**

None

**News from the Park**

The thirty-second degree Masons have leased 10,000 sq. ft. in Arrowhead Center.

ACI has relocated its offices from Hill at Reynolds.

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf outing: Last minutes preparations are underway for the August 6 event.

September Quarterly meeting: Utterback asked if the Association would like to have a fall quarterly meeting, something that hasn't been done for a number of years. The board decided that it would like to schedule a meeting and suggested a meeting and tour of Stautzenberger College. Utterback will call George Simon, president of Stautzenberger about a Sept. date.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: Letters to the colleges with the scholarship checks have been sent from Robbin's office.

Burroughs School: Dettmer will check the date for the ribbon cutting at the new Burroughs School building.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

No report

Arrowhead Park Association cont.

Minutes August 1, 2007

Page 2

*Membership (Kral, Moore, Rasmus, Syrek)*

No report. The committee would like Utterback to work up a media kit to present to relocating or new firms to the park. She will do so in time for the new directories.

### **Old Business**

Telephone Directory

Utterback continues to contact companies in the park to update information. She has begun to canvas the park for new firms and has a September publishing date deadline in mind.

Summer Fundraiser

The committee has postponed the fundraiser until next summer, which will have with a construction theme.

### **New Business**

None

There being no further business, the meeting adjourned. The next meeting is scheduled for **September 5, 8:30 a.m.** at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**September 5, 2007**

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Guest: Eric Riggs

Excused: Adam Kral, Dale Fallat, John Jezak, Dan Klein

Absent: Greg Bollin

**Minutes**

It was moved and seconded to approve the August 1, 2007 minutes. Motion carried.

**Announcements**

None

**News from the Park**

The Boulevard is now under construction. It is a new, private street running from Ford Road to Arrowhead Drive.

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf outing: Casey reported that the profit from the golf outing is expected to be approximately \$3,000. He has not received the bill from Brandywine CC to make a final determination of costs.

Fall Quarterly meeting: The quarterly meeting is scheduled at Stautzenberger College Friday, Sept. 14, 8 a.m. A tour of the new facility is included.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: No report.

Burroughs School: Dettmer reported that the grand opening of the new Burroughs School building is scheduled for Sept. 6. Dettmer and Rasmus will be attending representing Arrowhead Park Association. They will meet with the interim principal, Tom DeMarco, to determine the school's needs this year.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

Syrek reviewed the second quarter and year-to-date financial information. Rasmus moved and Feller seconded approval of the report. Motion carried.

Arrowhead Park Association cont.  
Minutes September 5, 2007  
Page 2

*Membership (Kral, Moore, Rasmus, Syrek)*

The nominating committee recommended approval of the Toledo Clarion Hotel application as an associate member. Rasmus moved and Feller seconded that the board accepted the application. Motion carried.

**Old Business**

Telephone Directory-Utterback has completed the typing of the directory and is presently in the final stages of gathering information from the 70 new firms found.

**New Business**

October Trustee meeting: Utterback was approached by Walt Churchill about holding a general membership meeting on a new patio by his store. A grill has been purchase to prepare finger food and a wine-tasting could be included. Utterback would like the trustees to consider this idea for the June 2008 quarterly meeting. Utterback also suggested that perhaps Walt would consider having the trustees at his location for their October board meeting as a trial run. All trustees agree this would be a good idea and asked Utterback to plan it.

November board meeting: Board has requested that a city of Maumee representative attend to speak about the Dussel Road changes and traffic.

Concert: Rasmus indicated that he was approached by Brian Eppstein of Citifest, about having a concert at Arrowhead. Rasmus will keep the board posted on further developments.

There being no further business, the meeting adjourned. The next meeting is scheduled for **October 3, location to be determined.**

Sincerely,

Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**October 3, 2007**

Attendees: Jan Bollin for Greg Bollin, Carl Dettmer, Andrea Gibbons, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Dale Fallat, Don Feller, Barb Gill, John Jezak, Adam Kral, Dan Klein, Dick Moore and Mark Rasmus

**Minutes**

It was moved and seconded to approve the September 5, 2007 minutes. Motion carried.

**Announcements**

Robbin Syrek notified the board that there is no longer an afternoon pick-up at any of the post office boxes in Arrowhead Park. He asked Andrea, on behalf of all members of the APA, to write a letter to the postmaster expressing concern about the change and request that at least one or two boxes return to an afternoon pick-up.

**News from the Park**

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf outing: The golf outing proceeds are expected to be \$3,300 according to the latest numbers from Brandywine and Syrek's office.

December Quarterly meeting is scheduled for Thursday, Dec. 6 at Brandywine.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: No report.

Burroughs School: Carl Dettmer reported that he and Mark Rasmus met with interim principal, Tom DeMarco, to determine the school's needs this year. DeMarco would like to start after hours activities for the students to attend. He needs safety vests, soccer balls and equipment. New computers would also be appreciated. No decision on how much or what to donate was determined.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

No report

*Membership (Kral, Moore, Rasmus, Syrek)*

With only Syrek there to represent the nominating committee, it was determined to postpone the membership applications of Stautzenberger and Dr. Brochin pending fax approval. After contacting the nominating committee, Utterback will place the applications before the trustees for a fax vote.

Arrowhead Park Association cont.  
Minutes October 3, 2007  
Page 2

**Old Business**

Telephone Directory-Utterback has obtained printing quotes for the booklet.

**New Business**

Utterback proposed that she have printed in color a newsletter template so that the newsletter can have color at a minimal cost. The board approved the expenditure.

Concert: No report

The trustees enjoyed the food and wine service provided by Walt Churchill's Market.

There being no further business, the meeting adjourned. The next meeting is scheduled for November 7, 8:30 at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**November 7, 2007**

Attendees: Dale Fallat, Don Feller, Andrea Gibbons, Barb Gill, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Greg Bollin, Tim Casey, Carl Dettmer, John Jezak, Dan Klein and Adam Kral

**Minutes**

It was moved and seconded to approve the October 3, 2007 minutes. Motion carried.

**Announcements**

**News from the Park**

**Committee Reports**

*Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)*

No report

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Holiday luncheon scheduled at Brandywine for Dec. 6

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: No report.

Burroughs School: Mark Rasmus, on behalf of Carl Dettmer, reported that interim principal Tom DeMarco wished to purchase after-school gym wear. Students who did well in school would receive the clothing and be able to participate in the activities. Trustees had concerns of who would wash the clothing, how many children it would benefit and would the clothing be able to be passed on to another group of students once the oldest class graduated. The cost of the clothing was \$5,525 of which Dettmer recommended Arrowhead Park Association contribute \$2,500. The trustees requested that their questions be answered before voting on the donation. A fax vote is possible. Rasmus will relay the questions to Dettmer.

*Financial (Chairman Syrek, Gibbons, Casey, Feller)*

Syrek review the third quarter financial reports. Gill moved and Moore seconded approval of the report and the motion carried.

*Membership (Kral, Moore, Rasmus, Syrek)*

The membership applications of Stautzenberger and Dr. Kenneth Brochin were approved following the nominating committee's recommendation.

Arrowhead Park Association cont.  
Minutes November 7, 2007  
Page 2

**Old Business**

Telephone Directory-Is in production at PrintinGraphics.

**New Business**

Trustees asked Utterback to send cards to Adam Kral on the birth of his baby and Mike Schardt, principal at Burroughs School.

There being no further business, the meeting adjourned. The next meeting is scheduled for January 8, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary