

**MINUTES**  
**ARROWHEAD PARK ASSOCIATION**  
**August 6, 2008**

Attendees: Carl Dettmer, Kathi Iott, John Jezak, Adam Kral, Dick Moore, Mark Rasmus, Cathy Redford, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Don Feller, Barb Gill, Dan Klein and Brian Niedzwiecki

Absent: Greg Bollin

**Minutes**

It was moved and seconded to approve the July 2, 2008 minutes. Motion carried.

**Announcements**

None

**News from the Park**

Dettmer reported that Owens classes will begin in January at 1695 Indian Wood Circle. The college is hosting an informational meeting Aug. 21, 8:30 a.m., at Kuhlman Corp.

**Committee Reports**

*Administrative (Chairwoman Dettmer, Casey, Redford, Feller, Syrek)*

The application of Stacey Dunbar for a trusteeship was approved via e-mail.

*Activities (Bollin, Casey, Klein, Gill (golf), Utterback)*

Golf Outing: The golf outing is set for Monday, Aug. 11.

September- The fall general membership meeting is set for Sept. 18, 8 a.m., at The Pinnacle. Paul Unger of Owens College will speak.

*Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)*

Scholarship: Carl has invited the recipients to attend the golf outing dinner.

Burroughs School: Carl will meet with the Burroughs principal to determine the school's needs this year.

*Financial (Chairman Syrek, Casey, Feller)*

Rasmus moved to engage Cothorn, a retired CPA, to perform a financial review of the APA books. Iott seconded and the motion carried.

Syrek will send the 4<sup>th</sup> quarter 2007 financial reports so that they may be distributed via e-mail.

Dettmer proposed that Syrek be added to the bank signature cards, that checks arriving at his office for his review/signature will be mailed within three business days and that five business days after the end of the month, a copy of the check registry will be delivered to his office. Iott seconded and the motion carried.

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*Financial (cont.)*

Regarding the e-postcard and the IRS status of the APA tax ID number, Syrek indicated that a 1023/1024 needed to be filed with the IRS. Cathy Redford will check with attorney Joe Rideout on the APA's next step.

*Membership (Kral, Moore, Rasmus, Syrek)*

No report.

**Old Business**

Intern: Redford reported that she and Dale Fallat met with the Stautzenberger representative. The extern will start in October and be located at Feller, Finch. A sign-up sheet will be located there for the extern to use to sign in and out.

Board Retreat-Kral distributed a retreat agenda and form to be completed by all trustees for Meyers to use. Return to Kral once completed.

Computer Recycling-No report.

**New Business**

Toledo-Maumee Regional Workshop-assistance and grant funding workshop will be held on Wednesday, Sept. 24 at UT-Dana Conference Center, sponsored by the University of Michigan Institute for Research. Kral, Jezak and Rasmus have agreed to attend.

There being no further business, the meeting adjourned. The next meeting is scheduled for September 3, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary