

MINUTES
ARROWHEAD PARK ASSOCIATION
January 15, 2014 (Weather delayed)

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Prakash Karamchandani, Mike McGrail, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Don Feller, Kathi Iott and Brian Niedzwiecki

Absent: John Jezak

Minutes

It was moved and seconded to approve the November 6, 2013, minutes. Motion carried.

Announcements/Communications

A thank you note was received from St. John's for the Mark Rasmus donation.

Report from Architectural Committee

Signs approvals were given to Regus, Applebee's.

A discussion was held of the appearance of food trucks in the park. Cathy indicated that as long as the trucks are on private property, there was no rule against it. However, there is a sign regulation in the park and in the city of Maumee and some trucks violated that. Signs were confiscated. Some trustees asked that the architectural committee consider restrictions on food trucks but Karamchandani remarked that food trucks were growing in many cities throughout the country, were very popular and didn't hurt existing businesses. Cathy recommended that sign restrictions, health department approvals and permits required be added to the APA website.

Park News

Mercy Health has opened MRI and occupation health services in The Boulevard.

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

March membership-Sue will try to get Olympian to be the speaker and will hold it at The Pinnacle if he is to demonstrate his archery skills.

Golf-Looking to secure Monday, June 16, as a possible date.

Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

No report

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott)

No report

Old Business

APA Directory-It was suggested that more emails need to be obtained and that information about advertising be sent to those we have.

Raffle-The activities committee will meet to determine when and if a raffle would act as a fundraiser this year.

Signage-It was suggested that the green street signs be replaced by custom designs, which would include the Arrowhead logo. Cathy will check with Bruce Wholf of the city of Maumee. Allen brought up the condition of the Arrowhead entry sign across from the quarry on Ford Road. Utterback concurred that as she placed holiday décor on it that it is cracked in several places and the sign letters are falling or have fallen off. It is in quite disrepair. The board recommends that Adam Kral be notified to have it removed and destroyed.

New Business

The following is the slate of officers:

Cathy Redford, Chairman

Jim Berger, Vice Chairman

Kathi Iott, Treasurer

Susan Utterback, Secretary

It was moved and seconded to accept the slate. Motion carried.

Submitted by

Susan Utterback, Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
February 12, 2014 (Weather delayed)

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Don Feller, Kathi Iott, Prakash Karamchandani, Mike McGrail, Brian Niedzwiecki, Cathy Redford, Allen Underwood and Susan Utterback

Excused: Stacey Dunbar

Absent: John Jezak

Guest

Bruce Klinger, of MassMutual, attended the meeting to discuss sponsorship of networking luncheons with the trustees. He indicated that his firm would either like to work with the APA on sponsored luncheons or sponsor events on its own. The trustees thought a collaboration would work well. Sue will follow up with Danielle Scott of MassMutual with a list of members and March membership plans.

Minutes

It was moved and seconded to approve the January 15, 2014 minutes. Motion carried.

Announcements/Communications

IPS and JRFinney have both moved from the park. There is a new owner of the JRFinney building.

Report from Architectural Committee

Restaurant week is being held at the end of February as a fundraiser for Leadership Toledo. Temporary signs highlighting it were approved by the committee.

Park News

None

Committee Reports

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

March membership-Sue will try to get Olympian to be the speaker and will hold it at The Pinnacle if he is to demonstrate his archery skills. Other suggestions for the meeting speakers include RGP and the food service industry springing up in the Toledo area, a talk on personal security and Tricia Cullop, the UT women's basketball coach.

Golf-Tim Casey has secured Monday, June 16, as the golf outing date. Will need to also obtain a rain date. The contract calls for a \$500 deposit to hold the date. Sue will contact Dawn at Brandywine about paying its dues.

Arrowhead Park Association, cont.'d
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Education (Chairman Niedzwiecki, Dettmer, McGrail and Underwood)

The scholarship information is being finalized with the announcement of the winners in mid April.

Financial (Chairman Iott, Casey)

No report

Membership (Berger, Iott)

No report

Old Business

APA Directory-Sue announced she is in the final stages of preparing the booklet. It should be completed by the end of next week. The trustees would like to add our Linked In and Facebook connections and have more information about the APA near the front of the booklet.

Raffle-No report

Signage-More discussion on better signage for the Park. Sue will check with city of Maumee's Bruce Wolff to see if address directionals can be added to the corners of Ford and IWC and Arrowhead Road and IWC.

New Business

Website Ads-A discussion of how much could be charged for ads on the APA website. Prakash indicated that the ads should be in a standard pixel size and to use Google ads as fill-ins. He also thought a restaurant section as well as a financial section would be used. Before ads are solicited, the number of hits needs to be determined. Kathi Iott reminded trustees that the APA is not in the business of making money but serving its members so perhaps a break even number is all that is needed.

Submitted by

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
March 5, 2013

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Kathi Iott, Prakash Karamchandani, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Underwood

Absent-John Jezak

Minutes

It was moved and seconded to accept the February 2014 minutes with corrections. Motion carried.

Guest

Bruce Klinger, of MassMutual, explained that his firm would like to sponsor luncheon networking meetings. He learned about the quarterly meetings of the APA and a consensus was reached that MassMutual would co-sponsor an upcoming membership meeting.

Announcements

None

Architectural Committee

No report

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

March meeting-Utterback is waiting for word from the Olympic archer and will work around his schedule. Golf-June 16 is the scheduled date. Tim will check with Brandywine for a rain date.

Education (Niedzwiecki, Dettmer, McGrail and Underwood)

The applications and guidelines have been updated. Brian is checking on the email that contained them and will re-send them for posting on the APA website. Utterback will follow up with a letter to member firms once they are posted.

Arrowhead Park Association
March 5, 2014, minutes-cont.'d

Financial (lott, Casey)

Kathi presented the end of the year financial statement. It was moved and seconded to accept the report.
Motion carried.

Membership (Berger, lott)

No report

Old Business

APA Telephone Directory

Early copies were distributed to trustees. After a review, changes were suggested to Utterback for correction before the final issue is printed.

Signage

After discussion, the trustees felt that the numbering around Indian Wood Circle would make it difficult to create signage at the proposed corners.

Eppstein Park Clean up/Recycle event

Utterback will check with Paul Dewitt of Eaton to see if he has organized either event. lott suggested that the APA have temporary signs made and place a few days ahead of each event so that more companies know about them.

New Business

Use of email addresses

Jim Berger asked the trustees to consider allowing member firms the use of the APA member list emails. After discussion, the trustees agreed to release the list when requested. Utterback will compile the list to make it available.

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
April 2, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Stacey Dunbar, Prakash Karamchandani, Michael McGrail, Cathy Redford and Susan Utterback

Excused-Tim Casey, Don Feller, Kathi Iott, Brian Niedzwiecki and Allen Underwood

Absent-John Jezak

Minutes

It was moved and seconded to accept the March 2014 minutes. Motion carried.

Guests: Brett Loney and Tara Dumas of Wolf Creek YMCA spoke about the programs and membership at the nearby YMCA and asked what members of the APA might like for like programs, etc. They also expressed the need for funding for those that cannot afford to use the Y services otherwise.

Announcements

Prakash, of Balance Grille, announced that he has moved his offices back to Arrowhead and is working on a new venture, building food truck trailers.

Architectural Committee

No report

Park News

Michael McGrail mentioned that the Maumee Andersons was holding a recycling event in the store parking lot in April.

Committee

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

March meeting-Utterback and Danielle Scott from MassMutual are working on a joint date for the next membership meeting. A tentative date has been set for April 17 at The Pinnacle. A suggestion for a future program was marketing through social media with a rep from Hart Associates and trustee Prakash.

Golf-June 16 is the scheduled date. Tim will check with Brandywine for a rain date

Arrowhead Park Association
April 2, 2014, minutes-cont.'d

Education (Niedzwiecki, Dettmer, McGrail and Underwood)

The deadline for applying for the APA scholarship is April 25. Notification will be by email and also by letter for those emails not available.

Financial (Iott, Casey)

No report

Membership (Berger, Iott)

No report

Old Business

Web advertising-discussion was tabled. Prakash will contact the APA web master about starting advertising on the web site and help determine a cost to do so.

APA Telephone Directory

Suggested corrections by trustee were made and final copies of the 2014 APA directory were distributed.

Eppstein Park Clean up/Recycle event

The date set for Eppstein Park clean-up is Tuesday, April 22-Earth Day. No date has been set for recycling.

Email addresses

Utterback has built an email list in the Excel format for all but two members.

New Business

None

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
May 7, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Don Feller, Kathi Iott, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Tim Casey, Stacey Dunbar and Allen Underwood

Absent-John Jezak

Minutes

It was moved and seconded to accept the April 2, 2014 minutes. Motion carried.

Architectural Committee

Dudez & Dollz, which is a kids' party store was asked to add 'a childrens place' to its sign.
A barbeque grill was approved at the Therma Tru building

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

Membership meeting-The Cinco de Mayo party was well received and trustees felt the Monday night was a good choice for future events.

Golf-June 16 is the date with a June 30 rain date. Flyers are being distributed with the telephone directories and to previous players and sponsors.

Education (Niedzwiecki, Dettmer, McGrail and Underwood)

The committee is beginning its review of 10 applicants and the finalists will be voted on via email.

Financial (Iott, Casey)

No report

Membership (Berger, Iott)

No report

Arrowhead Park Association
May 7, 2014, minutes-cont.'d

Old Business

Web advertising-No report

APA Telephone Directory

2014 copies are being distributed by McGrail and Utterback.

Eppstein Park Clean up/Recycle event-19 people came to clean up Eppstein with 10 staying for the free round of drinks at El Camino. During the clean-up, it was noted that the dumpster at NY Life building is overflowing, not enclosed and the most trash in Eppstein was found in the woods near it. This is the second report of bad dumpster at NY Life. Cathy will take it up with the architectural committee.

Email addresses

Utterback has built an email list in the Excel format for all but two members. McGrail asked for business cards from several of the nonmember firms and those will be added to the list available.

New Business

Wolf Creek is offering 10% on services as well as topics for future programs. In turn, it will join the APA as an associate member.

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
June 4, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Kathi Iott, Prakash Karamchandani and Allen Underwood

Absent-John Jezak

Minutes

It was moved and seconded to accept the May 7, 2014 minutes. Motion carried.

Architectural Committee

Signage was approved for former Salsarita's.

Park News

There is new ownership at Cold Stone Creamery and a name change at Salsarita's. The pothole problem on the road behind BP and Fairfield remains.

Committee

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

Membership meeting-Most likely in July and a speaker is to be determined.

Golf-Discussion on how the reservations for the golf outing were going. Only 6 teams to date but co-chairman Mike McGrail said that golfers often wait until the last week.

Education (Niedzwiecki, Dettmer, McGrail and Underwood)

Niedzwiecki announced that the employee recipient had turned down her scholarship since it was not enough to pay for a full class and she could not afford to additional money needed. There was extensive discussion on whether to offer the second place winner the scholarship, offer a scholarship to the second place student applicant or offered the first place student applicant a larger award. It was moved and seconded to offer a \$1,500 to the first place student winner. Motion carried.

Financial (Iott, Casey)

No report

Arrowhead Park Association
June 4, 2014, minutes-cont.'d

Membership (Berger, Iott)

The application by Wolf Creek YMCA was presented. It was moved and seconded to approve the membership of the Wolf Creek YMCA. Motion carried.

Old Business

Web advertising-No report

Recycle Day-Trustees felt an October date would work and that temporary signs should be placed throughout the park.

New Business

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
July 2, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Prakash Karamchandani, Michael McGrail, Cathy Redford, Allen Underwood and Susan Utterback

Excused-Kathi Iott and Brian Niedzwiecki

Absent-John Jezak

Minutes

It was moved and seconded to accept the June 4, 2014 minutes. Motion carried.

Architectural Committee

Signage was approved for Simple Office Repair, Amaya's and the Suffolk Square monument. El Camino was sold. The new company is Don Juan's Bar and Grille.

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

It was moved and seconded to approve the trustee application of Andrea Gibbons of Signature Bank.

Activities (Casey, Dunbar, McGrail, Utterback)

Golf-Estimated net is \$4,650. Still some funds to collect. Many felt this was a fundraiser worth the effort for the amount of funds garnered. Redford thanked the committee, the Rasmus family and workers.

Summer event-Utterback is still working on the Food Truck event. Heidelberg has offered its parking lot. The insurance company who will write the one-day event insurance also wants to insure the owner of the building. Sue will contact the firm. Several trustees were going out Thursday to assess the site and look at Eppstein Park. Karamchandani will contact the trucks and also informed the members on what the trucks would like as far as electricity and water is concerned. Tables and trash barrels would have to be rented or donated.

Education (Niedzwiecki, Dettmer, McGrail and Underwood)

No report

Financial (Iott, Casey)

No report

Arrowhead Park Association
July 2, 2014, minutes-cont.'d

Membership (Berger, Iott)

The application by the Bennett-Jensen Group was presented. It was moved and seconded to approve the membership of the Bennett-Jensen Group. Motion carried.

Old Business

Web advertising-No report

Recycle Day-fall 2014.

New Business

Stautzenberger is holding a employers' job fair on Friday, July 11. A flyer is available and she will forward it to all trustees.

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
September 3, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Tim Casey, Stacey Dunbar, Don Feller, Andrea Gibbons, Prakash Karamchandani, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused-Jim Berger, Kathi Iott and Allen Underwood

Absent-John Jezak

Minutes

It was moved and seconded to accept the July 2, 2014 minutes. Motion carried.

Architectural Committee

None

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

Cathy Redford welcomed new trustee Andrea Gibbons

Do to the closing of Heidelberg University, Allen Underwood submitted his resignation as his job is taking him to Heidelberg's Tiffin campus. The board accepted the resignation and thanked Allen for his service.

Activities (Casey, Dunbar, McGrail, Utterback)

Golf-All but two checks have been received. It was moved and seconded to forward \$1,000 from the golf proceeds to the Mark Rasmus fund at St. John Jesuit High School. Motion carried.

Food Truck-PK said all trucks were pleased with the outcome of the event. Plans are in the works for a second event Wednesday, Sept. 17. Tables may have to be ordered. Andrea will call Toledo Tent. PK will contact the trucks. He encouraged the APA to get a Twitter account.

October quarterly luncheon-Stacey Dunbar will check with a 9/11 speaker for either Tuesday, Oct. 21 or 28 at Kuhlman.

Education (Niedzwiecki, Dettmer and McGrail)

No report

Arrowhead Park Association
September 3, 2014, minutes-cont.'d

Financial (Iott, Casey)

Utterback presented a profit and loss statement through July 31, 2014.

Membership (Berger, Iott)

No report

Old Business

Recycle Day-fall 2014. The trustees thought with the food truck events that the recycle event could be postponed until spring.

New Business

Drone footage-the trustee felt that drone footage for the website should be exchanged for free advertising on the APA website.

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
October 1, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Andrea Gibbons, Kathi Iott, Prakash Karamchandani and Susan Utterback

Excused-Michael McGrail, Brian Niedzwiecki and Cathy Redford

Jim Berger, vice chairman, opened the meeting

Minutes

It was moved and seconded to accept the September 3, 2014 minutes. Motion carried.

Announcements

A thank you note from St. John's Jesuit High School for the donation to the Mark Rasmus scholarship fund was passed.

Architectural Committee

None

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

A thank you letter was sent to Allen Underwood of Heidelberg University for his service on the board. In advance of the December luncheon, the board would like to see the terms expiration list at the next meeting.

New members are needed on the board. Sue will ask Paul DeWitt of Eaton to serve.

Activities (Casey, Dunbar, McGrail, Utterback)

Golf-All proceeds have now been received. Casey requested a copy of the final numbers be sent to members. Utterback will email to all trustees.

Food Truck-There was discussion about the role of the APA and the lack of trucks at the September 17 event. PK felt Dan Madigan from Maritz had contacted the trucks but Utterback reported he told her he did not have any of the phone numbers of the truck owners but would be happy to contact them for an Oct. 15 event. Casey requested that PK and Dan determine who is to call the trucks. Maritz offered to let its insurance cover any calamities with the APA handling the publicity. She will check with the city of Maumee for the use of the picnic tables.

October quarterly luncheon-Stacey Dunbar will confirm the 9/11 speaker for Tuesday, Oct. 21 at Kuhlman.

Arrowhead Park Association
October 1, 2014, minutes-cont.'d

Education (Niedzwiecki, Dettmer and McGrail)

No report

Financial (Iott, Casey)

No report

Membership (Berger, Iott)

No report. Utterback was requested to send an informational packet to the new sports store and computer repair shop in Suffolk Square.

Old Business

Utterback will contact Greg Bollin regarding the use of a drone to cover the Food Truck event.

New Business

Street lights-Utterback noted there are about 6-8 street lights out on Indian Wood Circle. She will determine each location and write a letter to Toledo Edison from the APA.

Andrea Gibbons remarked on the age and condition of the entry signs to Arrowhead. Discussion followed and Utterback is to send a letter to the Arrowhead Park Architectural committee regarding prompt replacement.

There being no further business, the meeting was adjourned.

Submitted by,

Susan Utterback, Secretary

Minutes
ARROWHEAD PARK ASSOCIATION
November 5, 2014

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in Northwest Ohio

Attendees: Jim Berger, Tim Casey, Stacey Dunbar, Don Feller, Prakash Karamchandani, Michael McGrail, Brian Niedzwiecki, Cathy Redford and Susan Utterback
Excused-Andrea Gibbons and Kathi Iott

Minutes

It was moved and seconded to accept the October 1, 2014 minutes. Motion carried.

Announcements

Stautzenberger College is offering flu shot clinics.

Architectural Committee

Mancy's application for patio signage needs a permit from the city of Maumee.

Park News

None

Committee

Administrative (Chairman Redford, Casey, Feller)

No report

Activities (Casey, Dunbar, McGrail, Utterback)

Food Truck-No report from the Oct. 15 event.

Holiday luncheon-Tuesday, Dec. 16 at Brandywine Country Club. Invitations will ask for guests to bring a nonperishable item to be donated to a local food bank.

Education (Niedzwiecki, Dettmer and McGrail)

No report

Financial (Iott, Casey)

No report

Membership (Berger, Iott)

Membership packets delivered to Given Sports and Simple Computer Repair.

Old Business

Drone-Utterback will let RGB Productions know that at this time, no drone footage is needed.

Street lights-Utterback wrote a letter to Toledo Edison about the streetlight outages in Arrowhead Park.

Entry signs-Utterback sent a letter to the Arrowhead Park Architectural committee regarding prompt replacement of entry signage to the Park. Redford confirmed there was money in the architectural committee's budget.

New Business

Redford indicated she has old videotape of the early days of Arrowhead Park. The board asked that she have it converted to a digital format for use at a 25-year celebration of the APA.

There being no further business, the meeting was adjourned. Submitted by Susan Utterback, secretary