

MINUTES
ARROWHEAD PARK ASSOCIATION
January 6, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Tim Casey, Carl Dettmer, Stacey Dunbar, Kathi Iott, Adam J. Kral, Dick Moore, Brian Niedzwiecki, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Greg Bollin and Don Feller

Absent: John Jezak

Minutes

It was moved and seconded to approve the November 4, 2009 minutes. Motion carried.

Announcements

1. A thank you letter from the Boys and Girls Club was read.
2. The APA newsletter is completed and mailed to members.

Report from Architectural Committee-Adam J. Kral, liaison

A 2-car carport with a solar roof has been approved to be installed at The Lathrop Company and used as a model.

News from the Park

1. Owens' open house is scheduled for Jan. 11. The ribbon cutting will be approximately 8:30 a.m.

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

No report

Activities (Bollin, Casey, Dunbar, Klein, Gill (golf), Utterback)

A health care panel is planned for the March quarterly meeting.

Owens is considering a class and lunch for administrative assistants in April. Brian Niedzwiecki offered to assist Owens through Stautzenberger programs.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

Scholarships will be on hold until APA has its nonprofit status confirmed.

Financial (Chairman Iott, Casey, Feller)

Tim Casey moved and Stacey Dunbar seconded the use of Bill Fisher of Shumaker, Loop & Kendrick for advice on APA status. Motion carried. Kathi Iott and Cathy Redford will arrange and attend the meeting.

Membership (Iott, Kral, Moore, Rasmus)

The nominating committee recommended the application of Jim White Honda. It was moved and seconded to approve Jim White Honda for membership. Motion carried.

Park Improvement Committee (Feller, Klein, Rasmus)

No report.

Arrowhead Park Association, cont.
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Dussel Drive Committee

The next meeting is March 3, 2010.

Old Business

1. It was moved and seconded that Cathy Redford be approved as a trustee. Motion carried.
2. It was moved and seconded to nominate Don Feller as Vice Chairman. Motion carried.

New Business

Submitted by

Susan Utterback.
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

February 3, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Greg Bollin, Carl Dettmer, Stacey Dunbar, Don Feller, Kathi Iott, Adam J. Kral, Dick Moore, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Tim Casey and Brian Niedzwiecki

Absent: John Jezak

Minutes

It was moved and seconded to approve the January 6, 2010 minutes. Motion carried.

Announcements

Utterback passed around the proof of the APA telephone booklet for trustees to review.

Report from Architectural Committee-Adam J. Kral, liaison

El Camino Real was approved for an outdoor patio when it opens in March.

News from the Park

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

The nominating committee recommended the trustee application of Jim Berger, of Heartland Rehab at Arrowhead. It was moved and seconded to approve Jim Berger as trustee. Motion carried.

Activities (Bollin, Casey, Dunbar, Klein, Gill (golf), Utterback)

A health care panel is planned for Tuesday March 16 at Kuhlman Corp., 8 a.m.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

No report

Financial (Chairman Iott, Casey, Feller)

Kathi Iott and Cathy Redford met with Bill Fisher, of Shumaker, Loop & Kendrick. He has dealt with similar cases. He recommends that the Arrowhead Park Association apply for tax exempt status. The IRS will then review the case. Kathi will work with Mr. Fisher to prepare the IRS application for a 501© 6-business league status. The approval usually takes 6-8 months to process. Mark Rasmus moved to allocate up to \$7,000 to convert the APA to a 501© 6. Kathi Iott seconded and the motion carried.

Kathi then present the year-end financials.

Membership (Iott, Kral, Moore, Rasmus)

The nominating committee recommended the application of Edward Jones-Stephen Sterling for approval. It was moved and seconded to approve Edward Jones-Stephen Sterling for membership. Motion carried.

Park Improvement Committee (Feller, Klein, Rasmus)

No report.

Arrowhead Park Association, cont.
Minutes February 3, 2010 - Page 2

Dussel Drive Committee

The next meeting is March 3, at Huntington Insurance.

Old Business

New Business

The board asked Adam to begin the early steps of marketing the APA according to his plan. Greg Bollin mentioned the videotape of the early development of Arrowhead Park. The trustee felt it should be converted to a DVD.

Mark Rasmus suggested we honor ODOT at an upcoming meeting.

Submitted by

Susan Utterback.
Secretary

MINUTES

ARROWHEAD PARK ASSOCIATION

March 3, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Carl Dettmer, Stacey Dunbar, Don Feller, Kathi Iott, Dick Moore, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Greg Bollin, Tim Casey, Adam Kral and Mark Rasmus

Absent: John Jezak

Minutes

It was moved and seconded to approve the February 3, 2010 minutes. Motion carried.

Announcements

Utterback distributed the APA telephone directory to the trustees. The remaining members and nonmembers will receive their copies in the mail.

Dettmer distributed two flyers-one for a training seminar and the second for a human resources symposium.

Report from Architectural Committee-Adam J. Kral, liaison

No report

News from the Park

The Balance Grille, which serves a Pan Asian selection, has opened on The Boulevard.

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

The nominating committee recommended the trustee application of Jim McCann of UnitedHealthcare. It was moved and seconded to approve Jim McCann as trustee. Motion carried.

Dettmer reported that he called on 5/3 to encourage their continued membership and they have agreed to re-join.

Activities (Bollin, Casey, Dunbar, Utterback)

A health care panel is planned for Tuesday March 16 at Kuhlman Corp., 8 a.m.

Dettmer reported that the Reagonomics will play for an evening concert in the parking lot of Heidelberg University in June 2010.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

Burroughs School: The financial support is discontinued pending the IRS ruling but members can still volunteer for the Field Day.

Dettmer spoke with Mike Poulos of CBRE Reichle Klein about heading the Burroughs School tutoring program.

Financial (Chairman Iott, Casey, Feller)

Kathi Iott reported that the IRS Application is near completion and will then be submitted. She and Cathy Redford would like to invite Bill Fisher of Shumaker, Loop & Kendrick to attend a trustee meeting to address what programs the APA can be involved in.

Arrowhead Park Association, cont.
Minutes March 3, 2010 - Page 2

Membership (Iott, Kral, Moore, Rasmus)

The nominating committee recommended the applications of Donatos and UnitedHealthcare for approval. It was moved and seconded to approve Donatos and UnitedHealthcare for membership. Motion carried.

Park Improvement Committee (Feller, Moore, Rasmus)

No report.

Dussel Drive Committee

The next meeting is April 7, 10 a.m., at Huntington Insurance.

Old Business

The board approved the cost of converting the Arrowhead Park video tape to a DVD.

New Business

None

Submitted by

Susan Utterback.
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
April 7, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Carl Dettmer, Stacey Dunbar, Don Feller, Kathi Iott, Adam Kral, Jim McCann, Dick Moore, Brian Niedzwiecki, Cathy Redford, Mark Rasmus and Susan Utterback

Excused: Stacey Dunbar

Absent: Greg Bollin, Tim Casey and John Jezak

Guest: William Fisher of Shumaker, Loop & Kendrick

Mr. Fisher recommended that the Arrowhead Park Association file its 2008 tax report and, simultaneously, file an exemption application. The APA should ask the IRS to grant a retroactive exemption. An application to become a 501c6, which is a business association much like a trade association, a chamber of commerce or a professional association, is his recommendation. It is not a charitable organization but one that promote itself. As to the support of scholarships and Burroughs School, it will be up to the IRS to determine if those two projects can continue. Larger organizations often form a 501c3 to do charitable work. Scholarships are given to trade school that will result in future support a trade association. The APA support of Burroughs School is a harder issue to convince the IRS promotes Arrowhead Park. Mr. Fisher stated that in the IRS documentation that the Burroughs support promotes camaraderie among its members. It will be up to the IRS to determine if either program will be allowed.

Minutes

It was moved and seconded to approve the March 3, 2010 minutes. Motion carried.

Announcements

Carl announced that Owens will sponsor a program for professional administrative day. It will take place from 11 a.m.-1 p.m.

Carl thanked Casey, Moore, Dunbar and Utterback for the March program.

Report from Architectural Committee-Adam J. Kral, liaison

Adam reported that several signs were approved including the new Headquarters of Bennett Management and the auction of the Ford Street retail center.

News from the Park

There is a possibility that Tiffin University will come to Arrowhead Park.

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

Carl reported that \$2,900 has been paid to Shumaker, Loop & Kendrick with \$850 for the IRS filing fee.

Activities (Bollin, Casey, Dunbar, Utterback)

Utterback reported the Rachel Latta will not be able to head the golf outing this year. She asked the trustees if she should approach the Maumee Chamber of Commerce to see if it was amenable to a joint outing. The trustees did

not wish to do so. Utterback was asked to check with Tim Casey and Megan Evans to see if they will co-chair the event.

June quarterly meeting: A combination of an ODOT and health care analysis are to be considered for the meeting topic.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

Burroughs School: Field Day is June 1. Niedzwiecki spoke with Mike Poulos of CBRE Reichle Klein about Partners in Education and heading the Burroughs School tutoring program.

Financial (Chairman Iott, Casey, Feller)

See guest comments

Membership (Iott, Kral, Moore, Rasmus)

No report

Park Improvement Committee (Feller, Moore, Rasmus)

No report.

Dussel Drive Committee

Cathy reported that Ford will be closed just north of Dussel for a two-week period instead of a partial closing with work that will take place six weeks. The next meeting is May 5, 10 a.m., at Huntington Insurance.

Old Business

New Business

Carl suggested that the APA hold another health care panel for the September quarterly meeting and that a movie about Arrowhead be shown in December if it is complete.

Submitted by

Susan Utterback.
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
May 5, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Tim Casey, Kathi Iott, Adam Kral, Dick Moore, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Greg Bollin, Carl Dettmer, Stacey Dunbar, Don Feller, Mark Rasmus

Absent: Jim McCann and John Jezak

Minutes

It was moved and seconded to approve the April 7, 2010 minutes. Motion carried.

Announcements

None

Report from Architectural Committee-Adam J. Kral, liaison

Adam reported that after some discussion, El Camino's patio art was permitted. Ferguson Heating received approval for outside storage since it could not be readily seen. A corridor connecting the Hanson building and a building it leased next door was approved. The Fairfield Inn will be changing its name to Fairfield Inn and Suites after its renovations.

News from the Park

None

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

Utterback reported that Carl is working with Greg Bollin on a film about Arrowhead Park. He would like suggestions from the board on what it would like to see as a theme, etc.

Activities (Bollin, Casey, Dunbar, Utterback)

The Golf committee is being formed to hold the upcoming golf outing at Brandywine Monday Aug. 9. Sue is working with Stacey Dunbar to obtain a health care speaker for the June meeting.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

Brian spoke with Burroughs Principal Tom DeMarco about what the Arrowhead Park Association could or could not support this year. Since the APA is unsure whether it can support the Burroughs' end of the school year event, Brian asked for private donations. Sue mentioned that perhaps the APA golf outing could give up its donated water from The Andersons and have them donate it instead to Burroughs.

Financial (Chairman Iott, Casey, Feller)

A letter of receipt from the IRS acknowledging the arrival of our documents has been received.

Membership (Iott, Kral, Moore, Rasmus)

No report

Arrowhead Park Association, cont.
Minutes May 5, 2010 - Page 2

Park Improvement Committee (Feller, Moore, Rasmus)
No report.

Dussel Drive Committee
Cathy reported that ODOT will soon close Arrowhead Drive once Ford Street is open.

Old Business

New Business

Twylite Terrace-Stacey explained that The Pinnacle was offering to open its Terrace once a week to nonprofits as a fund-raising happy hour. The APA had tentatively reserved June 3 but the trustees felt it didn't fulfill our survey results nor was there time to invite the membership. Stacey will let The Pinnacle know of the board's decision.

Submitted by

Susan Utterback.
Secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
June 2, 2010

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Jim Berger, Carl Dettmer, Stacey Dunbar, Tim Casey, Kathi Iott, Adam J. Kral, Jim McCann, Dick Moore, Brian Niedzwiecki, Cathy Redford and Susan Utterback

Excused: Don Feller and Mark Rasmus

Absent: Greg Bollin and John Jezak

Minutes

It was moved and seconded to approve the May 5, 2010 minutes. Motion carried.

Guest

Kate Schantz, of the area chapter of the Red Cross, brought the trustees up to date on the Arrowhead Park Blood Drive, to be held July 15. The goal of the drive is 40 units, which translates to about 55-60 people needed to make the day a success. She urged trustees to name someone in their office to head the sign-ups. The blood drive will be held at 1695 Indian Wood Circle, first floor, 10 a.m. – 4 p.m. Volunteers are needed for set-up and to work the canteen and check-in areas. Volunteers should call Tim Casey. There will also be posters at Tim's office for company bulletin boards, lunch rooms, etc.

Announcements

None

Report from Architectural Committee-Adam J. Kral, liaison

Adam reported that the architectural committee noted that The Pinnacle's Twilyte Terrace signs were illegal.

News from the Park

None

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller)

Activities (Bollin, Casey, Dunbar, Utterback)

The Golf Committee is working on the upcoming outing at Brandywine Monday Aug. 9.

Sue named Bill Beach, of Robison, Curphey, as the health care speaker along with an update from ODOT for the 2nd quarterly membership meeting. She is working with Bill and Theresa Pollick of ODOT for a compatible date.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt and Rasmus)

Brian reported that through the generosity of The Andersons and private donors, Field Day snacks for Burroughs School were accomplished. Jim Berger attended the Field Day.

Financial (Chairman Iott, Casey, Feller)

The IRS has approved the 501 (c) (6) status for the Arrowhead Park Association retroactive to 1993. Kathi reported that one IRS return needs to be filed because the income was over \$25,000.

Arrowhead Park Association, cont.
Minutes June 2, 2010 - Page 2

The scholarship and Burroughs School projects need to be reviewed to see if they still fit the APA stated mission. A committee composed of Brian Niedzwiecki, Tim Casey and Jim McCann will make recommendations by the September 2010 meeting.

Utterback reported that dues invoices have been mailed.

Membership (Iott, Kral, Moore, Rasmus)
No report

Park Improvement Committee (Feller, Moore, Rasmus)
No report.

Dussel Drive Committee
No meeting will be held today because ODOT will update all members at the APA quarterly meeting.

Old Business

Arrowhead Park Video-Carl reported that he viewed the 1990 video done for Arrowhead Park. It was mainly a recruiting tool for companies to locate in the park. He would like the new video to raise the awareness of the APA in the Park. He is working on a script.

Marketing: Adam suggested that a Facebook page be added as well as a re-look at the APA decals. He also suggested that a press release be sent to the media about the blood drive.

New Business

None

Submitted by

Susan Utterback.
Secretary