

MINUTES
ARROWHEAD PARK ASSOCIATION
February 6, 2008

Attendees: Greg Bollin, Don Feller, Andrea Gibbons, Barb Gill, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Carl Dettmer, Dale Fallat and Adam Kral

Absent: John Jezak

Minutes

It was moved and seconded to approve the January 2, 2008 minutes. Motion carried.

Announcements

Utterback stated that a letter was sent to the Maumee branch of the US post office expressing concern over the early closing time December 31.

Gibbons reminded all trustee that the Maumee Hometown Heroes banquet is set for March 13. Deadline for entries is February 18. Gibbons encouraged the APA to enter an application for the Maumee River Award. Utterback will prepare the application.

News from the Park

Syrek stated a new employment firm has opened in the Metro Woods building. The firm is AeroTech. Utterback also noted a new firm, Wender Financial, at 1755 Indian Wood Circle. XpedX, Inovia and Modern Portfolio have all left the Park.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

No report

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

March General Membership meeting. Feller wrote a letter to the state head of ODOT asking him to attend the March meeting. To date, no reply has been received. Utterback and Feller will follow up the letter.

Golf Outing: Rachel Latta from Don Feller's office will co-chair this year's outing. She will schedule the meetings following the trustees' meetings.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Rasmus presented the 2008 scholarship guidelines, brochure and applications for review. It was determined to proceed with the present scholarship program and awards for 2008.

Burroughs School: Syrek indicated that the check for the Burroughs Afterschool Program has been sent.

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Internship: Rasmus presented a draft prepared by Dettmer regarding the proposed APA internship. Rasmus moved the creation of a summer intern program for up to 20 hours per week, up to 15 weeks in duration at \$9 per hour. Feller seconded. After discussion, the motion carried. A sub-committee will meet to determine the tasks and goals for the intern. Syrek will handle the payroll through a third party company.

Financial (Chairman Syrek, Gibbons, Casey, Feller)
No report

Membership (Kral, Moore, Rasmus, Syrek)
Utterback selected 20 companies most likely to join the APA and prepared folders with recruitment information inside. Each trustee was to select at least two firms to call on and present the folders.

Old Business

Telephone Directory-Utterback suggested re-naming the telephone directory a resource guide since she received a better response from recipients when explaining the booklet as a guide. The cost for extra booklets is \$5 for members, \$10 for Arrowhead Park firms and \$20 for those outside the Park. She has taken copies to the Maumee Branch Library and the city offices.

New Business

Kiosk-Utterback received an inquiry from the Web site suggesting that an extra large map be placed in the Park for visitors. She suggested a kiosk with maps and information might be manned by the summer intern. Instead, the trustees suggested that the AP map be updated to include the names the buildings, i.e. Metro Woods building, with addresses and be distributed to local restaurants and hotels.

There being no further business, the meeting adjourned. The next meeting is scheduled for March 5, 2008, 8:30 a.m. at Tomahawk Development.

A fax vote approved the allocation of \$1,600 of the 2007 golf outing proceeds go to the Burroughs School fund with the remainder to the APA scholarship fund.

Sincerely,

Susan Utterback, secretary