

MINUTES
ARROWHEAD PARK ASSOCIATION
January 2, 2008

Attendees: Greg Bollin, Tim Casey, Carl Dettmer, Dale Fallat, Dick Moore, Mark Rasmus and Susan Utterback

Excused: Don Feller, Andrea Gibbons, Dan Klein and Robbin Syrek

Absent: Barb Gill, John Jezak, Adam Kral

Minutes

It was moved and seconded to approve the November 7, 2007 minutes as amended. Motion carried.

Announcements

Utterback reviewed the letter sent to Marcy Kaptur from Maumee Mayor Tim Wagener (copy to the Arrowhead Park Association) supporting the APA letter to the Maumee Postmaster regarding changes in the post office box pick-up times. Trustees then discussed the early closing hours of the post office December 31. It was determined that Gibbons write an additional letter to the Maumee postmaster (copy to Kaptur and Wagener) indicating the Association's displeasure of an early closing of its offices on an important business date like Dec. 31. While discussing post office problems, Dick Moore mentioned the use of a private mailing service, Mail It, which Paramount uses for its mail. Moore will contact Jim Lange, consultant to Mail It, about a proposal for use by APA members.

News from the Park

Mezzmerize, a new Mediterranean restaurant, will open soon at the corner of Holland and Dussel. Interiors by Christine has closed and the space has been filled by Just for You Too. Allstate has opened a location in the Arrowhead Shoppes. The Pinnacle is remodeling its outdoor portion of the event center. The city of Maumee has announced a job incentive user, Omincare, which will relocate to the park.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

No report

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

March General Membership meeting is scheduled for Wednesday, March 12, 8 a.m. The trustees would like to have the state head of ODOT to attend. Casey is checking the availability of Kuhlman's conference center as a possible location.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Dettmer distributed the updated brochure for scholarship applications. Fallat suggested that at least one scholarship be geared more as an internship so that the recipient becomes involved in the workings of the park. Dettmer will contact his committee to hammer out the details.

Arrowhead Park Association cont.

Minutes January 2, 2008

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Burroughs School: Dettmer reiterated the details of the after-school program planned by the interim principal at Burroughs School. Fallat moved to approve the expenditure of \$2,500 to Burroughs with a second from Rasmus. Motion carried.

Financial (Chairman Syrek, Gibbons, Casey, Feller)

No report

Membership (Kral, Moore, Rasmus, Syrek)

The membership application of Fifth Third was approved following the nominating committee's recommendation.

Old Business

Telephone Directory-Utterback brought copies of the completed telephone directory. She is to mail two copies to each member firm and prepare media packets, which will include a copy of the directory, for trustees to call on nonmembers.

Dussel Construction-Major work on Dussel will now take place in 2009 but utility changes will happen throughout 2008.

New Business

A slate of officers including Gibbons as chairwoman, Dettmer as vice-chairman, Syrek as treasurer and Utterback as secretary was proposed by Fallat, with a second by Rasmus. The motion was revised to include a unanimous vote by Rasmus with a second by Fallat. Motion carried.

There being no further business, the meeting adjourned. The next meeting is scheduled for February 6, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
February 6, 2008

Attendees: Greg Bollin, Don Feller, Andrea Gibbons, Barb Gill, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Carl Dettmer, Dale Fallat and Adam Kral

Absent: John Jezak

Minutes

It was moved and seconded to approve the January 2, 2008 minutes. Motion carried.

Announcements

Utterback stated that a letter was sent to the Maumee branch of the US post office expressing concern over the early closing time December 31.

Gibbons reminded all trustee that the Maumee Hometown Heroes banquet is set for March 13. Deadline for entries is February 18. Gibbons encouraged the APA to enter an application for the Maumee River Award. Utterback will prepare the application.

News from the Park

Syrek stated a new employment firm has opened in the Metro Woods building. The firm is AeroTech. Utterback also noted a new firm, Wender Financial, at 1755 Indian Wood Circle. XpedX, Inovia and Modern Portfolio have all left the Park.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

No report

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

March General Membership meeting. Feller wrote a letter to the state head of ODOT asking him to attend the March meeting. To date, no reply has been received. Utterback and Feller will follow up the letter.

Golf Outing: Rachel Latta from Don Feller's office will co-chair this year's outing. She will schedule the meetings following the trustees' meetings.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Rasmus presented the 2008 scholarship guidelines, brochure and applications for review. It was determined to proceed with the present scholarship program and awards for 2008.

Burroughs School: Syrek indicated that the check for the Burroughs Afterschool Program has been sent.

Arrowhead Park Association cont.
Minutes February 6, 2008
Page 2

Internship: Rasmus presented a draft prepared by Dettmer regarding the proposed APA internship. Rasmus moved the creation of a summer intern program for up to 20 hours per week, up to 15 weeks in duration at \$9 per hour. Feller seconded. After discussion, the motion carried. A sub-committee will meet to determine the tasks and goals for the intern. Syrek will handle the payroll through a third party company.

Financial (Chairman Syrek, Gibbons, Casey, Feller)
No report

Membership (Kral, Moore, Rasmus, Syrek)
Utterback selected 20 companies most likely to join the APA and prepared folders with recruitment information inside. Each trustee was to select at least two firms to call on and present the folders.

Old Business

Telephone Directory-Utterback suggested re-naming the telephone directory a resource guide since she received a better response from recipients when explaining the booklet as a guide. The cost for extra booklets is \$5 for members, \$10 for Arrowhead Park firms and \$20 for those outside the Park. She has taken copies to the Maumee Branch Library and the city offices.

New Business

Kiosk-Utterback received an inquiry from the Web site suggesting that an extra large map be placed in the Park for visitors. She suggested a kiosk with maps and information might be manned by the summer intern. Instead, the trustees suggested that the AP map be updated to include the names the buildings, i.e. Metro Woods building, with addresses and be distributed to local restaurants and hotels.

There being no further business, the meeting adjourned. The next meeting is scheduled for March 5, 2008, 8:30 a.m. at Tomahawk Development.

A fax vote approved the allocation of \$1,600 of the 2007 golf outing proceeds go to the Burroughs School fund with the remainder to the APA scholarship fund.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
March 5, 2008

Attendees: Tim Casey, Andrea Gibbons, Barb Gill (via telephone), Dan Klein, Adam Kral, Mark Rasmus and Susan Utterback

Excused: Carl Dettmer, Dale Fallat, Don Feller, Dick Moore and Robbin Syrek

Absent: Greg Bollin and John Jezak

Minutes

It was moved and seconded to approve the February 6, 2008 minutes. Motion carried.

Announcements

Utterback noted the board received a thank you note from Burroughs School.

News from the Park

Mezzmerize is set to open in the next week. The Boulevard Phase I is complete with a Realtors' open house held Feb.28. The city of Maumee removed all ash trees from the Park to control the spread of the ash borer.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

The board approved the application of Kathie Iott for trustee.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

March General Membership meeting: Dave Dysard will again return to discuss the Salisbury Road update. Members have offered questions to be answered at the event.

June General Membership meeting: Sue Utterback offered some suggestions for the June meeting including a wine-tasting/grill food at Churchill's, a trade fair or a keynote speaker. Her committee will determine the date and program.

Golf Outing: No report

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Utterback reported that the letters had been sent to all firms regarding the scholarship awards. The deadline is March 13.

Burroughs School: No report.

Financial (Chairman Syrek, Gibbons, Casey, Feller)

The trustees encouraged the issuance of the two signature checks. Gibbons will order the new checks. The committee will also determine the cost of audits/reviews. It was moved that commencing immediately, all checks required two signatures, that four authorized signers will be

Arrowhead Park Association cont.
Minutes March 5, 2008
Page 2

Gibbons, Casey, Rasmus and Utterback, that the checkbook be in the possession of the current secretary of the organization, that both Syrek and Utterback receive the bank statements, that all financial reporting to the trustees include the bank statements, that an audit be conducted as soon as possible and thereafter there be a bi-annual review with a full audit every fifth year. It was seconded and the motion carried.

Membership (Kral, Moore, Rasmus, Syrek)

The nominating committee recommended the applications of 2B Mobile and eMerge. It was moved and seconded to approve the two applications. Motion carried.

Old Business

Intern: Utterback reported that in response to her inquiry about the duties of the intern, the following requests were submitted: e-mail addresses of all members, recruitment of new members, survey of membership, strategic plan/business plan and golf outing assistance. Kral will contact University of Toledo regarding its intern program. Sue will contact Dale Fallat to determine his company's policy regarding internships.

New Business

None.

There being no further business, the meeting adjourned. The next meeting is scheduled for April 2, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
April 2, 2008

Attendees: Carl Dettmer, Don Feller, Barb Gill, Kathi Iott, Dan Klein, Dick Moore, Mark Rasmus, Robbin Syrek and Susan Utterback

Excused: Tim Casey and Andrea Gibbons

Absent: Greg Bollin, Dale Fallat, John Jezak and Adam Kral

Minutes

After discussion regarding changes to signers on the APA checking account and whether an audit was needed, it was moved and seconded to approve the March 5, 2008 minutes. Motion carried.

Announcements

Vice Chairman Carl Dettmer welcomed new trustee, Kathi Iott.

News from the Park

No report

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

The board approved the application of Brian Niedzwiecki for trustee.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

March General Membership meeting: All felt ODOT did an excellent job of presenting plans for the upcoming construction in the Park. Feller felt that ODOT should be aware of the heavy traffic making turns from Arrowhead onto Dussel at 5 p.m. and that one turn lane will not be sufficient. He will get his Transportation Committee together and work with ODOT on the plan.

June General Membership meeting: It was determined to have a summer party on Churchill's patio for the June event. Utterback will coordinate.

Golf Outing: The outing is scheduled for Monday, Aug. 11 at Brandywine. Rachel Latta will work with the golf committee on plans for the event.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Dettmer presented three names for scholarship awards at \$1,000 each. They were Madeline Barga, Mark Buenger and Vivian Uche. It was moved and seconded to approved the scholarship committee's recommendation. Motion carried.

Burroughs School: Carl has received a request from Burroughs to provide funds for Field Day as well as two associated event, Muffins for Mom and Doughnuts for Dad using the funds allocated for said events. It was moved and seconded to provide the funds. Motion carried.

Arrowhead Park Association cont.
Minutes April 2, 2008
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Financial (Chairman Syrek, Gibbons, Casey, Feller)
No report.

Membership (Kral, Moore, Rasmus, Syrek)
The nominating committee recommended the application of Barkan & Robon Ltd for membership. It was moved and seconded to approve the application. Motion carried.

Old Business

Intern: Utterback reported that Gibbons had spoken with Dale Fallat regarding the internship and what he had in mind suggesting it. He felt the intern would be used to assist with the golf outing, telephone directory, etc. rather than formulate strategic plans, etc.

New Business

TARTA request-Utterback received a request from TARTA regarding the number of Sylvania employees the trustees' firm might have as it is determining whether to run a 'Park and Ride' bus to Arrowhead from Sylvania.

Gino's-Gino's Pizza, a nonmember, has asked for a set of APA address labels. The board determined that the list was for members only.

E-mail-Utterback will collect e-mails from all members but asked the trustees for guidelines on procedures for the use of said list. The trustees indicated that the list should always be used for APA business only and that the e-mails should be placed in the blind copy when being sent.

There being no further business, the meeting adjourned. The next meeting is scheduled for May 7, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
May 7, 2008

Attendees: Jan Bollin for Greg Bollin, Carl Dettmer, Dale Fallat with guest Cathy Redford, Don Feller, Andrea Gibbons, Kathi Iott, John Jezak, Dick Moore, Brian Niedzwiecki, Mark Rasmus and Susan Utterback

Excused: Tim Casey, Barb Gill, Dan Klein and Robbin Syrek

Absent: Adam Kral

Guest Speaker: Dick Moore introduced Phil Snyder, of Mail It in Toledo. Dick Moore indicated his office uses Mail It for all its mailing services. Snyder spoke about mail pick-up and the service his company provides. When asked if the city of Maumee has heard any response to its letter to U. S. Rep. Kaptur about the change in pick up times at local mail boxes, Jezak reported that no response has been received.

Minutes

It was moved and seconded to approve the April 2, 2008 minutes. Motion carried.

Announcements

Chairwoman Andrea Gibbons welcomed new trustee, Brian Niedzwiecki and guest, Cathy Redford and substitute trustee, Jan Bollin

News from the Park

Owens College Workforce and Community Services will move its offices to Arrowhead Park and bring approximately 20 jobs. Vice Chairman Carl Dettmer now works with the Owens group.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

No report

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

June General Membership meeting: The patio party at Churchill's is planned for June 5, 5 p.m.

Golf Outing: The outing is scheduled for Monday, Aug. 11 at Brandywine. Rachel Latta, of Feller, Finch, has been selected to head the event.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: All scholarship winners' requirements have been fulfilled. Carl will ask them to attend the golf outing dinner to be recognized.

Burroughs School: A Field Day sign-up sheet was passed around.

Arrowhead Park Association cont.
Minutes May 7, 2008
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Financial (Chairman Syrek, Gibbons, Casey, Feller)

Utterback will be working with Kathi Iott on specifications for the audit so that firms may quote on the same requirements.

Membership (Kral, Moore, Rasmus, Syrek)

No report

Old Business

Intern: Fallat, Redford and Niedzwiecki have agreed to pursue the intern arrangements.

New Business

Andrea suggested the board conduct a retreat to include the new trustees.

There being no further business, the meeting adjourned. The next meeting is scheduled for June 4, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
June 4, 2008

Attendees: Tim Casey, Carl Dettmer, Don Feller, Andrea Gibbons, Barb Gill, Kathi Iott, John Jezak, Adam Kral, Dick Moore, Brian Niedzwiecki, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Dan Klein and Robbin Syrek

Absent: Greg Bollin

Minutes

It was moved and seconded to approve the May 7, 2008 minutes. Motion carried.

Announcements

A letter from Toledo Public Schools Superintendent John Foley thanking APA for its contributions to Burroughs School was read by the trustees.

News from the Park

Salsarita's, a Mexican restaurant, is to open on Ford Road. A new building will be under construction at Ford near Long Bow by Dr. Biniker. A nail salon has opened on The Boulevard. A flyer regarding a recycling event at The Andersons was distributed. Tomahawk Development is also funding a pick-up Friday, June 6.

Committee Reports

Administrative (Chairwoman Gibbons, Casey, Fallat, Feller, Syrek)

The application of Cathy Redford as a new trustee was approved by the board.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

June General Membership meeting: Review

Golf Outing: Casey reported that the golf outing has three sponsors in place: Savage Property and Casualty (\$500 event sponsor); CBRE Reichle Klein and Miller Bros.Construction (Each \$250 sponsors).

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: The bursors' letters will be prepared and money sent to each school for the winners. Carl will invite them to attend the golf outing dinner.

Burroughs School: Carl reported that 2008 Field Day was well-organized and went well. He will meet with Principal DeMarco for a report to Partners in Education.

Financial (Chairman Syrek, Gibbons, Casey, Feller)

The audit request is on hold pending the final 2007 financial statements.

Arrowhead Park Association cont.
Minutes June 4, 2008
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Membership (Kral, Moore, Rasmus, Syrek)

The nominating committee recommended the applications of Panera Bread and Owens Community College Workforce and Community Services applications, with Owens' dues waived in lieu of Web site work. It was moved and seconded to approve the applications. Motion carried.

Old Business

Intern: No report

Board retreat-Karen Meyers, a former board member, has agreed to serve as facilitator at the board retreat, which will be scheduled for fall 2008.

New Business

Computer Recycling-The trustees agreed to support the efforts of Monclova trustees on a computer recycling event.

Post Office box hours-John reported that the city heard from U.S. Rep. Kaptur regarding the pick-up times at local post office boxes. There will be no change according to her office.

There being no further business, the meeting adjourned. The next meeting is scheduled for July 2, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
July 2, 2008

Attendees: Tim Casey, Carl Dettmer, Don Feller, Kathi Iott, John Jezak, Dan Klein, Brian Niedzwiecki, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Barb Gill, Dick Moore and Robbin Syrek

Absent: Greg Bollin and Adam Kral

Minutes

It was moved and seconded to approve the June 4, 2008 minutes. Motion carried.

Announcements

Carl informed the trustees that the APA Web site now has the latest information about the Dussel/Salisbury road construction from ODOT.

News from the Park

No report

Guests

Kate McComb, from Assistance Dogs of America, spoke to the trustees about an upcoming fundraiser, 'Deal in' for Dogs,' to be held Saturday, August 23, at Hanson, Inc., 1625 Indian Wood Circle.

Committee Reports

Administrative (Chairwoman Dettmer, Casey, Redford, Feller, Syrek)

The application of Stacey Dunbar for a trusteeship was discussed. Rasmus moved that an e-mail vote from the nominating committee be taken so that a recommendation could be made to trustees and then an e-mail vote by trustees would follow. Feller seconded and the motion carried.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

June General Membership meeting: Utterback reported that approximately 30 members attended the summer outing at Churchill's.

Golf Outing: Feller reported that 22 teams have signed up for the golf outing, double the number of last year's outing.

September-Utterback is looking for a speaker for the September general meeting. Several suggestions were made.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: The Bursors' letters have been prepared and money sent to each school. Carl has invited the recipients to attend the golf outing dinner.

Burroughs School: No report.

Financial (Chairman Syrek, Casey, Feller)

The audit request remains on hold pending the final 2007 financial statements. Casey reported that Dick Cothorn, a retired financial officer, is available to review the books and will do so for no fee should the board choose to move forward with a review.

Utterback reported that she called the IRS to inquire why the APA tax ID number wasn't accepted in the e-postcard filing. She also reported that the APA was not listed on the nonprofit list of companies in Maumee. She did not proceed further with the IRS when asked if she had the authority to speak and make decisions for the organization, as she did not know if that was the case. Kathi Iott offered to attempt to contact the IRS to learn more about the problem.

Membership (Kral, Moore, Rasmus, Syrek)

It was moved and second to accept the application of Hanson Inc. for membership.

Old Business

Intern: A meeting is scheduled for July 14 with Stautzenberger College to determine what is needed from the intern and where he/she will work. If any trustee has office space available, call Cathy or Brian.

Board retreat-Stautzenberger has offered space in its facility for the fall retreat. The students are gone from Sept. 29 to Oct. 2 and it would be a good time and place to hold the event. The board will ask Adam Kral to work with Karen Meyers to determine the agenda

Computer Recycling-Dettmer notified the Monclova Trustees that the APA will support its efforts to recycle computers, etc. Any marketing efforts by the APA would be appreciated.

New Business

None

There being no further business, the meeting adjourned. The next meeting is scheduled for August 6, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
August 6, 2008

Attendees: Carl Dettmer, Kathi Iott, John Jezak, Adam Kral, Dick Moore, Mark Rasmus, Cathy Redford, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Don Feller, Barb Gill, Dan Klein and Brian Niedzwiecki

Absent: Greg Bollin

Minutes

It was moved and seconded to approve the July 2, 2008 minutes. Motion carried.

Announcements

None

News from the Park

Dettmer reported that Owens classes will begin in January at 1695 Indian Wood Circle. The college is hosting an informational meeting Aug. 21, 8:30 a.m., at Kuhlman Corp.

Committee Reports

Administrative (Chairwoman Dettmer, Casey, Redford, Feller, Syrek)

The application of Stacey Dunbar for a trusteeship was approved via e-mail.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

Golf Outing: The golf outing is set for Monday, Aug. 11.

September- The fall general membership meeting is set for Sept. 18, 8 a.m., at The Pinnacle. Paul Unger of Owens College will speak.

Education (Chairman Dettmer, Adcock, Bielen, Heintchel, Meyers, Rasmus)

Scholarship: Carl has invited the recipients to attend the golf outing dinner.

Burroughs School: Carl will meet with the Burroughs principal to determine the school's needs this year.

Financial (Chairman Syrek, Casey, Feller)

Rasmus moved to engage Cothorn, a retired CPA, to perform a financial review of the APA books. Iott seconded and the motion carried.

Syrek will send the 4th quarter 2007 financial reports so that they may be distributed via e-mail.

Dettmer proposed that Syrek be added to the bank signature cards, that checks arriving at his office for his review/signature will be mailed within three business days and that five business days after the end of the month, a copy of the check registry will be delivered to his office. Iott seconded and the motion carried.

Arrowhead Park Association cont.
Minutes August 6, 2008
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Financial (cont.)

Regarding the e-postcard and the IRS status of the APA tax ID number, Syrek indicated that a 1023/1024 needed to be filed with the IRS. Cathy Redford will check with attorney Joe Rideout on the APA's next step.

Membership (Kral, Moore, Rasmus, Syrek)

No report.

Old Business

Intern: Redford reported that she and Dale Fallat met with the Stautzenberger representative. The extern will start in October and be located at Feller, Finch. A sign-up sheet will be located there for the extern to use to sign in and out.

Board Retreat-Kral distributed a retreat agenda and form to be completed by all trustees for Meyers to use. Return to Kral once completed.

Computer Recycling-No report.

New Business

Toledo-Maumee Regional Workshop-assistance and grant funding workshop will be held on Wednesday, Sept. 24 at UT-Dana Conference Center, sponsored by the University of Michigan Institute for Research. Kral, Jezak and Rasmus have agreed to attend.

There being no further business, the meeting adjourned. The next meeting is scheduled for September 3, 2008, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
September 3, 2008

Attendees: Greg Bollin, Carl Dettmer, Stacey Dunbar, Don Feller, Barb Gill, John Jezak, Dan Klein, Adam Kral, Dick Moore, Brian Niedzwiecki, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Tim Casey, Kathi Iott and Robbin Syrek

Absent:

Guests: Joe Rideout and Rachel Latta

Minutes

It was moved and seconded to approve the August 6, 2008 minutes. Motion carried.

Announcements

None

Guest

Attorney Joe Rideout attended the meeting to clarify the legal/financial status of the Arrowhead Park Association. The APA is presently listed as a not-for-profit entity at the state of Ohio. When the Association formed its Articles of Incorporation, it was indicated that a 501c6 (Business nonprofit) would be filed. However, that filing was never made. If the Association wished to do so, Joe would have a colleague look at the pros and cons of filing a 501c6 and set up an APA Foundation as a 501c3 to handle the inflow and outflow of funds for charitable purposes. Joe also mentioned that the APA should be sure to file the not-for-profit corporate status every five years. (That was checked during the meeting and found to be up-to-date). The trustees opted to continue to operate as it is presently.

News from the Park

Jezak attended the Dealin' for Dogs and said it was well-attended. Jezak also indicated that Dana will add 175 employees to its Technology Center, located just outside Arrowhead Park.

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller, Syrek)

No report

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

Golf Outing: Utterback distributed an estimated golf outing income statement. It indicated that approximately \$5,000 was realized. 21 teams played, almost twice as many as the year before. The trustees thanked APA golf outing chairwoman Rachel Latta and gave her a gift certificate.

September- The fall general membership meeting is set for Sept. 18, 8 a.m., at The Pinnacle. Paul Unger of Owens College will speak. Also the Maumee City Schools Superintendent will speak.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt, Rasmus and Vickery)

Scholarship: Dettmer announced that Niedzwiecki will take over as chairman of the committee.

Arrowhead Park Association cont.
Minutes September 3, 2008
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Burroughs School: Carl outlined the plan for Burroughs Schools and its support requirements.

Financial (Chairman Syrek, Casey, Feller)

The trustees would like Casey to arrange with retired CPA Dick Cothorn to determine what will be involved in the audit.

Membership (Kral, Moore, Rasmus, Syrek)

No report.

Old Business

Intern: No report

Board Retreat-The trustees tentatively selected Thurs. October 2, noon-3, for the retreat. Kral will confirm with Meyers and e-mail the results (**NOTE: The retreat has now been officially scheduled for Wednesday, Oct. 1, 8:30 a.m.-11:30 a.m., at Stautzenberger**)

Computer Recycling-No report.

New Business

There being no further business, the meeting adjourned. The next meeting will take place during the board retreat Wednesday, Oct. 1 at Stautzenberger College.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
October 1, 2008

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Carl Dettmer, Don Feller, Barb Gill, Kathi Iott, Dan Klein, Adam Kral, Dick Moore, Brian Niedzwiecki, Mark Rasmus, Cathy Redford and Susan Utterback

Excused: Greg Bollin, Tim Casey, Stacey Dunbar, John Jezak and Robbin Syrek

Facilitator: Karen Meyers, Bowling Green State University

Minutes

It was moved and seconded to approve the September 3, 2008 minutes as amended. Motion carried.

Announcements

Chairman Dettmer congratulated Brian Niedzwiecki on being honored with the 20 under 40 Leadership Award.

News from the Park

None

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller, Syrek)

Dettmer reported that he spoke with Robbin about whether we had to file IRS returns. Robbin will research the issue and report back to the trustees

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

Golf Outing: One additional check is due in for a hole sponsorship. A final determination of where the golf outing income will be placed will take place at the Nov. meeting.

December general membership-Utterback can get a speaker who worked on the *Extreme Makeover* house for the December meeting or she suggested a panel discussion on what Arrowhead companies are doing to plan ingress and egress for their employees once the I-475 construction begins. The trustees selected the panel discussion for December and the *Extreme Makeover* speaker for March 2009.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt, Rasmus and Vickery)

Scholarship: No report.

Burroughs School:

Niedzwiecki reported that Stautzenberger donated two rooms of computers to Burroughs.

Arrowhead Park Association cont.
Minutes October 1, 2008
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Burroughs (con't): A fax vote was taken after the meeting on a proposal by Dettmer and seconded by Rasmus to send \$1,482 to Burroughs School for this year's afterschool program. Motion carried.

Financial (Chairman Syrek, Casey, Feller)

The trustees thanked the firm of Robbin R. Syrek for its many years of service and contributions to the APA. Barb Gill moved to change accounting firms to Gilmore, Jasion, Mahler. Dick Moore seconded. Motion carried. Robbin to remain as treasurer.

Membership (Kral, Moore, Rasmus, Syrek)

No report.

Old Business

Intern: Redford said interviews for the 'extern' will be taking place shortly.

Toledo Maumee Regional Discussion: Adam reported that he and John Jezak attended. No grants were suitable for the APA. The event was not well attended.

New Business

None

There being no further business, the meeting adjourned. The next meeting will take be November 5, 2008, at Tomahawk Development.

Sincerely,

Susan Utterback, secretary

MINUTES
ARROWHEAD PARK ASSOCIATION
November 5, 2008

Mission Statement: The Arrowhead Park Association is a unique organization whose goal is to promote the care and perpetuation of the neighborhood community of Arrowhead Park as the premier business park in northwest Ohio.

Attendees: Carl Dettmer, Stacey Dunbar, Don Feller, Kathi Iott, Dan Klein, Adam Kral, Mark Rasmus, Cathy Redford, Robbin Syrek and Susan Utterback

Excused: Tim Casey, Barb Gill, Dick Moore and Brian Niedzwiecki

Absent: Greg Bollin and John Jezak

Minutes

It was moved and seconded to approve the October 1, 2008 minutes. Motion carried.

After the minutes were read, Syrek asked about the change of accounting firms. Dettmer replied that questions about the status of the APA with the IRS, tax returns, etc. went unanswered and the board felt a fresh start was needed.

Announcements

Chairman Dettmer congratulated Brian Niedzwiecki on being honored with the 20 under 40 Leadership Award.

Report from Architectural Committee

Adam Kral, liaison

1. The city of Maumee had updated its sign code. It will allow the Arrowhead Park Architectural committee to simplify its sign code as well.
2. The committee has hired a compliance coordinator, George Nemec.
3. Landscape approval was given to the Biniker dentist building now under construction on Ford Road.
4. A patio for the Alltel call center was approved.
5. Tim Hortons is under construction on Dussel Drive
6. Microtel will be constructing a hotel on Tollgate
7. New maps of Arrowhead were distributed to board members

News from the Park

Spring Valley Architects has moved into Arrowhead Park.

Committee Reports

Administrative (Chairman Dettmer, Casey, Redford, Feller, Syrek)

Dettmer reported that he had received a strategic planning session report from facilitator Karen Meyers. He will forward copies to all board members. Kral spoke with Hart Associate about a marketing plan. Hard did a focus group. All projects surrounding the strategic plan need to be completed before marketing can begin.

Dettmer is working with Stautzenberger to improve the APA Web site.

Arrowhead Park Association cont.

Minutes November 5, 2008

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Administrative cont'd

Redford, Rasmus and Feller will work with the large employers in Arrowhead Park regarding the ingress/egress during Dussel/Salisbury construction.

Activities (Bollin, Casey, Klein, Gill (golf), Utterback)

Golf Outing: Final numbers were presented to the board. The 2008 net was \$5,125.71. Allocation of funds was tabled.

December general membership-The holiday luncheon is scheduled for Thursday, Dec. 11, noon, at Brandywine Country Club. A panel discussion regarding the Dussel/Salisbury construction will be held.

Education (Chairman Niedzwiecki, Adcock, Fitzgerald, Meyers, Pratt, Rasmus and Vickery)

Niedzwiecki will meet with his committee to determine what scholarships will be funded and make its recommendation to the board.

Scholarship: No report.

Burroughs School: \$1,482 was sent to Burroughs for its after-school incentive program.

Financial (Chairman Syrek, Casey, Feller)

Syrek presented the 4th quarter 2007 report. It was moved and seconded to accept the report. Motion carried.

Membership (Kral, Moore, Rasmus, Syrek)

The application by Salsarita's was submitted for approval by the nominating committee. It was moved and seconded to approve the application. Motion carried.

Old Business

Intern: Redford said interviews for the 'extern' will take place soon.

New Business

None

There being no further business, the meeting adjourned. The next meeting will take be January 7, 2009, 8:30 a.m. at Tomahawk Development.

Sincerely,

Susan Utterback, secretary